

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

September 12, 2016 – 6:00 pm – Big Hollow Library

1. Pledge of Allegiance: The Pledge of Allegiance was recited.
2. Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, September 12, 2016 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Doug Pedersen

The following members were absent: Jim DeVito, Julia Mazur

The following Administration were present: Robert Gold

3. Motion to move to Closed Session: A motion was made by Kevin Lyons and seconded by Vivian Kueter to move to closed session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Doug Pedersen

Nay: None

Julia Mazur was not in attendance at the beginning of the meeting. Julia arrived at the start of Closed session at 6:05 pm.

4. Return to Open Session: A motion was made by Kevin Lyons and seconded by Vivian Kueter to return to Open Session. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

5. Conduct Hearing on the 2016-2017 Budget

A motion was made by Doug Pedersen and seconded by Kevin Lyons to conduct the hearing on the 2016-2017 budget. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Since the tentative budget was approved in August the following changes have been added:

- \$450,000 added to Fund 60 expense budget to pay for interior mold remediation.

- \$200,000 added to Fund 60 revenue budget for anticipated insurance reimbursement
- Final General State Aid calculations show \$70,000 less than anticipated. These fees are higher but less than anticipated.
- Open Enrollment period has ended and Health Insurance figures have been updated to reflect this.
- Fund 20 expenditure budget exceeds 15-16 expenditure budget by \$700,000 due to parking lot construction project.
- End of year balances do not include TAWS

#### Administrative Expenditures Hearing

- Budget shows 59% increase in Administrative Costs due to the addition of Assistant Superintendent position.
- Board must take action because increase is above 5%.
- Boards falling in 4<sup>th</sup> Quartile for administrative costs per pupil can waive limitation by Board action.
- Board must approve a resolution waiving limitation by 2/3 majority.
- BHSD has an administrative cost per pupil of \$168.97, ranking the District 355 out of 373 Elementary school districts.
- Figures place BHSD in the 4<sup>th</sup> Quartile, allowing Board to approve resolution to waive 5% restriction.

A motion was made by Julia Mazur and seconded by Kevin Lyons to conclude the 2016-2017 Budget Hearing. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

#### 6. Added Items/Approval of the Agenda:

A motion was made by Doug Pedersen and seconded by Vivian Kueter to approve added items/approval of the agenda. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

#### 7. Consent Agenda:

A motion was made by Doug Pedersen and seconded by Vivian Kueter to approve the consent agenda items. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

8. Public Comments:

There are no public comments at this time.

9. Superintendent's Report

a. Superintendent's Report

New certified staff who were able to attend introduced themselves to the board.

- Stephanie Cullotta
- Robert Levy
- Tom Streib
- Laura Ward
- Carrie Coats
- Meghan Ryan

b. Monthly Board Policy Review

No comments at this time.

c. Analysis of Enrollment

Reviewed 6<sup>th</sup> day enrollment summary report. Overall there are currently 1802 students enrolled not including those students who have enrolled after the 6<sup>th</sup> days numbers were run.

Reviewed 6<sup>th</sup> day enrollment numbers for each building:

- Primary School
- Elementary School
- Middle School

d. Discussion regarding proposed Remington North Subdivision

There are 289 homes planned for the new subdivision. This number includes 55 which are marked to be 55 and older. It is expected that out of that number there will be approximately 200 students to attend Big Hollow.

Builder is planning to break ground before winter and expects to complete project by 2021.

At an earlier meeting Volo approved to waive the lag fees.

e. Mold Remediation Update

The mold remediation cost in excess of \$450,000. Our insurance coverage carries a \$50,000 deductible. We are waiting to hear final numbers as to what insurance will pay.

f. Bus Parking Lot Construction Update

Bus parking lot is 90% done. Only a few items to finish up:

- Backstop for playground
- Landscaping

- Power (Grant township denied our request to install a pole on the grounds of the parking lot in order to connect the power. We now will have to go under the road to connect to the pole that resides across the street by the ball fields. Another contractor will have to be brought in at additional cost.)

- g. Update on Strategic Planning  
Strategic planning sessions have been set for:  
October 28, 2016 (5-9 pm)  
October 29, 2016 (9am – 4pm)

We currently have the following members on the strategic planning committee:  
2 Board members (Doug Pedersen and Vivian Kueter)  
2 Administrators  
4 teachers  
15 parents  
1 student

We would like to have 5 more teachers participate. If we do not get 5 more teachers we will fill with parents that are on the waiting list.

