

# Big Hollow School District #38 Ingleside, IL 60041

## REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, November 12, 2018-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, November 12, 2018 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: Cernuska

The following administration were present: Gold

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Kueter and seconded by Enters to move to closed session.

Motion carried.

Aye: Kueter, Enters, Lyons, Mazur, Pedersen, Plescia

Nay: None

4. Resume to Open Session:

Open session began at 7:00 p.m.

The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: none

The following administration were present: Gold, Arndt, Pittman, McCulley, Whipple, Meek, Morley

5. Added Items/Approval of the Agenda:

A motion was made by Pedersen and seconded by Kueter to approve the agenda.

Motion carried.

Aye: Pedersen, Kueter, Cernuska, Enters, Lyons, Mazur, Plescia

Nay: None

6. Board member "Code of Conduct" review:

The Board reviewed Item #11: "I will model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same."

7. Approve Consent Agenda Items:

A motion was made by Plescia and seconded by Enters to approve the consent agenda items.  
Motion carried.

Aye: Plescia, Enters, Kueter, Lyons, Mazur, Pedersen, Cernuska

Nay: None

8. Public Comments:

Mr. Pavell addressed the Board regarding the property sale situation in which the due diligence period has expired. Mr. Pavell is still moving forward with the motions needed to purchase the property. There is a resolution that needs to be signed with the village on his behalf. Once this is complete, along with obtaining the escrow money, he will approach the Board again.

9. Approve the Resolution Honoring the Big Hollow PTO:

A resolution highlighting the many accomplishments of the PTO was presented.

A motion was made by Enters and seconded by Mazur to approve the Resolution Honoring the Big Hollow PTO.

Motion carried.

Aye: Enters, Mazur, Kueter, Lyons, Pedersen, Plescia, Cernuska

Nay: None

10. Motion to Recess in Order to Visit the Newly Constructed Classrooms:

A motion was made by Pedersen and seconded by Enters to recess in order to visit the newly constructed classrooms at 7:06 p.m.

Motion carried.

Aye: Pedersen, Enters, Lyons, Mazur, Plescia, Cernuska, Kueter

Nay: None

11. Call to Order and Roll Call:

The meeting was called back to order at 7:23 p.m. on Monday, November 12, 2018 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

The following members were absent: None

The following administration were present: Gold, Arndt, Pittman, Whipple, Meek, Morley  
McCulley entered at 7:25 p.m.

12. Superintendent's Report:

- a. Monthly Board Policy review  
Sections 2:170-2:230 were reviewed.
- b. School Report Card Presentation  
The 2018 School Report Card data for District #38, BHSD Primary and BHSD Elementary was reviewed by Mr. Gold. BHSD Middle School was reviewed by Mr. Whipple. Mr. Gold also explained Illinois' new accountability system. Parents will be emailed the link and a PDF copy and paper copies will be mailed home to parents who have requested not to receive electronic communication. Mr. Gold also presented the new District Dashboard.
- c. Health/Life Safety Annual Inspection Report  
The Health/Life Safety Annual Inspection Report letter of response that was sent back to the Lake County ROE was exhibited.
- d. Immunization Update  
The Illinois State Board of Education requires at least 90% compliance. As of October 31, 2018, 97.6% of students are in compliance. A big thank you goes out to our school nurses for their work on this matter.
- e. Strategic Plan Update  
Goal #2: Successfully acquire, integrate and implement technology into supporting student learning.  
  
Matt McCulley shared an update on items relating to this goal from the Strategic Action Plan.
- f. Financial Analysis Update from PMA  
PMA recently completed an annual Cash Flow Analysis for BHSD. Mr. Gold reviewed the findings with the Board.
- g. Food Service Report  
The 2017-2018 Financial Report Summary for the Food Service Program was presented.
- h. Staffing Plan Timeline for SY 19-20  
The Staffing Plan Timeline for SY 19-20 was exhibited.
- i. Warrior Workshop Recap  
On Wednesday, October 24, 2018, we hosted an evening titled "Warrior Workshops", which included one-hour informational sessions for parents. A summary of the presentations that were offered, attendance information, and participant survey results for the workshops was presented by Mrs. Arndt.
- j. IASB Resolutions Committee Report  
Vivian Kueter is our IASB Delegate for the assembly meeting that will take place on November 17, 2018 at 10:30 a.m. in Chicago. The 2018 Resolutions Committee Report was exhibited. The Board discussed any resolutions that they would like for Vivian to take a stand on. Particular attention was paid to the eight (8) new resolutions listed on page 4 of the document.

