

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

March 14, 2016 – 6:00 pm – Big Hollow Library

1. Item I - Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, March 14, 2016 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

The following members were absent: Jim DeVito

The following Administration were present: Robert Gold

2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Motion to move to Closed Session: A motion was made by Julia Mazur and seconded by Kevin Lyons to move to closed session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

4. Return to Open Session: A motion was made by Kevin Lyons and seconded by Vivian Kueter to return to Open Session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

5. Added Items/Approval of the Agenda:

6. Consent Agenda:

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the consent agenda items. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

- a. Monthly Board Policy Review
No comments at this time.

- b. Blended Learning Demo
Kelsey Zak provided a demo of the Chromebooks and App that she is piloting in her classroom.

- c. Approve the use of a fee collection service
A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the use of a fee collection service to help collect monies from those who have accounts with an unpaid balance as of June 30, 2016.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur,
Doug Pedersen
Nay: None

- d. Calendar for End of SY 15-16
The 2015-2016 school year calendar, with end of the year dates was presented. 8th Grade graduation will be held Tuesday, May 24, 2016 at 7:00 pm. The final day of school will be My 26, 2016 pending no more emergency days are utilized.

- e. Approve an adjustment to the 2016-2017 calendar that was previously approved by the Board
A motion was made by Vivian Kueter and seconded by Kevin Lyons to approve the adjusted 2016-2017 calendar.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur,
Doug Pedersen
Nay: None

- f. Approve the Fee Schedule for the 2016-2017 school year
A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the fee schedule for the 2016-2017 school year.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur,
Doug Pedersen
Nay: None

- g. Approve the final Staffing Plan for 2016-2017
A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the staffing plan for the 2016-2017 school year.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur,
Doug Pedersen
Nay: None

- h. Approve the 2016 Summer School proposal
Bordonaro reviewed information regarding a proposed Summer School program for the upcoming 2016 Summer.

The program is free of charge to those students with an IEP who are recommended to attend summer school classes. Transportation would be provided to these students.

This year we would like to open up the summer school offerings to those students without an IEP. The charge for students without an IEP would be \$150 per session.

Q: Janquart asked if we have administrators available to run the program. A: One of the summer school teachers would be running the program.

Q: Kueter asked what building the summer school classes would be held. A: Currently the district is looking at the Primary/Elementary buildings.

Last year 12 kids registered for summer school and 8 or 9 came every day. Summer school session for children without IEP's will require 10 students registered in order for the session to run.

Q: Mazur asked how we will advertise the summer school offerings. A: Emails will be sent out to families via Skyward.

A motion was made by Vivian Kueter and seconded by Kevin Lyons to table the motion to approve the proposed 2016 summer school program. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

9. Other Action Items

a. Employment Recommendations

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Diane Orabutt as the 8th grade reading teacher, effective February 16, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Kelsey Zak as the National Honor Society Representative, effective February 8, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Sylvia Giessinger as Elementary Paraprofessional, effective February 29, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the employment as Elementary School Social Worker, effective June 1, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

b. Approve Administrative Assignments for 2016-2017

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve Christine Arndt as Assistant Superintendent, Lenayn Janusz as Primary School Principal, Michelle Dzik as Elementary School Principal, Scott Whipple as Middle School Principal, Kristen Bordonaro as Special Services Director for the 2016-2017 school year. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

c. Approve annual license agreement with A Child's Place for use of facilities for providing before and after school programming for Big Hollow students

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the annual license agreement with A Child's Place for use of facilities for providing before and after school programming for Big Hollow students. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

d. Approve the recommendation to contract with 1st Choice Transit, LLC for Special Education transportation beginning in 2016-2017

A bid packet was sent out and 4 companies submitted their bids. Each company provided their pricing for a one way trip for one student. 1st Choice came in consistently with the lowest bid. District 38 has used their services here and there. We have been very happy with their services and responsiveness. They have installed cameras in their vehicles which is included in the submitted bid pricing. Their vehicles are not buses but are accessible.

A motion was made by Joe Cernuska and seconded by Kevin Lyons to approve the contract with 1st Choice Transit, LLC for Special Education transportation beginning in 2016-2017. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

10. Resignations Accepted

The following resignations were accepted in the month of February:

- Kim Routledge, part time Lunch Monitor, effective February 26, 2016
- Stephanie Snelten, Social Worker, effective May 26, 2016.
- Tammy Johnson, Special Education teacher, effective May 26, 2016.

11. Informational Items

A. FOIA Requests

A FOIA request was submitted on February 3, 2016 seeking information regarding all electronic purchasing records from September 10, 2015 to the current date. This request has been fulfilled.

B. Monthly Report for the Board

No comments at this time.

C. Administrator Meeting Agendas

No comments at this time.

D. Board Meeting

The next Board meeting will be held on Monday, April 11, 2016 with closed session beginning at 6:00 pm.

12. Adjournment:

A motion has been made by Julia Mazur and seconded by Vivian Kueter to adjourn the meeting.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Heather Janquart, President
Board of Education

Doug Pedersen, Secretary
Board of Education