#### 10. Other Action Items

- a. Approve the Employment Report

A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the following personnel items: Motion Carried.

- Item A** Approve the employment of Angela Furlong as Title I Paraprofessional for the 2016-2017 School Year.
- Item B** Approve the employment of Melissa Kowall as Title I Paraprofessional for the 2016-2017 School Year.
- Item C** Approve the employment of Jacquelyn Werderitch as Elementary ELL Teacher for the 2016-2017 School Year.
- Item D** Approve the employment of Serge St. Pierre as Elementary Lunch Monitor for the 2016-2017 School Year.
- Item E** Approve the personnel change of Kelly Polark from 2nd Grade Teacher to Kindergarten Teacher for the 2016-2017 School Year.
- Item F** Approve the employment of Thomas Streib as the Middle School Physical Education Teacher for the 2016-2017 School Year.
- Item G** Approve the employment of Jennifer Beuckman as 2nd Grade Teacher for the 2016-2017 School Year.
- Item H** Approve the employment of Carrie Coats as 5th Grade Teacher for the 2016-2017 School Year.
- Item I** Approve the employment of Maria Banach as Cross Country Coach for the 2016-2017 School Year.
- Item J** Approve the employment of Lisa Gregory as Primary Lunch Monitor for the 2016-2017 School Year.
- Item K** Approve the employment of Christina Hagen as 7/8 Girls Basketball Coach for the 2016-2017 School Year.
- Item L** Approve the employment of Gale Homuth as a Bus Driver for the 2016-2017 School Year.
- Item M** Approve the employment of Shirley Hoppe as Middle School Lunch Monitor for the 2016-2017

School Year.

- Item N** Approve the employment of Nicole Maddaleni as a Bus Driver for the 2016-2017 School year.
- Item O** Approve the employment of Kelly Meegan as Elementary Lunch Monitor for the 2016-2017 School Year.
- Item P** Approve the employment of Lauren Meredith as 7-8 Girls Basketball Coach for the 2016-2017 School Year.
- Item Q** Approve the employment of Wendy Wells as a Bus Driver for the 2016-2017 School Year.
- Item R** Approve the employment of Kelsey Zak as 7-8 Girls Basketball Coach for the 2016-2017 School Year.
- Item S** Approve the employment of Jennifer Kabrin as a Bus Driver for the 2016-2017 School Year.

b. Amend Agenda to include Motion for Integrated Pest Management Plan

A motion was made by Joe Cernuska and seconded by Kevin Lyons to approve the amendment of the agenda to include motion for the Integrated Pest Management Plan. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

c. Approve the Integrated Pest Management Plan

A motion was made by Joe Cernuska and seconded by Doug Pedersen to approve the Integrated Pest Management Plan. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

d. Adoption of the 2016-2017 Budget

A motion was made by Kevin Lyons and seconded by Vivian Kueter to approve the adoption of the 2016-2017 budget. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

e. Approve a Resolution waiving the limitation on administrative costs for school year 2016-2017 as authorized by Section 17-1.5 of the School Code.

A motion was made by Joe Cernuska and seconded by Kevin Lyons to approve a Resolution waiving the limitation on administrative costs for school year 2016-2017 as authorized by Section 17-1.5 of the School Code. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

11. Resignations Accepted

The following resignations were accepted during the month of July:

- Ashley Turner, 2<sup>nd</sup> grade Teacher, effective August 9, 2016.
- Jolie Misek, Kindergarten teacher, effective August 11, 2016.
- Martha Cuellar, PreK Paraprofessional, effective August 18, 2016.

12. Informational Items

a. Freedom of Information Act (FOIA) requests

- A FOIA request was submitted on August 15, 2016 and has been completed.

b. Monthly Reports for the Board

No comments at this time.

c. Administrator Meeting Agendas

No comments at this time.

d. The next regularly scheduled Board meeting will take place Tuesday, October 11, 2016.

13. Adjournment

A motion was made by Kevin Lyons and seconded by Vivian Kueter to adjourn the meeting. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

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Heather Janquart, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education