

# Big Hollow School District #38 Ingleside, IL 60041

## Board of Education Regular Minutes

Monday, September 11, 2017-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, September 11, 2017 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: Cernuska

The following administration were present: Gold, Arndt, Pittman, Dzik, Janusz, Whipple, McCulley, Meeks, Coats, Munoz

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Kueter and seconded by Mazur to move to closed session.  
Motion carried.

Aye: Kueter, Mazur, Enters, Lyons, Pedersen, Plescia

Nay: None

4. Resume to Open Session:

Open Session began at 7:04 p.m.

5. Conduct Hearing on the 2017-2018 Budget:

A motion was made by Kueter and seconded by Pedersen to enter the budget hearing.  
Motion carried.

Aye: Kueter, Pedersen, Enters, Lyons, Mazur, Plescia

Nay: None

The updated School District Budget Form which states the estimated revenue and expenses for SY 17-18 was presented. The following is a summary of notable points pertaining to this budget:

- The operating funds (Education, Operations & Maintenance, Transportation, Working Cash) will have a combined balanced budget once again this year.
- The actual general state aid from the State of Illinois is still unknown. Figures used in this budget are estimates based on most recent information.
- The following significant expenses have been added to the budget for the 2017-2018 school year:
  - \$85,000 technology lease for the purchase of over 700 Chromebooks. This is a 3-year lease agreement.
  - Over \$120,000 towards the wireless network upgrade for all the buildings. This expense was taken out of Fund 60.
  - Several new certified positions:
    - 5 classroom teachers
    - 1 Title I reading specialist
    - 1 social worker
    - 2 assistant principals

- 1 part-time curriculum director
  - Health Insurance increase of 5%
  - Over \$105,000 was included to support new curriculum materials in Math as well as pilot resources in ELA.
  - In the transportation fund, we have budgeted for the purchase of 4 vans that will be utilized to transport students to out-of-district placements.

Analysis of the fund balances over the past few years and revenue and expenditure history were also presented. Mr. Lyons commended Mr. Gold and the Administration for the balanced budget.

A motion was made by Mazur and seconded by Enters to close the budget hearing.  
Motion carried.

Aye: Mazur, Enters, Kueter, Lyons, Pedersen, Plescia  
Nay: None

6. Added Items/Approval of the Agenda:

An addition was made to the employment report-see Item 10.

A motion was made by Pedersen and seconded by Kueter to approve the agenda.  
Motion carried.

Aye: Pedersen, Kueter, Lyons, Mazur, Plescia, Enters  
Nay: None

7. Approve Consent Agenda Items:

A motion was made by Kueter and seconded by Enters to approve the consent agenda items.  
Motion carried.

Aye: Kueter, Enters, Lyons, Mazur, Pedersen, Plescia  
Nay: None

8. Public Comments:

There were no public comments.

9. Superintendent's Report:

a. Introduction of new certified staff members

Mr. Gold announced the new certified staff members and gave each one present an opportunity to introduce themselves.

b. Monthly Board Policy Review

Sections 6:280-6:340 were reviewed.

c. Discussion items requested from the Board

- Bus stop arm cameras-municipalities would have to pass an ordinance in order to add these, it could also be done at the county level
- Big Hollow employees being able to prorate their pay over 12 months-would need to ask if anyone is interested and check with payroll issues, would not be able to happen until next fiscal year
- Use of Skyward for registration and bus routing-next year we will shift to Skyward for student registration which should work with our routing software, Mr. Lyons asked if there are other portions of Skyward that we are not using/taking advantage of that would help us in some way

- Board reimbursement procedures-Board policy 2:125 was presented

d. Roof Repair Update

A summary of the work that is being completed in regards to recent roofing repairs at each school was presented.

e. Analysis of Enrollment

The sixth day enrollment summary from 2002/2003-2017/2018 was presented. There was also a classroom summary for Primary, Elementary and Middle School.

10. Other Action Items:

a. Approve the August Employment Report

The following addition was made to the Employment Report: Change Jen Truss from part-time Business Office Assistant to full-time Business Office Assistant to provide support to both the Business Office and Transportation effective immediately.

A motion was made by Mazur and seconded by Kueter to approve the addition to the Employment Report.

Motion carried.

Aye: Mazur, Kueter, Enters, Lyons, Pedersen, Plescia

Nay: None

Employment Report

- Approve the employment of ReNika Lewis as Elementary Paraprofessional effective the 2017/2018 school year.
- Approve the employment of Joyce West as 3/7 7th/8th Grade Spanish Teacher effective 8/28/2017.
- Approve the employment of Caroline Snook as 5th-8th Grade ESL teacher effective 9/5/2017. (Currently a substitute with the district.)
- Approve the employment of Sara Wirtz as Elementary Reading Specialist effective September, 2017.
- Approve the employment of Mary Lavanholi as Bus Driver effective the 2017/2018 school year.
- Approve Meghan Ryan as Middle School POMS Coach (shared position with Stephanie Cullotta) effective the 2017/2018 school year.
- Approve Stephanie Cullotta as Middle School POMS Coach (shared position with Meghan Ryan) effective the 2017/2018 school year.
- Approve Stephanie Cullotta as Middle School Science Club Sponsor (shared position with Robert Levy) effective the 2017/2018 school year.
- Approve Robert Levy as Middle School Science Club Sponsor (shared position with Stephanie Cullotta) effective the 2017/2018 school year.
- Approve Kara Baysinger as 7<sup>th</sup> Grade Boys Basketball Coach effective the 2017/2018 school year.
- Approve the FMLA request from Amanda Strickler for six weeks to begin 11/20/2017 and end tentatively 01/08/2018, depending on doctor recommendation or any other unforeseen circumstance.
- Approve Personnel change for Jenn Truss from part-time Business Office Assistant to full-time Business Office Assistant effective immediately.

A motion was made by Kueter and seconded by Plescia to approve the August employment report.

Motion carried.

Aye: Kueter, Plescia, Mazur, Pedersen, Enters, Lyons  
Nay: None

b. Adoption of the 2017-2018 Budget

A motion was made by Pedersen and seconded by Plescia to approve the 2017-2018 Budget as presented during the budget hearing.

Motion carried.

Aye: Pedersen, Plescia, Enters, Kueter, Lyons, Mazur

Nay: None

11. Resignations Accepted:

The following resignations were accepted during the months of August and early September:

- Margaret Abushamma as Elementary Paraprofessional effective 8/21/2017
- Roberta Bock as Substitute Lunch Monitor effective 8/18/2017
- Tonya Wibbenmeyer as Paraprofessional effective the 2017/2018 school year
- Sarah Frank as Spelling Bee Coordinator effective the 2017/2018 school year
- Ilene Rivera as Food Service Worker effective 9/08/2017

12. Informational Items:

a. Freedom of Information Act (FOIA) Requests

- Request submitted on 8/10/2017
- Request submitted on 8/24/2017

b. Monthly Reports for the Board

Administrator and Meal Program reports were presented.

c. Administrator Meeting Agenda

Agendas for August meetings were presented.

d. The next regularly scheduled Board meeting will take place on Tuesday, October 10, 2017 with closed session beginning at 6:00 p.m.

13. Motion to move to closed session:

Closed session not needed.

14. Return to Open Session:

Not needed.

15. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

16. Adjournment:

A motion was made by Kueter and seconded by Mazur to adjourn the meeting.

Motion carried.

Aye: Kueter, Mazur, Plescia, Enters, Lyons, Pedersen

Nay: None