# Big Hollow Middle School Fine Arts Boosters

# Meeting Minutes

Tuesday, March 7th 2023

1. **Call to order**

Lauren called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:02 pm on Tuesday, March 7th 2023.

1. **Roll call**

The following persons were present: President: Lauren Shogren, Vice President: Sharron Pruski, Treasurer: Allison Johnson, Secretary: Laura Sovsky, Director of Events and Communications: Kim Carpenter, Director of Volunteers and Committees: Cori Blanquel, Members at large: Lea Langhoff and Josh Langhoff, Teacher Liaisons: Julie Dee (Choir) and Denise Maifield (Speech/Acting & Plays/Musicals).

The following people were absent: Teacher Liaisons Kori Paulson (Art) and Dan Knowles (Band) and Member at large Syndey Menning

Guess present: Linda Skornia, Tisha Eisenmenger

1. **Approval of minutes from last meeting**

Minutes from the February 7th 2022 meeting will be approved at the next meeting.

1. **Updates**

* **Choir update: Julie**
  + Show choir is close to having all fees collected.
  + MIOS concert is tomorrow and kids are excited.
  + 5th/6th grade concert is next tuesday at 7:00
    - Cori and Sharron will both be there and will sell 50/50 tickets.
    - we need to reserve 4 front row seats for raffle winner from the last concert

* **Band update: Julie**
  + none at this time
* **Art Club/Set Crew update: Julie**
  + none a this time
* **Speech update: Denise**
  + There are 13 students enrolled this semester.
  + only one student’s fee is left to be collected

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* **Theater update: Denise**
  + Most student fees are collected
  + There are 40 students in the program
  + A list of props and set pieces will be sent out soon to see if we have any needed items before items are purchased.
  + Hillary Domke has offered to volunteer to take headshots
  + Josh will create the program for the play.
* **Volunteers & Committees**
  + Savers: Saturday 9-11, Cori, Lauren, Laura, Julie and Denise will be there
* **Communications & Events: Kim** 
  + Rock Paper Scissors Tournament will be March 10th
    - only 17 students have signed up so we will be need to cancel this event. we will try again next year earlier in the year.
  + 4th grade fine arts open house
    - Kim is creating a flier for this.
    - general flier explaining all fine arts programs that are offered.
    - we can ask for the fliers to be put into 4th graders folders to go home
  + Nerf blaster blast into summer nerf blaster party in May 20-23 players approximately $300 for 4th grade-8th grade.
* **Miscellaneous: All**
  + A google calendar for fine arts was created in our google drive. This will be added to the website.
  + 8th grader spot lights: only 4 students responded. Julie will remind students to fill out the form. at a deadline of March 31 to hopefully motivate people to fill it out.
  + 8th grade graduation cords: we have approval to do this. We will do white cord for current 8th graders who did less than 4 years participation and gold cord for 4 years of participation. Lauren will motion to approve the purchase cords for 8th Kim 2nd.
* **Finance Report: Allison**
  + Beginning balance as of 1/31/23 $ 35,326.06
  + Ending balance as of 2/28/23 $ 34,786.16
  + See attached finance report for details
* **Open Public Forum: All**
  + Next meeting Tuesday April 4th 2023 in the library.

1. **Adjournment**

Meeting adjourned at **8:09pm**. Lauren motioned to adjourn; Alison seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

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| **Finance Report - February 2023**  Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between  meetings, checks cleared and outstanding. | | | | | |
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|  | Beginning Balance as of 1/31/23 |  |  |  | $ 35,326.06 |
|  |  |  |  |  |  |
| **Deposits** |  |  |  |  |  |
| Date | Amount |  |  |  | Notes |
| 2/10/2023 | $ 60.85 |  | Transfer | Amazon | Donation - Amazon Smile |
| 2/24/2023 | $ 500.00 |  | check | All State | Donation - All State |
| 2/28/2023 | $ 0.27 |  |  | BMO Harris | Interest |
| Total | $ 561.12 |  |  |  |  |
|  |  |  |  |  |  |
| **Debits** |  |  |  |  |  |
| Date | Amount |  |  |  | Notes |
| 2/1/2023 | $ 127.89 |  | LS debit | Blick Art Materials | Paint Night materials |
| 2/3/2023 | $ 411.00 |  | AJ debit | Marriot Theater | Boosters - Theater trip for 8th graders |
| 2/8/2023 | $ 36.00 |  | ACH | CheddarUp | Software - monthly upgrade |
| 2/21/2023 | $ 27.50 |  | ACH | Intuit | Software - monthly upgrade |
| 2/24/2023 | $ 212.73 |  | LS debit | JW Pepper | Show Choir |
| 2/24/2023 | $ 6.13 |  | AJ debit | USPS | Boosters - Certified mail of taxes |
|  |  |  |  |  |  |
| Total | $ 821.25 |  |  |  |  |
|  |  |  |  |  |  |
| **Checks** |  |  |  |  |  |
| Date Written | Amount |  | Check # | To | For |
| 12/9/2022 | $ 43.18 |  | 1788 | Laura Sovsky | Boosters - Reimb for Oriental Trading |
| 1/10/2023 | $ 74.56 | x | 1790 | Laura Sovsky | Boosters - Reimb for Trunk or Treat candy |
| 1/27/2023 | $ 50.03 | x | 1793 | Kim Carpenter | Boosters - Reimb for flyer materials |
| 1/27/2023 | $ 49.80 | x | 1794 | Kim Carpenter | Boosters - Variety Show - Reimb for Fan Grams materials |
| 2/9/2023 | $ 22.23 | x | 1795 | Kim Carpenter | Canvas Paint Night Flyers Reimbursement |
| 2/9/2023 | $ 20.00 | x | 1796 | Denise Maifield | Pioneer Drama Reimbursement |
| 2/13/2023 | $ 19.97 | x | 1797 | Sharon Pruski | Orn Paint Night - Hot coco reimbursement |
|  |  |  |  |  |  |
| Total | $ 279.77 |  |  |  |  |
|  |  |  |  |  |  |
|  | Ending Balance as of 2/28/23 |  |  |  | $ 34,786.16 |