

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

June 13, 2016 – 6:00 pm – Big Hollow Library

1. Pledge of Allegiance: The Pledge of Allegiance was recited.
2. Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, June 13, 2016 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

The following members were absent: Joe Cernuska

The following Administration were present: Robert Gold

3. Motion to move to Closed Session: A motion was made by Kevin Lyons and seconded by Vivian Kueter to move to closed session. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

4. Return to Open Session: A motion was made by Vivian Kueter and seconded by Jim DeVito to return to Open Session. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

5. Added Items/Approval of the Agenda:  
A motion was made by Jim DeVito and seconded by Doug Pedersen to approve added items/approval of the agenda. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

6. Consent Agenda:  
Update Minutes from May 9 Special Board Meeting (Item 1) and May 9 Regular Board Minutes (Exhibit 1) to remove Jim DeVito's name from voting as he was not in attendance.

A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the consent agenda items with the changes to Item 1 and Exhibit 1. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

a. Monthly Board Policy Review

No comments at this time.

b. Board Meeting Dates for SY 2016-2017

A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the Board meeting dates for the 2016-2017 School Year. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

c. Update on Joint Board Meeting with Grant Feeder Districts

The June 30<sup>th</sup> joint Board meeting has been cancelled due to a conflict with the presenter. The purpose of this meeting was to determine how best to share services between districts. An update will be provided by Mr. Gold regarding conversations that are taking place with feeder school districts regarding efficiency of services being provided by all Districts.

d. Approve Illinois Association of School Boards dues for 2016-2017.

A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the Illinois Association of School Boards due for the 2016-2017 School Year. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

e. Review of School Improvement Executive Summaries for the 2015-2016 school year. School improvement summaries for Primary/Elementary and Middle School for the 2015-2016 school year were reviewed. Not all goals were met but we are working to improve upon meeting those goals for next year. Preliminary goals have been written for the beginning of the school year.

f. Adoption of the 2016-2017 Budget Calendar

The following budget calendar for the 16-17 School Year was presented:

Friday, August 5, 2016 – Local Ad appears in the Daily Herald regarding thirty-day notice of budget on display.

Monday, August 8, 2016 – Board approves Tentative Budget for SY 16-17.

Friday, August 5, 2016 through Monday, September 12, 2016 – Budget on public display at the District Office.

Monday, September 12, 2016 – Board adopts budget for 2016-2017 school year.

Next month we will have a clear report for how we ended up for the year. The goal is to reach 92-93% of what was budgeted.

A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the 2016-2017 Budget Calendar. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

g. Approve Board Committee Assignments for 2016-2017

The following is the list of current Board Committees:

Curriculum (Heather Janquart, Vivian Kueter, Julia Mazur)

Finance (Jim DeVito, Heather Janquart, Kevin Lyons)

Building/Grounds/Transportation (Joe Cernuska, Heather Janquart, Doug Pedersen)

Health Insurance (Joe Cernuska, Jim DeVito, Julia Mazur)

Negotiations (Vivian Kueter, Kevin Lyons, Doug Pedersen)

Policies (Jim DeVito, Vivian Kueter, Kevin Lyons)

Technology (Joe Cernuska, Heather Janquart, Julia Mazur)

Extra-Curricular (Joe Cernuska, Heather Janquart, Julia Mazur)

A motion was made by Jim DeVito and seconded by Julia Mazur to approve the Board Committee Assignments for 2016-2017. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

9. Other Action Items

a. Approve Revised Board Policies—Second Reading

A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the second reading of Press Plus Issue #91, February 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

b. Approve Regulatory Basis Engagement with School Auditor

A motion was by Kevin Lyons and seconded by Doug Pedersen to approve Eder, Casella & Co. to perform the audit for the 2015-2016 school year. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

c. Approval of a Debt Certificate for the Expenses Relating to the Bus Parking Lot Expansion

Payments do not begin until June 18, 20148. Payments will be made out of Fund 30.

A motion was made by Kevin Lyons and seconded by Jim DeVito to approve Consideration and action on a Resolution authorizing the issue of approximately \$775,000 General Obligation Debt Certificates (Limited Tax), Series 2016, of School District Number 38, Lake County, Illinois, providing for the security for the means of payment under said Certificates, and authorizing the sale of said Certificates to the purchaser thereof. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

d. Employment Recommendations

- A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the employment of Julie Arias as Student Council Representative, effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Michael Arndt as Bus Driver effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Jim DeVito to approve the employment of Dana Bailey as 2<sup>nd</sup> Grade Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Jody Baum as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Al Boyd as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Stephanie Cullotta as Middle School STEM Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Kevin Lyons and seconded by Jim DeVito to approve the employment of Kristina Denapoli as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the employment of Christina Fuchs as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Megan Glissendoef as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen  
Nay: None

- A motion was made by Kevin Lyons and seconded by Jim DeVito to approve the employment of Christina Hagen as Student Council Representative effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the employment of Shirley Hoppe as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Sharon Land as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Robert Levy as 5-8 Computer Science Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Renee Lynk as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Denise Maifield as Musical Director effective 2016-2017 school year. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Melissa McMillian as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Jenessa Nick as a Bus Driver effective August 22, 2016. Motion Carried

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Adele Phillips as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the employment of Michelle Phillipsen as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the 12 weeks FMLA request for maternity leave for Oksana Poulos effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Jim DeVito to approve the employment of Valerie Reil as the 6<sup>th</sup> Grade Special Education Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Paulette Sassano as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Marcia Schaeffer as Grades 7-8 Spanish Teacher and K-4 Bilingual Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the employment of Phyllis Schweiss as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Christine Schumacher as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the employment of Laura Ward as 3<sup>rd</sup> Grade Teacher effective August 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Douglas Westerman as a Bus Driver effective August 22, 2016. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None



10. Resignations Accepted

The following resignations were accepted during the month of May.

- Barb Brown, Paraprofessional, effective May 26, 2016
- Elizabeth Wolodkiewicz, Speech-Language Pathologist, effective May 26, 2016
- Dorothy Sterner, Early Childhood Teacher, effective May 26, 2016
- Shirley Baisden, Part-Time 10-month Secretary, effective June 3, 2016
- Jaclyn Ashbrook, Paraprofessional, effective June 1, 2016
- Kristin Kaprak turned down the position of Speech Language Pathologist for the 2016-2017 school year. She was approved for employment at the May 9, 2016 Board Meeting.
- Monika Strumberger, Lunch Room Supervisor, effective May 26, 2016.
- Caryl McCaulou, Lunch Room Supervisor, effective May 26, 2016.

11. Informational Items

**A. FOIA Requests**

No FOIA requests to report at this time.

**B. Monthly Report for the Board**

No comments at this time.

**C. Administrator Meeting Agendas**

No comments at this time.

**D. Board Meeting**

The next Board meeting will be held on Monday, July 11, 2016 with closed session beginning at 6:00 pm.

12. Adjournment

A motion was made by Kevin Lyons and seconded by Vivian Kueter to adjourn the meeting at 7:30 pm. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

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Heather Janquart, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education