

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

November 14, 2016 – 6:00 pm – Big Hollow Library

1. Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, November 14, 2016 at the Big Hollow School Library.

Roll Call: The following members were in attendance: Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

The following members were absent: Joe Cernuska, Jim DeVito, Heather Janquart
The following Administration were present: Robert Gold

2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Motion to move to Closed Session: A motion was made by Julia Mazur and seconded by Vivian Kueter to move to closed session. Motion Carried.

Aye: Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

Joe Cernuska arrived at 6:05 pm during Closed Session.
Heather Janquart arrived during Closed Session.

4. Return to Open Session: A motion was made by Julia Mazur and seconded by Vivian Kueter to return to Open Session. Motion Carried.
Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None

5. Added Items/Approval of the Agenda:
A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the agenda. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None

6. Consent Agenda:

A motion was made by Doug Pedersen and seconded by Vivian Kueter to approve the consent agenda items. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen

Nay: None

7. Public Comments:

There are no public comments at this time.

8. Superintendent's Report

a. Monthly Board Policy Review
No comments at this time.

b. School Report Card Presentation
Building Principals reviewed the data presented in the current school report cards for each of their buildings. These reports and the data that was reviewed can be viewed online.

District Report card:

<http://www.illinoisreportcard.com/District.aspx?districtId=34049038002>

Primary School Report card:

<http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022001>

Elementary School Report card:

<http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022002>

Middle School Report card:

<http://www.illinoisreportcard.com/School.aspx?schoolId=340490380021001>

c. Health/Life Safety Annual Inspection Report

The Health/Life Safety Annual Inspection Report was reviewed. We only had two issues to address:

- Replace batteries in the buildings emergency lights. Middle School is almost complete.
- Some of the storage closet have items to close to the ceiling that needs to be taken down.

A response was submitted back to the ROE regarding our plans to address the two issues.

d. Immunization Update

As of October 15, 2016 there were 8 students not in State compliance (4 primary and 4 elementary students). Illinois State Board of Education requires at least 90% compliance. 100% of our students are in compliance as of this date due to our three school nurses for their work in addressing this matter.

e. Strategic Planning Update

A strategic planning committee planning meeting was held on October 28-29. This committee consisted of 30 parents, administrators, teachers, and Board members. As a result of this meeting the committee formulated a mission statement, belief statement, parameters, and 5 critical issues for our school district to address. A

summary of this process and our next steps before getting the final strategic plan approved by the Board will be presented at the January Board meeting.

- f. Lunch program Report
The 2015-2016 financial summary for the food service program was reviewed.
- g. Staffing Plan Timeline for SY 17-18
The Staffing Plan Timeline for SY 17-18 was presented. A meeting will be held in January to discuss the timeline with a draft to be presented to the Board in February and the final to be presented in March.
- h. Registration Payment Update
An update was presented to the board regarding the 2016-2017 registration fee collection as of November 1 and the collection of late registration fees for 2015-2016.
- i. Parking Lot Construction
Parking Lot Construction is 99% complete. Landscaping and grass are two items left to complete. A punch-list of items that have yet to be completed will be presented as the project nears completion.
- j. Lake County Regional Office of Education Scholarship
Christine Arndt applied for a \$1500 scholarship to the Lake County ROE. We were informed, on October 25, that Big Hollow was awarded the scholarship. The scholarship is intended to be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. We will be sending a team of teachers along with one administrator to the conference in December.
- k. Acknowledgement of PTO Donation
A big thank you goes out to the Big Hollow PTO for their donation of \$12,000. This donation will go towards technology initiatives here at Big Hollow. The money has been placed toward the purchase of a classroom set of Chromebooks and to pay for a partial subscription fee to an online software utilized by Big Hollow students.
- l. Recognition of School Board Members Day – November 15, 2016
A statement was read in honor of our School Board members thanking them for their dedication to Big Hollow School District. School Board Members Day is recognized on November 15, 2016.

9. Other Action Items

a. Adopt Estimated Tax Levy for 2016

The Board will vote to adopt the tentative levy and vote to officially adopt the Tax Levy in December.

A motion was made by Julia Mazur and seconded by Vivian Kueter to adopt the estimated tax levy for 2016. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None

b. Employment Recommendations

A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the November employment report. Motion Carried

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None

Employment Report

November 14, 2016 Board Meeting

- Item A** Approve the employment of Nancy Pillow as 7th Grade Basketball Coach for the 2016-2017 School Year.
- Item B** Approve the employment of Ted Pillow as 7th Grade Boys Basketball Coach for the 2016-2017 School Year.
- Item C** Approve the employment of Stephanie Richardson as Paraprofessional for the 2016-2017 School Year.
- Item D** Approve the employment of Eileen Martin-Upton as contracted Occupational Therapist for the 2016-2017 School Year.
- Item E** Approve the employment of Jennifer Kabrin as Elementary Lunch Monitor for the 2016-2017 School Year.
- Item F** Approve the employment of Ana Alvarenga as Paraprofessional for the 2016-2017 School Year.
- Item G** Approve the employment of Nathanael Roque as STARS-Para for the 2016-2017 School Year, pending transcripts and physical.
- Item H** Approve the employment of Meghan Ryan as Art Advisor for the 2016-2017 School Year.
- Item I** Approve the employment of Meghan Ryan as Set Crew for the 2016-2017 School Year.
- Item J** Approve the employment of Robert Levy as Set Crew Assistant for the 2016-2017 School Year.

10. Resignations Accepted

The following resignations were accepted during the month of October:

- Carla Guenther as Paraprofessional, effective October 13, 2016
- Monika Strumberger as Lunch Monitor, effective October 19, 2016
- Patricia Servin as Lunch Monitor, effective October 28, 2016
- Lisa Bettis as Lunch Monitor, effective October 31, 2016

11. Informational Items

a. Freedom of Information Act (FOIA) requests

- A FOIA request was submitted on October 22, 2016 and has been completed.
- A FOIA request was submitted on October 29, 2016 and has been completed.
- A FOIA request was submitted on November 9, 2016 and has been completed.

b. Monthly Reports for the Board

No comments at this time.

c. Administrator Meeting Agendas

No comments at this time.

d. The next regularly scheduled Board meeting will take place Monday, December 12, 2016.

12. Adjournment

A motion was made by Heather Janquart and seconded by Julia Mazur to adjourn the meeting. Motion Carried.

Aye: Joe Cernuska, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None

Heather Janquart, President
Board of Education

Doug Pedersen, Secretary
Board of Education