



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, April 8, 2019
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 10

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 – Academic Spotlight

Peggy Silverblatt will be showcasing student work from Big Hollow Elementary.

Item 7-- Board Member “Code of Conduct” Review

Item #4: “I will take no private action that might compromise the board or administration and will respect the confidentiality of privileged information.”

Item 8 – Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the March 11, 2019 Board Meeting to remain in closed status |
| <u>Item 2</u> | Approve the Closed Session Minutes of the March 21, 2019 Special Board Meeting to remain in closed status |
| <u>Item 3</u> | Approve the Closed Session Minutes of the April 4, 2019 Special Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the March 11, 2019 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approve the Minutes of the March 21, 2019 Special Board Meeting |
| <u>Exhibit 3</u> | Approve the Minutes of the April 4, 2019 Special Board Meeting |
| <u>Exhibit 4</u> | Approval of the School Treasurer’s Report for March, 2019 |
| <u>Exhibit 5</u> | Approval of Bills for March/April 2019 |
| <u>Exhibit 6</u> | Approval of Activity and Convenience Fund Reports for March, 2019 |
| <u>Exhibit 7</u> | Approval of Payroll for March, 2019 |
| <u>Exhibit 8</u> | Approve IESA Membership for SY19-20 |

Recommendation: Approve –Motion Required

Item 9 – Public Comments

Item 10 – Superintendent’s Report

a. Monthly Board Policy review

Exhibit 9 consists of Board policies 4:100-4:140.

b. HUMANeX Ventures presentation

Mr. Gold has asked representatives from HUMANeX to share how their organization can help BHSD38 in taking the next steps towards our mission of becoming a model school district.

Exhibit 10 is a project proposal from HUMANeX.

c. 2019 Summer School Learning Opportunities

The following summer school learning opportunities will be available on the Big Hollow campus in June and August:

- Academic Enrichment (fee based)
 - K-8 academic enrichment for students in reading and math
- Special Education Extended School Year (designated by IEP)
 - Based on student need
- English Language Learner Summer Learning (invitation only)
 - Based on student need
- 5th Grade Transition Camp (August 13-15, 2019)
 - 3-day transition camp for incoming 5th grade students as a “Welcome to Middle School” experience. Students will have the opportunity to learn and practice their schedules, learn PBIS expectations, become familiar with different technologies, and participate in teambuilding activities. There will also be opportunity for family involvement on the final day.
- Kindergarten Transition Camp (August 15, 2019)
 - Kindergarten students and parents will be invited to attend on Thursday, August 15th from 9:15 a.m. to 10:45 a.m. Bus transportation will be provided for all students and parents.

Exhibit 11 provides a full description of the academic offerings and costs associated with each.

d. Modified School Calendar

In October of 2018, Mr. Gold had a discussion with the Citizen’s Advisory Council (CAC) regarding the possibility of pursuing the idea of a modified school calendar in the future. The CAC saw several positive aspects of exploring this option. Mr. Gold would like to get direction from the Board as to if/how we should proceed in further discussions regarding a school calendar that would look much different than what our traditional school calendar looks like.

e. Discussion on possible future annexation with the Village of Volo

Mr. Gold has had recent discussions with the Village of Volo regarding their desire to extend their current municipal water supply (Lake Michigan water) along Fish Lake Road and Molidor Road. They are asking for a letter of support from Big Hollow School District 38 stating that there is a possibility of future annexation. The Board needs to discuss whether or not they wish to provide a letter of support for the project that is outlined in the exhibit below.

Exhibit 12 is a draft letter of support for the Village of Volo which will allow them to pursue a possible future annexation of the Big Hollow District 38 campus.

f. ISBE Audit updates

Christine Arndt will provide the Board with an update on recent audits and reviews completed by the Illinois State Board of Education and our Lake County Regional Office of Education.

School Nutrition Programs Administrative Review

In February of 2019, our food service program went through a review which was completed by representatives from the Illinois State Board of Education (ISBE). Mrs. Arndt will share with the Board the results of the compliance visit. In summary, very few minor citations were noted, and all issues have been resolved. Mrs. Arndt, Shelly Phillipsen (Food Service Coordinator), and Stephanie Wiley (Lunch Program Application Coordinator) should all be congratulated on a job well done.

Exhibit 13 is a copy of the compliance review report.

Professional Development Provider Audit

Exhibit 14 is a statement showing the results of the recent audit performed by the Lake County Regional Office of Education.

g. Summer office hours

- All buildings will be open Monday – Thursday from 7:00 a.m. to 4:30 p.m.
- Staff will be in the offices each Friday from 7:00 a.m. to 11:00 a.m., but the offices will be open to the public by appointment only.

Item 11 – Other Action Items

a. Approve the hiring of Dr. Venette Biancalana as the Principal of Big Hollow Elementary School effective July 1, 2019.

Exhibit 15 is the new hire recommendation form associated for this position.

Recommendation: Approve –Motion Required

b. Approve the March Employment Recommendations

Exhibit 16 is the employment report for the month of March, 2019.

Recommendation: Approve –Motion Required

c. Approve E-rate service agreement with Net56 to supply internet access to the BHSD38 campus

Mr. McCulley, Director of Technology, will share details of this new agreement with the Board.

Exhibit 17 is the E-rate service agreement.

Recommendation: Approve –Motion Required

d. Approve the bus lease agreement for 2019

BHSD 38 is nearing the end of its current lease agreement for the bus fleet that is in use at this time. The suggested agreement for a new lease agreement is in the exhibit below. The following is a list of details regarding this lease agreement:

- 19 one-year old 2019 71-passenger buses
- 4 new 2019 Chevy Starcraft 28-passenger buses
- All buses will be fueled by gas, which is a switch from the previously leased diesel buses.
- The lease is a 3-year agreement.
- A maintenance agreement is included in the lease of each bus.

Exhibit 18 contains the quote agreements for the buses that are to be leased.

Exhibit 19 is the lease agreement provided by Santander Bank.

Recommendation: Approve –Motion Required

e. Approve the resolution authorizing the engagement of a licensed real estate broker to sell real property

Exhibit 20 is the resolution to be approved.

Recommendation: Approve –Motion Required

Item 12 – Resignations Accepted

- Accepted a resignation from Kelsey Zak as 8th Grade Math Teacher effective the end of the 2018-2019 school year.

Item 13 – Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. **Exhibit 21** is information regarding a FOIA request that was submitted on March 26, 2019.

b. Monthly Reports for the Board

- a. **Exhibit 22** Administrator Report
- b. **Exhibit 23** Meal Program Report
- c. **Exhibit 24** Monthly Attendance Report
- d. **Exhibit 25** Monthly Discipline Report

c. Meeting Agendas

- a. **Exhibit 26** Administrator meeting agenda for March, 2019
- d. Board meetings from June – August will be conducted with closed session starting at 6:00 p.m. and with open session starting immediately following.
- e. The Board needs to schedule a Special Board Meeting before April 30, 2019 to re-organize the Board.
- f. The next regularly scheduled Board meeting will take place on Monday, May 13, 2019 with closed session beginning at 6:00 p.m.

Item 14 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.