k. Grants Recently Received by BHSD 38

a. Lake County Regional Office of Education Scholarship

In September, Christine Arndt applied for a \$1,500 scholarship to the Lake County ROE which could be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. Last month, we were informed that Big Hollow has been awarded the scholarship! We will be sending a team of teachers along with one administrator to this conference in December, and we look forward to the information they will bring back to the district. This is the 4<sup>th</sup> year in a row that we have been awarded this scholarship.

l. Recognition of School Board Members Day-November 15, 2018

Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2018. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

13. Other Action Items:

a. Adopt Estimated Tax Levy for 2018

Mr. Gold presented background information in regards to the 2018 tax levy along with the resolutions.

A motion was made by Cernuska and seconded by Plescia to approve the Resolution Regarding the Estimated Amounts Necessary to be Levied for the Year 2018 and the Resolution to Levy Certain Special Taxes for Special Education District IMRF Purposes. Motion carried.

Aye: Cernuska, Plescia, Mazur, Pedersen, Enters, Kueter, Lyons

Nay: None

b. Approve the Move to a New Athletic Conference for Big Hollow Middle School

For the past two years, the Big Hollow Middle School athletic director has been asked to explore options for movement to a new athletic conference. A letter of invitation into the Northwest Suburban Grade School Conference that was received on October 21, 2018 was exhibited along with the recommendation and rationale by Mr. Scott Whipple, Principal, and Mr. Eric Wolters, Athletic Director.

A motion was made by Cernuska and seconded by Enters to approve the move of Big Hollow Middle School from the Lakes Region Conference to Northwest Suburban Conference. Motion carried.

Aye: Cernuska, Enters, Pedersen, Plescia, Kueter, Lyons, Mazur

Nay: None

- c. Approve Sharing of Transportation Service Management with Gavin School District 37  
Mr. Gold shared with the Board a summary of recent discussions that have been taking place with Gavin School District 37. The result of these discussions is the proposed intergovernmental agreement for shared services of a transportation coordinator. A motion was made by Cernuska and seconded by Pedersen to approve the Intergovernmental Agreement for the Shared Services of a Transportation Coordinator. Motion carried.

Aye: Cernuska, Pedersen, Plescia, Enters, Kueter, Lyons, Mazur  
Nay: None

- d. Approve the October Employment Report  
The October Employment Report was presented. A motion was made by Enters and seconded by Cernuska to approve the October Employment Report. Motion carried.

Aye: Enters, Cernuska, Kueter, Lyons, Mazur, Pedersen, Plescia  
Nay: None

14. Resignations Accepted:

- Accepted a resignation from Lauren Kistler as NJHS Sponsor effective 11/12/2018.

15. Informational Items:

- a. Freedom of Information Act (FOIA) Requests  
There were no FOIA requests during October, 2018.
- b. Monthly Reports for the Board  
The Administrator, Meal Program, Attendance and Discipline Reports were presented.
- c. Meeting Agendas  
The agendas for October Administrator meetings and the Citizen's Advisory Council meeting were exhibited.
- d. The next regularly scheduled Board meeting will take place on Monday, December 10, 2018 with closed session beginning at 6:00 p.m.

16. Motion to move to closed session:

Not needed.

17. Return to Open Session:

Not needed.

18. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:  
None

19. Adjournment:

A motion was made by Cernuska and seconded by Mazur to adjourn the meeting.  
Motion carried.

Aye: Cernuska, Mazur, Enters, Kueter, Lyons, Pedersen, Plescia

Nay: None

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Board of Education President  
Big Hollow School District #38

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Board of Education Secretary  
Big Hollow School District #38