

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

May 9, 2016 – 6:00 pm – Big Hollow Library

1. Item I - Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, May 9, 2016 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen

The following members were absent: Jim DeVito, Kevin Lyons

The following Administration were present: Robert Gold

The following Guests were present: Jeff Bell

2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Motion to move to Closed Session: A motion was made by Joe Cernuska and seconded by Julia Mazur to move to closed session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen

Nay: None

4. Return to Open Session: A motion was made by Vivian Kueter and seconded by Julia Mazur to return to Open Session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: Jim DeVito

5. Added Items/Approval of the Agenda:
Move Item 9b, Approve the 2016-2017 ESP Employee Handbook, to Item 13 of the agenda as it will be further discussed in a 2nd closed session.
A motion was made by Julia Mazur and seconded by Vivian Kueter to approve added items/approval of the agenda. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

6. Consent Agenda:
A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the consent agenda items. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

a. Pre-K Program Presentation

The Big Hollow PreK staff was introduced and each presented a brief description of their day with the PreK students.

b. Monthly Board Policy Review

No changes were presented regarding Board Policies 4:45 – 4:90

c. February 2016 PRESS Update

Many of the policies presented in the February 2016 issue are referenced in our handbook revolve around Senate Bill 100. The Board will approve the February 2016 issue at the June 13, 2016 Board Meeting.

d. Strategic Planning Process and Proposed Timeline

Superintendent Gold reviewed the makeup of the steering committee. Committee could consist of 2-4 Board members but not more than 4. It would be preferred that 16 of the 30 individuals be outside of Big Hollow (non-employees and non-Board members). Superintendent Gold proposed that this committee would meet for 2 8-hour sessions:

- Friday, October 28 from 1:00 pm – 8:00 pm
- Saturday, October 29 from 8:00 am – 4:00 pm

The Board suggested 2 evening sessions or a Friday night session from 5:30 pm – 10:00 pm and a Saturday session starting at 9 am.

Superintendent Gold proposed that he will lead the steering committee.

e. Course Scheduling Update at Big Hollow Middle School

A proposed structure of Middle School classes for the 2016-2017 school year was reviewed.

- Spanish would be taught to 8th graders only for a full year. This is different from the current practice. Currently Spanish is taught only 9 weeks each year.

It has been proposed to hire a bilingual teacher to teach the full year.

A question was asked about offering Spanish to 7th and 8th graders all year.

- STEM program – we are reviewing candidates for this position
- Advanced courses offered will be ELA and Math.

ELA (Reading and English) will be taught in blocks of 2 periods.

Advanced ELA will be offered to 6th-8th grades (if a student reaches the target map scores they will be referred to the advanced class.

Math will be structured differently, but students will still have the opportunity to take Geometry in 8th grade. Advanced math will be offered to 6th grade students based on MAP scores. 7th grade students will be offered Algebra and Advanced Math. 8th grade students will be offered Algebra and Geometry.

- There will be no advanced course offerings for 5th grade students.

f. Joint Board Meeting

A Joint Board meeting has been scheduled for June 30, 2016 with Grant Community High School, Gavin District 37, and Fox Lake District 114. A location and time have yet to be determined.

g. Special Board Meeting

There will be a bid opening on May 10, 2016 at 2:30 pm to open bids received for the bus parking lot project. A Special Board Meeting will be held Thursday, May 12, 2016 at 6:00 pm. The purpose of this meeting is to review the bids for the bus parking lot project.

h. Summer Office Hours

The Middle School office will be open daily from 7:00 am – 3:30 pm, Monday – Friday. Parents/guardians who need assistance to complete the registration process will be directed to the Middle School Office. The Middle School Office will be the only office open during the summer.

i. Senate Bill 100

Michelle Dzik presented information regarding Senate Bill 100 which was amended August 25. School Districts have until September 15 to adopt these practices.

j. 8th Grade Graduation

8th grade graduation will take place on Tuesday, May 24, 2016 at 7:00 pm in the Middle School gymnasium. Board members are to let Mrs. Arndt know if they are able to help pass out diplomas at the ceremony.

