

# Big Hollow School District #38 Ingleside, IL 60041

## REGULAR BOARD OF EDUCATION MEETING MINUTES

Tuesday, October 9, 2018-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Tuesday, October 9, 2018 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: Cernuska

The following administration were present: Gold

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Enters and seconded by Kueter to move to closed session.

Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

Nay: None

4. Resume to Open Session:

Open session began at 7:00 p.m.

The following administration were present: Gold, Arndt, Pittman, Janusz, Hetrovicz, Whipple, McCulley, Meek, Coats

5. Added Items/Approval of the Agenda:

A motion was made by Pedersen and seconded by Enters to approve the agenda.

Motion carried.

Aye: Pedersen, Enters, Kueter, Lyons, Mazur, Plescia

Nay: None

A motion was made by Enters and seconded by Kueter to add discussion of the Route 12 property to the agenda.

Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

Nay: None

6. Academic Spotlight

Eric Wolters recently took four of our Middle School students to the first ever Illinois Elementary School Association Student Leadership Conference. Students were provided with education on elements of being a leader within their schools and using their influence for the benefit of their school and local community. Students shared their experience with the Board.

7. Board member "Code of Conduct" review:

The Board reviewed Item #10: "I will strive for a positive working relationship with the superintendent, respecting the superintendent's authority to advise the Board, implement Board policy, and administer the District."

8. Approve Consent Agenda Items:

The consent agenda items were discussed.

A motion was made by Pedersen and seconded Mazur by to approve the consent agenda items. Motion carried.

Aye: Pedersen, Mazur, Kueter, Lyons, Plescia, Enters

Nay: None

9. Public Comments:

Mrs. Connolly had an Eagle Scout present details about his sign project for the Nature Center.

10. Superintendent's Report:

a. Monthly Board Policy review

Sections 2:125-2:160 were reviewed.

b. Approve 2017-2018 Audit Report

Mr. Gold shared the summary of the audit that was recently completed for Big Hollow School District 38.

A motion was made by Plescia and seconded by Enters to approve the SY 17-18 Annual Financial Report.

Motion carried.

Aye: Plescia, Enters, Lyons, Mazur, Pedersen, Kueter

Nay: None

c. BHSD #38 School Improvement Planning for 2018-2019

Executive summary reports were created by each building level leadership team and exhibited. Each building principal presented their summary. At the conclusion of the school year, administration will report back to the Board the progress made in each of the action plans.

d. Strategic Plan Update

Mr. Gold shared an update relating to Goal #1 of the Strategic Action Plan: Encourage diversity and build a supportive and inclusive Big Hollow community. Administrators reviewed each action step.

- e. Approve the purchase of a unified mass notification and crisis communication system  
Mr. Gold presented information on a software product that the administrative team has researched for the purpose of solidifying the emergency response within the schools.

Mazur left the meeting at 7:59 p.m. and re-entered the meeting at 8:01 p.m.

The administration is recommending the purchase of Alertus. Mr. Gold will check on complete cost of installation.

A motion was made by Enters and seconded by Kueter to purchase Alertus.

Motion carried.

Aye: Enters, Kueter, Mazur, Pedersen, Plescia, Lyons

Nay: None

- f. Scholastic Grant

Congratulations to Michelle Connolly on receiving a \$500 grant towards the purchase of books for her classroom through Scholastic Book Clubs and the James Patterson Partnership. A limited number of applicants were awarded amongst over 127,000 entries.

- g. IASB Presentation

Our local IASB field services director, Dee Molinare, recently asked if our District would be willing to present at the Joint Annual Conference this year in the area of community engagement. Mr. Gold has prepared a draft of the presentation and invited a Board member to join in the presentation. Mazur agreed to join Mr. Gold.

- h. Graduation Date

As noted when the Board approved the 2018-2019 calendar, the date for the 8<sup>th</sup> grade graduation will be Wednesday, May 29, 2019. At this time, if no emergency days are utilized, the last day of school for students will be on Thursday, May 30, 2019.

Added Item-Discussion on the Route 12 property

Mr. Gold updated the Board on the sale of the Route 12 property. Earnest money has not been received from the potential buyer at this time.

#### 11. Other Action Items:

- a. Approve the September Employment Report

The September Employment Report was presented.

A motion was made by Plescia and seconded by Enters to approve the September Employment Report.

Motion carried.

Aye: Plescia, Enters, Pedersen, Kueter, Lyons, Mazur

Nay: None

12. Resignations Accepted:

- Accepted a resignation from Mary Yoho as Middle School Paraprofessional effective 12/21/2018
- Accepted a resignation from Tad Grabnik as Middle School Set Crew Lead effective 09/20/2018
- Accepted a resignation from Meghan Ryan as Middle School Set Crew Assistant effective 09/20/2018

13. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
There were no FOIA requests during this past month.
- b. Monthly Reports for the Board  
The Administrator, Meal Program, Attendance and Discipline Reports were presented.
- c. Meeting Agendas  
The September agendas for Administrator meetings and the Citizen's Advisory Council meeting were exhibited.
- d. The next regularly scheduled Board meeting will take place on Monday, November 12, 2018 with closed session beginning at 6:00 p.m.

14. Motion to move to closed session:

Not needed.

15. Return to Open Session:

Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

17. Adjournment:

A motion was made by Kueter and seconded by Pedersen to adjourn the meeting.

Motion carried.

Aye: Kueter, Pedersen, Plescia, Enters, Lyons, Mazur

Nay: None