

# **Big Hollow School District #38 Ingleside, IL 60041**

## **REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, September 10, 2018-6:30 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:30 p.m. on Monday, September 10, 2018 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Enters, Kueter, Lyons, Pedersen, Plescia

The following members were absent: Cernuska, Mazur

The following administration were present: Gold

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Enters and seconded by Plescia to move to closed session.

Motion carried.

Aye: Enters, Plescia, Kueter, Lyons, Pedersen

Nay: None

Mazur entered the meeting at 6:35 p.m.

Cernuska entered the closed session meeting at 6:38 p.m.

4. Resume to Open Session:

Open session began at 7:01 p.m.

The following administration were present: Gold, Arndt, Pittman, Janusz, Hetrovicz, Whipple, Meek

5. Conduct Hearing on the 2018-2019 Budget:

A motion was made by Cernuska and seconded by Kueter to enter into the budget hearing.

Motion carried.

Aye: Cernuska, Kueter, Enters, Lyons, Mazur, Pedersen, Plescia

Nay: None

The 2018-2019 Budget Hearing was held with the updated School District Budget Form which states the estimated revenue and expenses, analysis of the fund balances over the past few years, and the revenue and expenditure history.

A motion was made by Cernuska and seconded by Pedersen to close the Budget Hearing.

Motion carried.

Aye: Cernuska, Pedersen, Enters, Kueter, Lyons, Mazur, Plescia

Nay: None

6. Added Items/Approval of the Agenda:

A motion was made by Enters and seconded by Mazur to approve the agenda.

Motion carried.

Aye: Enters, Mazur, Kueter, Lyons, Pedersen, Plescia, Cernuska

Nay: None

7. Board member "Code of Conduct" review:

The Board reviewed Item #9: "I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community."

8. Approve Consent Agenda Items:

The consent agenda items were discussed. Exhibit 6, Treasurer's Report, could not be completed due to Joanne Achtor being on vacation.

A motion was made by Mazur and seconded by Kueter to approve the consent agenda items except for the missing Treasurer's Report.

Motion carried.

Aye: Mazur, Kueter, Lyons, Pedersen, Plescia, Cernuska, Enters

Nay: None

9. Public Comments:

There were no public comments.

10. Superintendent's Report:

a. Introduction of new Big Hollow District 38 certified staff members

Mr. Gold announced the new certified staff members and gave them each an opportunity to introduce themselves to the Board.

b. Monthly Board Policy review

Sections 2:80-2:120 were reviewed.

c. Curriculum planning

Ms. Steinseifer provided the Board with an update on the long range curriculum plan for BHSD 38.

d. Analysis of Enrollment

Sixth day enrollment numbers were exhibited for the district.

- e. Approve a Resolution to Prohibit Sexual Harassment  
The State Officials and Employee Ethics Act requires school districts to adopt a resolution establishing a policy to prohibit sexual harassment. The resolution was exhibited.  
A motion was made by Enters and seconded by Plescia to approve the resolution to prohibit sexual harassment.  
Motion carried.

Aye: Enters, Plescia, Mazur, Pedersen, Cernuska, Kueter, Lyons  
Nay: None

- f. Announcement of Board Governance Recognition  
The Illinois Association of School Boards (IASB) recently announced that the Big Hollow School District 38 Board of Education is one of 24 school boards across the State to receive Board Governance Recognition for 2018. This recognition is designed to acknowledge those school boards that have engaged in activities and modeled behaviors that lead to excellence in local school governance.

IASB will formally present this recognition at the Fall Lake Division Meeting on Wednesday, October 10, 2018. Board members were encouraged to attend.

11. Other Action Items:

- a. Approve the August Employment Report  
The August Employment Report was presented with the following add-ons:
- Approve the employment of Berenise Cordova as Middle School 5th-8th Grade SPED Paraprofessional effective September, 2018 pending fingerprint results, background check, physical and paperwork. Berenise Cordova did not accept the position offer.
  - Approve the employment of Holly Brama as Middle School Secretary effective September, 2018 pending fingerprint results, background check, physical and paperwork.

A motion was made by Pedersen and seconded by Cernuska to approve the August Employment Report with the add-ons.

Motion carried.

Aye: Pedersen, Cernuska, Plescia, Enters, Kueter, Lyons, Mazur  
Nay: None

- b. Approve new evaluation instruments used for support staff, coaches and sponsors  
The new evaluation tools utilized for support staff, coaches and sponsors was exhibited.  
A motion was made by Enters and seconded by Plescia to approve the new evaluation tools for support staff, coaching positions and sponsor positions.  
Motion carried.

Aye: Enters, Plescia, Cernuska, Kueter, Lyons, Mazur, Pedersen  
Nay: None

c. Adoption of the 2018-2019 Budget

A motion was made by Pedersen and seconded by Cernuska to approve the 2018-2019 Annual Budget as presented during the budget hearing.

Motion carried.

Aye: Pedersen, Cernuska, Enters, Kueter, Lyons, Mazur, Plescia

Nay: None

12. Resignations Accepted:

- Accepted a resignation from Michael Arndt as part-time Groundskeeper effective 08/13/2018
- Accepted a resignation from new hire Lisa Fiorito as Elementary Paraprofessional effective 08/14/2018
- Accepted a resignation from Scott Ceshker as Middle School STAR Teacher effective 08/31/2018
- Accepted a resignation from Meghan Ryan as Middle School POMS Coach effective the 2018-2019 school year
- Accepted a resignation from Amy Howard as Middle School Newspaper Club Sponsor effective 09/04/2018

13. Informational Items:

a. Freedom of Information Act (FOIA) Requests

There were no FOIA requests during this past month.

b. Monthly Reports for the Board

The Administrator and Meal Program Reports were presented.

c. Administrator Meeting Agenda

The August Administrator Meeting agenda was exhibited.

d. A Special Board meeting will be held on Tuesday, September 18<sup>th</sup> at 6:15 p.m. for the purpose of reviewing and acting on bids received for the sale of the Rt. 12 property.

e. The next regularly scheduled Board meeting will take place on Tuesday, October 9, 2018 with closed session beginning at 6:00 p.m.

14. Motion to move to closed session:

Not needed.

15. Return to Open Session:

Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

17. Adjournment:

A motion was made by Plescia and seconded by Enters to adjourn the meeting.  
Motion carried.

Aye: Plescia, Enters, Kueter, Lyons, Mazur, Pedersen, Cernuska

Nay: None