

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

July 11, 2016 – 6:00 pm – Big Hollow Library

1. Pledge of Allegiance: The Pledge of Allegiance was recited.
2. Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, July 11, 2016 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

The following members were absent: Jim DeVito

The following Administration were present: Robert Gold

3. Motion to move to Closed Session: A motion was made by Joe Cernuska and seconded by Vivian Kueter to move to closed session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

4. Return to Open Session: A motion was made by Kevin Lyons and seconded by Vivian Kueter to return to Open Session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Moment of Silence

A moment of silence was observed in remembrance of the passing of 8<sup>th</sup> grade Big Hollow Student, Tyler Matthews.

5. Added Items/Approval of the Agenda:  
A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve added items/approval of the agenda. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

6. Consent Agenda:

A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the consent agenda items. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

a. Monthly Board Policy Review

No comments at this time.

b. Bus Parking Lot Construction Update

Construction of the Bus Parking Lot started Tuesday, July 5, 2016. Due to some delays in receiving the permit from Lake County it is now projected that the Bus Parking Lot project is estimated to be completed September 1, 2016.

c. Budget Update and Discussion

Exhibit 8 shows the pre-audited budget numbers

- Final balances end with \$522 million positive
- Received more money in transportation
- Transportation fund ended in gain of \$25,000
- Received more Medicaid money
- Higher percentage of registration fees have been collected

Exhibit 9 outlines the estimated SEDOL expenses for the 2016-2017 school year

d. Welcome Back Luncheon

The 2016-2017 school year will be kicked off with an institute day on Monday, August 22, 2016 at 7:45 am in the Middle School Multi-Purpose Room/Cafeteria. A luncheon will be provided by the Board of Education and Big Hollow Federation of Teachers. Board Members are welcome to attend.

e. Review of Closed Meeting Minutes

A motion was made by Kevin Lyons and seconded by Julia Mazur to approve all closed meeting minutes be kept in closed status. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

f. Insurance Update

Big Hollow School District has partnered with Plexus as our new insurance broker. They will be paid a flat rate commission of approximately \$35,000. The new insurance package is almost complete and open enrollment will begin later this week

and will end the last full week of July. The plans will stay the same but will see an 8% increase.

Property/Casualty Insurance did go up because we added buses and bus driver as employees.

g. Approve the Citizen's Advisory Council Bylaws

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the Citizen's Advisory Council Bylaws. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

h. Approve the Citizen's Advisory Council Members for 2016-2017

A motion was made by Kevin Lyons and seconded by Doug Pedersen to approve the Citizen's Advisory Council Members for 2016-2017. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

9. Other Action Items

a. Approve the purchase of a security card access system in all buildings

The current security card access system runs on Windows 95. It is not running adequately and is too costly to upgrade. Quotes for installing a new system were received from M&R Electronic Systems and FSS Technologies.

A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the quote for \$16,200 from M&R Electronic Systems. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

b. Approve the bid for parking lot sealcoating and restriping

Timing for completing the project is estimated to be before the institute day on August 22, 2016. Project may have to be completed the weekend after September 1, 2016 depending on construction of the bus parking lot. We are expected to receive the purchased buses at the end of July. Coordination of moving and parking buses during the sealcoating and restriping project will have to be looked at.

A motion was made by Doug Pedersen and seconded by Kevin Lyons to approve the bid from Patriot Pavement to complete the parking lot sealcoating and restriping project. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Joe Cernuska exited meeting at 7:29 pm

Joe Cernuska returned at 7:31 pm

- c. Approve the I.D.O.T. Serious Safety Hazards for Transportation of Big Hollow Students

The last report on file with I.D.O.T. was done in 1980. A report has been written for the following roads: Fish Lake, Nippersink, Wilson and Molidor.

A motion was made by Julia Mazur and seconded by Kevin Lyons to approve the I.D.O.T. Serious Safety Hazards for transportation of Big Hollow students. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- d. Employment Recommendations

- A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the following personnel items:
  - Personnel change of Lisa LaMantia from Sub Lunch Monitor to Full-Time Lunch Monitor, effective August 2016.
  - Personnel change from Substitute to Paraprofessional, effective 2016-2017 school year.
  - Personnel change of Tonya Wibbenmeyer from Substitute to Paraprofessional, effective 2016-2017 school year.
  - Employment of Meghan Ryan as 5-8 Art Teacher, effective August 2016.
  - Personnel change of Renee Holm as Lunch Monitor to Paraprofessional, effective 2016-2017 school year.
  - Employment of Emily Buehler as Primary Pre-K Teacher, effective August 22, 2016.
  - Employment of James Buckwalter as 8<sup>th</sup> grade ELA Teacher, effective August 22, 2016.
  - Employment of Shana Diamond as Middle School Speech-Language Pathologist, effective August 22, 2016.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

10. Resignations Accepted

The following resignations were accepted during the month of June.

- Kristine Palladino, Lunch Monitor, effective May 25, 2016
- Virginia Ferretti, 8<sup>th</sup> Grade Language Arts Teacher, effective June 27, 2016

11. Informational Items

**A. FOIA Requests**

No FOIA requests to report at this time.

**B. Administrator Meeting Agendas**

No comments at this time.

**C. Board Meeting**

The next Board meeting will be held on Monday, August 8, 2016 with closed session beginning at 6:00 pm.

**D. Village of Volo Information**

There are plans to build a subdivision with 284 homes with 57 of those homes slated to be for those 55 and older. The builder has asked that Big Hollow and Grant High School wave any impact fees Board members were not interested in waiving any impact fees. Vivian was for waiving impact fees only for the homes that would be designated as 55 and older.

12. Adjournment

A motion was made by Kevin Lyons and seconded by Joe Cernuska to adjourn the meeting. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

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Heather Janquart, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education