

# **Big Hollow School District #38 Ingleside, IL 60041**

## **REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, March 11, 2019-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, March 11, 2019 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Cernuska, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: Enters

The following administration were present: Gold

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Mazur to move to closed session.

Motion carried.

Aye: Cernuska, Mazur, Kueter, Lyons, Pedersen, Plescia

Nay: None

4. Resume to Open Session:

Open session began at 7:00 p.m.

The following members were in attendance: Cernuska, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: Enters

The following administration were present: Gold, Arndt, Janusz, Morley, McCulley, Whipple, Meek, Coats, Pittman, Hetrovicz

5. Added Items/Approval of the Agenda:

A motion was made by Pedersen and seconded by Kueter to approve the agenda.

Motion carried.

Aye: Pedersen, Kueter, Cernuska, Lyons, Mazur, Plescia

Nay: None

6. Academic Spotlight:

The Big Hollow Middle School Student Council shared information about their activities with the Board.

The Primary/Elementary PE staff shared with the Board an update on the many exciting things that are happening in their classes.

7. Board member “Code of Conduct” Review:

The Board reviewed Item #3: “I will recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting.”

8. Approve Consent Agenda Items:

A motion was made by Kueter and seconded by Plescia to approve the consent agenda items.  
Motion carried.

Aye: Kueter, Plescia, Lyons, Mazur, Pedersen, Cernuska

Nay: None

9. Public Comments:

There were no public comments.

10. Superintendent’s Report:

a. Monthly Board Policy review

Sections 4:55-4:90 were reviewed.

b. Strategic Planning Update

Goal #4: Build a cohesive, vertically aligned curriculum that supports teaching and learning.  
Barb Steinseifer discussed the progress of this goal with the Board.

c. Calendar for End of SY 18-19

The following dates were reviewed:

- Wednesday, May 29, 2019 at 7:00 p.m.: 8<sup>th</sup> Grade Graduation Ceremony
- Tuesday, June 4, 2019: Final day of school for students (Pending no more emergency days are utilized)
- Wednesday, June 5, 2019: Final day of school for teachers (Pending no more emergency days are utilized)

d. Discuss results of property sale bid opening on Friday, March 8, 2019

There were no bids received.

e. Approve the new Big Hollow Warriors Mascot

At our last Board meeting, it was suggested by the Board that we submit three different logos to the school community to solicit input. Three logos were submitted through email to Big Hollow families, and families were asked to vote for their favorite. Mr. Whipple shared the results of the voting with choice #1 having 52% of the votes.

A motion was made by Cernuska and seconded by Pedersen to approve the Big Hollow mascot, choice #1.

Motion carried.

Aye: Cernuska, Pedersen, Kueter, Lyons, Mazur, Plescia

Nay: None

- f. Kids Heart Challenge  
Congratulations to the Big Hollow Primary/Elementary staff and families for raising \$17,017.76 in the recent Kids Heart Challenge fundraiser for the American Heart Association.
- g. Approve the final Staffing Plan for 2019-2020  
Mr. Gold discussed the staffing numbers recommended by BHSD administration for the 2019-2020 school year.

A motion was made by Plescia and seconded by Cernuska to approve the BHSD Staffing Plan for 2019-2020.

Motion carried.

Aye: Plescia, Cernuska, Lyons, Mazur, Pedersen, Kueter

Nay: None

11. Other Action Items:

- a. Approve the February Employment Recommendations  
The February Employment Report was presented.  
A motion was made by Pedersen and seconded by Plescia to approve the February Employment Report.  
Motion carried.
- Aye: Pedersen, Plescia, Mazur, Cernuska, Kueter, Lyons  
Nay: None
- b. Approve a Memorandum of Understanding with the Big Hollow Federation of Teachers regarding the addition of 6<sup>th</sup> grade coaching positions  
A motion was made by Mazur and seconded by Kueter to approve the Memorandum of Understanding with the Big Hollow Federation of Teachers regarding the addition of 6<sup>th</sup> grade coaching positions.  
Motion carried.
- Aye: Mazur, Kueter, Pedersen, Plescia, Cernuska, Lyons  
Nay: None
- c. Approve Administrative Assignments for 2019-2020
- Christine Arndt – Assistant Superintendent
  - Carrie Coats – Middle School Assistant Principal
  - Michelle Hetrovicz – Director of Curriculum, Instruction, and Assessment
  - Lenayn Janusz – Primary School Principal
  - Matthew McCulley – Director of Technology
  - Stephanie Meek – Middle School Assistant Principal
  - Sunny Morley – Elementary Assistant Principal
  - Erin Pittman – Director of Student Services
  - Scott Whipple – Middle School Principal

2 positions that have yet to be filled: 1) Elementary Principal, 2) SPED Coordinator

A motion was made by Mazur and seconded by Cernuska to approve the Administrative Assignments for 2019-2020.

Motion carried.

Aye: Mazur, Cernuska, Plescia, Kueter, Lyons, Pedersen

Nay: None

12. Resignations Accepted:

- Accepted a resignation from Joseph Sarmiento as 8<sup>th</sup> Grade Math Teacher effective the end of the 2018-2019 school year.
- Accepted a resignation from Jennel Jones as Primary Social Worker effective 06/05/2019.
- Accepted a resignation from Rebecca Scheckel as 7<sup>th</sup> Grade ELA Teacher effective the end of the 2018-2019 school year.
- Accepted a resignation from Heather Larson as 8<sup>th</sup> Grade Math Teacher effective the end of the 2018-2019 school year.
- Accepted a resignation from Tina Austin as 7<sup>th</sup>/8<sup>th</sup> Grade SPED Math Teacher effective the end of the 2018-2019 school year.

13. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
There were no FOIA requests to report.
- b. Monthly Reports for the Board  
The Administrator, Meal Program, Attendance and Discipline Reports were presented.
- c. Administrator Meeting Agendas  
The February Administrator meeting agendas were exhibited.  
The February 25, 2019 CAC meeting agenda was exhibited.
- d. The next regularly scheduled Board meeting will take place on Monday, April 8, 2019 with closed session beginning at 6:00 p.m.  
There will be a Special Board Meeting on March 21, 2019 and a Special Board Meeting on April 4, 2019.

14. Motion to move to Closed Session:

Not needed.

15. Return to Open Session:

Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

17. Adjournment:

A motion was made by Cernuska and seconded by Mazur to adjourn the meeting.  
Motion carried.

Aye: Cernuska, Mazur, Kueter, Lyons, Pedersen, Plescia

Nay: None

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Board of Education President  
Big Hollow School District #38

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Board of Education Secretary  
Big Hollow School District #38