9. Other Action Items

- a. Approve the technology infrastructure upgrades as proposed through Sentinel.

A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the technology infrastructure upgrades as proposed through Sentinel. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

b. Approve the 2016-2017 ESP Employee Handbook

This topic has been moved to Item 13, as Board has requested a 2nd closed session to discuss further

c. Employment Recommendations

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Lauren Meredith as Middle School PE Teacher, effective August 16, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the employment of Stephanie Meek as the Middle School Assistant Principal, effective August 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Ilene Rivera as the 5 hour Food Service Worker, effective April 18, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Scott Ceshker as Middle School Special Education Teacher, effective August 16, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Kristin Kaprak as Middle School Speech Pathologist, effective August 16, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Vivian Kueter and seconded by Heather Janquart to approve the employment of Jeff Harvey as the 5-8 Assistant Track Coach, effective Spring 2015-2016 school year. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons
Nay: Julia Mazur, Doug Pedersen

- A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the employment of Kim Rauhut as the 5-8 Assistant Track Coach, effective Spring 2015-2016 school year. Motion Carried

Aye: Heather Janquart, Vivian Kueter, Kevin Lyons, Doug Pedersen
Nay: Joe Cernuska, Julia Mazur

- A motion was made by Julia Mazur and seconded by Doug Pedersen to approve the employment of Nichole Wilhelm as the 8th Grade ELA Teacher, effective August 19, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the employment change of Julia Arias from ART to SPED, effective August 22, 2016. Motion Carried.

Aye: Joe Cernuska, Vivian Kueter, Julia Mazur
Nay: Heather Janquart, Doug Pedersen
Abstain: Kevin Lyons

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the 12 week FMLA maternity leave request for Kathryn Keenon, 3rd Grade Teacher, with a tentative start date of October 7, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Joe Cernuska and seconded by Julia Mazur to approve the 12 weeks FMLA maternity leave request for Carrie Nack, 3rd Grade Teacher, with a tentative start date of October 5, 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

d. Approve Extra-Curricular Assignments for 2016-2017

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the extra-curricular positions for the current school year as well as recommendations for 2016-2017 with vacancies being posted by June 1. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- e. Approve the resolution regarding the honorary dismissal of the following non-tenured certified personnel for SY 16-17: Azalia Sanchez

A motion was made by Vivian Kueter and seconded by Julia Mazur to approve honorary dismissal of Azalia Sanchez for SY 16-17, non-tenured certified personnel. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- f. Approve the appointment of a Treasurer for the 2016-2017 school year

A motion was made by Heather Janquart and seconded by Julia Mazur to approve the contract for Patricia Syens to serve as the Treasurer for BHSD 38 for the 2016-20174 school year with an estimated time of less than 3 hours per month. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: Kevin Lyons

10. Resignations Accepted

There were no resignations for the month of April.

11. Informational Items

A. FOIA Requests

A FOIA request was submitted on April 11, 2016 seeking information regarding teachers retiring in 2016. This request has been fulfilled.

A FOIA request was submitted on April 30, 2016 seeking information regarding our teacher evaluation process. This request has been fulfilled.

B. Monthly Report for the Board

No comments at this time.

C. Administrator Meeting Agendas

No comments at this time.

D. Board Meeting

The next Board meeting will be held on Monday, June 13, 2016 with closed session beginning at 6:00 pm.

12. Motion to Move to closed session:

A motion has been made by Kevin Lyons and seconded by Julia Mazur to move to a 2nd closed session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

13. Approve the 2016-2017 ESP Employee handbook

A motion was made by Joe Cernuska and seconded by Doug Pedersen to approve the 2016-2017 ESP Employee Handbook with edits as discussed by the Board. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

14. Adjournment

A motion was made by Kevin Lyons and seconded by Vivian Kueter to adjourn the meeting.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Heather Janquart, President
Board of Education

Doug Pedersen, Secretary
Board of Education