



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, April 9, 2018
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 10

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
4. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Academic Spotlight

No Academic Spotlight for this month

Item 7–Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the March 12, 2018 Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the March 12, 2018 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for March, 2018
- Exhibit 3** Approval of Bills for March/April 2018
- Exhibit 4** Approval of Activity and Convenience Fund Reports for March, 2018
- Exhibit 5** Approval of Payroll for March, 2018
- Exhibit 6** Approve IESA Membership for SY18-19
- Exhibit 7** Approve the March 26, 2018 Building/Grounds/Transportation Committee Report
- Exhibit 8** Approve the April 2, 2018 Negotiations Committee Report
- Exhibit 9** Approve the April 3, 2018 Technology Committee Report
- Exhibit 10** Approve the April 4, 2018 Curriculum Committee Report

Recommendation: Approve –Motion Required

Item 8 –Public Comments

Item 9 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 11 consists of Board policies 7:300-7:340.

b. Approve the K-8 English/Language Arts curriculum resource adoption on 1st reading

Exhibit 12 outlines the proposal for adoption of this curriculum resource.

Recommendation: Approve –Motion Required

c. Approve the 6th-8th grade Math curriculum resource adoption on 1st reading

Exhibit 13 outlines the proposal for adoption of this curriculum resource.

Recommendation: Approve –Motion Required

d. IMRF Audit

Big Hollow was recently selected for an Employer Audit by IMRF. The following exhibit shows the results of the audit and our written response to the finding.

Exhibit 14 is a copy of the IMRF Internal Audit Department Employer Audit Report that was submitted to BHSD 38 on March 26, 2018 as well as a written response to the finding(s) that was submitted from BHSD 38.

e. Update on registration fee payments received for 2017-2018

Exhibit 15 is an update on registration fee collection in 2016-2017 and 2017-2018.

f. Approve changes to the Middle School schedule and daily start/end times for the 2018-2019 school year.

Based on proposed changes to the Middle School schedule for 2018-2019, it is recommended that the start and end times at BHMS be as proposed in the exhibit below beginning August 22, 2018.

Exhibit 16 is a proposal from Mr. Gold regarding changes to the Middle School schedule.

Recommendation: Approve –Motion Required

g. Approve the proposal to move from quarters to trimesters

Exhibit 17 outlines a proposal to move from the current quarterly reporting system to a trimester system consisting of three 12-week reporting periods.

Recommendation: Approve –Motion Required

h. Warrior Workshops

Mrs. Christine Arndt will share a summary of two Warrior Workshops that were offered in February to Big Hollow parents/guardians.

Exhibit 18 is a summary of the presentations that were offered along with attendance information for the workshops.

Exhibit 19 shows results from a survey that was given to participants.

i. Update on BHSD 38 Technology Plan

Exhibit 20 is an updated 3-year technology plan for BHSD 38, which will be presented and discussed by Mr. Matt McCulley.

j. Summer office hours

- All buildings will be open Tuesday – Friday from 7:00 a.m. to 3:30 p.m.
- Staff will be in the offices on Mondays, but the offices will be open to the public by appointment only.

k. Update on registration and residency verification process for the 2018-2019 school year

- Registration for the 2018-2019 school year is now open and will be conducted through Skyward. A link has been sent to all parents. For parents who do not have access to the internet, a letter has been sent home to inform them of the registration process.
- All GCHS feeder districts are conducting a full residency verification for families enrolling for 2018-2019. At Big Hollow, we have designated each Friday during the summer months as residency verification days. Staff will be on hand to help with getting this process completed efficiently.

Item 10 –Other Action Items

a. Approve the final stage for the BHSD lighting upgrade project.

In May of 2017, the Board approved a lighting upgrade project that totaled \$225,466 in cost with \$189,838 being covered by DCEO incentives. Total cost to BHSD for that project was \$35,588, and all lighting that qualified for the DCEO incentive was upgraded.

In our next phase, we would like to complete the upgrade for all fixtures that do not qualify for DCEO incentives. The total cost for completing this final stage of the project is \$65,710 with a projected payback of 3.7 years based on our current energy rates. This payback rate will be extended further due to the solar energy project that is currently underway. The project will be paid for out of Fund 60, and we will be within budget for the 2017-2018 school year according to current projections.

Exhibit 21 is a full description of the proposed lighting upgrade project.

Recommendation: Approve –Motion Required

b. Approve the March Employment Recommendations

Exhibit 22 is the employment report for the month of March, 2018.

Recommendation: Approve –Motion Required

Item 11 –Resignations Accepted

- Accepted a resignation from Kate Simone as Elementary Paraprofessional effective 4/03/2018.
- Accepted a resignation from Lisa LaMantia as Elementary Paraprofessional effective April 6, 2018.
- Accepted a resignation from Joseph Doninger as Transportation Coordinator effective at a date to be mutually determined.
- Accepted a resignation from Virginia Montoya as Middle School Food Service Worker effective 6/08/2018.

Item 12 –Informational Items

a. Freedom of Information Act (FOIA) Requests

Exhibit 23 consists of documentation relating to a recent FOIA request received from Nathan Mihelich.

b. Monthly Reports for the Board

- a. **Exhibit 24** Administrator Reports
- b. **Exhibit 25** Meal Program Report
- c. **Exhibit 26** Monthly Attendance Report
- d. **Exhibit 27** Monthly Discipline Report

c. Meeting Agendas

- a. **Exhibit 28** Administrator meeting agenda for March, 2018
- d. As discussed by the Board in August of 2017, Board meetings from June – August will be conducted with closed session starting at 6:00 p.m. and with open session starting immediately following.
- e. The Board will be completing a training hosted by the Illinois Association of School Boards on Thursday, May 17th beginning at 6:00 p.m.
- f. The next regularly scheduled Board meeting will take place on Monday, May 14, 2018 with closed session beginning at 6:00 p.m.

Item 13 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 –Return to Open Session

Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 –Adjournment

Motion to adjourn.