

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

October 11, 2016 – 6:00 pm – Big Hollow Library

1. Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, October 11, 2016 by Kevin Lyons at the Big Hollow School Library.

Roll Call: The following members were in attendance: Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

The following members were absent: Joe Cernuska, Jim DeVito, Heather Janquart

The following Administration were present: Robert Gold

2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Motion to move to Closed Session: A motion was made by Vivian Kueter and seconded by Julia Mazur to move to closed session. Motion Carried.

Aye: Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Jim DeVito was not in attendance at the beginning of the meeting. Jim DeVito arrived at 6:17 pm, during closed session.

4. Return to Open Session: A motion was made by Julia Mazur and seconded by Vivian Kueter to return to Open Session. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

5. Added Items/Approval of the Agenda:

A motion was made by Jim DeVito and seconded by Doug Pedersen to approve added items/approval of the agenda. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

6. Consent Agenda:

A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the consent agenda items. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

a. Monthly Board Policy Review

No comments at this time.

b. BHSD #38 School Improvement Planning for 2016-2017

Each building developed a plan of goals for the 2016-2017 school years in the areas of Teaching and Learning, Student Achievement, and School as a Learning Community. Mr. Whipple and Mrs. Janusz reviewed the goals they have set for their respective buildings. The process to reach these goals was also reviewed.

c. Graduation Date

The 8<sup>th</sup> Grade Graduation date has been scheduled for Wednesday, May 31, 2017. The last day of school will be on Thursday, June 1, 2017 provided no emergency days are utilized.

d. Approve the 2015-2016 Audit Report

A motion was made by Doug Pedersen and seconded by Jim DeVito to approve the School Year 2015-2016 Annual Financial Report as submitted. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

e. Approve Retro-Commissioning and Lighting Upgrade Project

Retro-Commissioning

A study that is conducted to ensure all systems are running efficiently and highlight areas that need improvement. The study ranges in cost from \$30,000-\$60,000 and will be funded by the state through a State-wide initiative to reduce energy usage by buildings. If we fix the areas where improvement is need we should be able to save the District money in utility bills. The study will be completed by Cyclone Energy Group.

Lighting Upgrade Project

The State has money that District can tap into in order to assist in the cost of replacing old lighting fixtures with newer cost effective fixtures and light bulbs. In order to take advantage of this all lighting upgrade work must be completed by the end of December. The plan is to replace all 4 ft. bulbs that we currently have with LED lighting. This includes all 4 ft. lighting inside and outside of the building. The cost is \$180,000 plus \$32,000 service fee. The state incentive is \$180,000. The only cost to the District by doing this would then be \$35,000.

A motion was made by Doug Pedersen and seconded by Jim DeVito to have Cyclone Energy Group complete the Retro-Commissioning Study and Power Energy to complete the lighting upgrade project with a note that if the Superintendent feels uncomfortable to continue with the lighting project he can rescind the Power Energy lighting project. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- f. **Mold Remediation Cost Recovery Update**  
Ironshore Insurance Services has agreed to provide coverage for the mold remediation that took place in August. They have currently approved \$213,116.15 as reasonable and necessary remediation/restoration costs under the policy. Costs are subject to a \$50,000 deductible. We are currently still in negotiations over the agreed reimbursement.

9. Other Action Items

- a. **Approve the Dance Team Club for Big Hollow Middle School**  
Meghan Ryan, Big Hollow Middle School Art Teacher, would like to start a dance team for Middle School students. Meghan will serve as the sponsor on a volunteer basis.

- Team to consist of 16-18 girls in 6-8 grade
- Team will perform at boys' and girls' basketball games
- Practices will be held 3 times per week after school – location to be determined
- Students will not be charged an activity fee to participate
- Sponsor will not receive a paid stipend
- If significant interest is shown in joining the dance team a proposal may be made to officially add the dance team as a school sponsored activity

A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the Starting of a Dance Team Club at the Big Hollow Middle School. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- b. **Employment Recommendations**

A motion was made by Vivian Kueter and seconded by Julia Mazur to approve the following personnel items: Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen  
Nay: None

- Item A      Approve the employment of Marcia Schaeffer as SDA coach for the 2016-2017 School Year.
- Item B      Approve the employment of Robert Rosendahl as Part-Time Groundskeeper for the 2016-2017 School Year.
- Item C      Approve the employment of Katie Vanderbilt, contracted employee, as Middle School OT for the 2016-2017 School Year.
- Item D      Approve the FMLA request for Kelly Himmelspach, effective approximately April 11, 2017.

Item E Approve the FMLA request for Jennifer Neill, effective approximately February 27, 2017 through May 26, 2017.

10. Resignations Accepted

The following resignations were accepted during the month of September:

- Scott Lucadello as part-time ELA/Social Studies teacher, effective September 16, 2016.
- Julia Arias as Art Club and Set Crew Advisor, effective August 26, 2016.
- Christina Hagen as Art Club Assistant, effective September 12, 2016.
- Megan Glissendorf as Bus Driver, effective September 2, 2016.

11. Informational Items

a. Freedom of Information Act (FOIA) requests

- A FOIA request was submitted on September 26, 2016 and has been completed.
- A FOIA request was submitted on September 12, 2016 and has been completed.

b. Monthly Reports for the Board

No comments at this time.

c. Meeting Agendas

Exhibit 21 shows the agenda from our first CAC Committee Meeting which was very successful.

d. The next regularly scheduled Board meeting will take place Monday, November 14, 2016.

12. Adjournment

A motion was made by Vivian Kueter and seconded by Julia Mazur to adjourn the meeting. Motion Carried.

Aye: Jim DeVito, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

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Heather Janquart, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education