

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

REGULAR BOARD OF EDUCATION MEETING

Monday, May 9, 2016
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 11

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the April 11, 2016 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the April 11, 2016 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for April 2016. |
| <u>Exhibit 3</u> | Approval of Bills for April/May 2016. |
| <u>Exhibit 4</u> | Approval of Activity and Convenience Fund Reports for April 2016. |
| <u>Exhibit 5</u> | Approval of Payroll for April 2016. |
| <u>Exhibit 6</u> | Approve the May 3, 2016 Negotiations Committee report. |

Recommendation: Approve –Motion Required

Item 7 –Public Comments

Item 8 –Superintendent’s Report

a. Pre-K Program Presentation

Our Pre-K staff will share a program update for the Board.

b. Monthly Board Policy review

Exhibit 7 consists of Board policies 4:45 – 4:90

c. February 2016 PRESS Update

Exhibit 8 consists of IASB PRESS Plus policy revision recommendation from the February 2016 issue. The Board will be asked to approve this on the second reading at the June Board meeting.

d. Strategic Planning Process and Proposed Timeline

- a. Steering Committee (30 or less)
 - i. 2 Board members
 - ii. Administrators, Teachers, Parents, Students, Community Members
- b. Time Commitment
 - i. 2 8-hour sessions
 - ii. Unofficial dates:
 - 1. Friday, October 28 from 1:00 p.m. – 8:00 p.m.
 - 2. Saturday, October 29 from 8:00 a.m. – 4:00 p.m.

It is proposed that Mr. Gold will lead the steering committee through the Strategic Planning process.

e. Course Scheduling Update at Big Hollow Middle School

Exhibit 9 outlines the proposed structure for the advanced courses and rotation classes at the Middle School for 2016-2017.

- a. Rotation course changes
 - i. Spanish
 - ii. STEM
- b. Advanced courses
 - i. Math
 - ii. ELA

f. Joint Board Meeting

A Joint Board meeting has been scheduled for June 30th with Grant Community High School,

Gavin District 37, and Fox Lake District 114. Final details of location and time have yet to be determined.

g. Special Board meeting

The bid opening for the bus parking lot project will take place on May 10th at 2:30 p.m. In order to keep the project moving forward, we will need to have a special Board meeting on Thursday, May 12th at 6:00 p.m. to review the bids and take necessary action.

h. Summer Office Hours

The Middle School office will be open daily from 7:00 – 3:30, Monday through Friday. In regards to student registration, all parents/guardians who need assistance to complete the process are being directed to the Middle School office.

i. Senate Bill 100

Michelle Dzik and Scott Whipple will share a short presentation on SB 100, which was signed in August of 2015. The law goes into effect in September of 2016 and will have an impact on student discipline procedures.

j. 8th Grade Graduation

The 2016 8th Grade Graduation will take place on Tuesday, May 24, 2016 at 7:00 p.m. in the Middle School gymnasium. We ask each Board member to please let Mrs. Arndt know if you are able to help pass out diplomas at the ceremony.

Item 9 –Other Action Items

a. Approve the technology infrastructure upgrades as proposed through Sentinel.

Exhibit 10 is a recent quote from Sentinel which outlines the upgrades in each building.

Recommendation: Approve – Motion Required

b. Approve the 2016-2017 ESP Employee Handbook

The Negotiations Committee has finalized the 2016-2017 Education Support Personnel Employee Handbook. If approved, Mr. Gold will meet with education support personnel over the next week to review the new handbook which outlines conditions of employment, compensation/benefits, and leaves.

Recommendation: Approve – Motion Required

c. Employment Recommendations

Exhibit 11 Approve the employment of Lauren Meredith as a Middle School PE Teacher, effective August 16, 2016 and pending Illinois Licensure.

Recommendation: Approve – Motion Required

Exhibit 12 Approve the employment of Stephanie Meek as Middle School Assistant Principal, effective August 2016.

Recommendation: Approve – Motion Required

Exhibit 13 Approve the employment of Ilene Rivera as a 5 hour Food Service Worker, effective April 18, 2016.

Recommendation: Approve – Motion Required

Exhibit 14 Approve the employment of Scott Ceshker as a Middle School Special Education Teacher, effective August 16, 2016.

Recommendation: Approve – Motion Required

Exhibit 15 Approve the employment of Kristin Kaprak as the Middle School Speech Pathologist, effective August 16, 2016.

Recommendation: Approve – Motion Required

Exhibit 16 Approve the employment of Jeff Harvey as the 5-8 Assistant Track Coach, effective Spring 2015-2016 school year.

Recommendation: Approve – Motion Required

Exhibit 17 Approve the employment of Kim Rauhut as the 5-8 Assistant Track Coach, effective Spring 2015-2016 school year.

Recommendation: Approve – Motion Required

Exhibit 18 Approve the employment of Nichole Wilhelm as the 8th Grade ELA Teacher, effective August 19, 2016.

Recommendation: Approve – Motion Required

Exhibit 19 Approve the employment change of Julie Arias from Art to SPED, effective August 22, 2016.

Recommendation: Approve – Motion Required

Exhibit 20 Approve the 12 weeks FMLA request for maternity leave for Kathryn Keenon, 3rd Grade Teacher, with a tentative start date of October 7, 2016.

Recommendation: Approve – Motion Required

Exhibit 21 Approve the 12 weeks FMLA request for maternity leave for Carrie Nack, 3rd Grade Teacher, with a tentative start date of October 5, 2016.

Recommendation: Approve – Motion Required

d. Approve Extra-Curricular Assignments for 2016-2017

Exhibit 22 is a listing of extra-curricular positions for the current school year as well as recommendations for 2016-2017. All vacancies will be posted soon.

Recommendation: Approve – Motion Required

e. Approve the resolution regarding the honorary dismissal of the following non-tenured certified personnel for SY 16-17: Azalia Sanchez.

Exhibit 23 consists of the resolution for honorary dismissal.

Recommendation: Approve – Motion Required

f. Approve the appointment of a Treasurer for the 2016-2017 school year

Exhibit 24 is a contract for Patricia Syens to serve as the Treasurer for BHS 38 for the 2016-2017 school year. It is estimated that the work of the Treasurer will be less than 3 hours per month.

Recommendation: Approve – Motion Required

Item 10 –Resignations Accepted

- No resignations were received this month.

Item 11 –Informational Items

a. Freedom of Information Act (FOIA) Requests

- Exhibit 25** is a request for information regarding teachers retiring in 2016.
- Exhibit 26** is a request for information regarding our teacher evaluation process.

b. Monthly Reports for the Board

- Exhibit 27** Principal's Report
- Exhibit 28** Special Services Report
- Exhibit 29** Technology Report
- Exhibit 30** Lunch Program Report

c. Administrator Meeting Agendas

- a. **Exhibit 31** Agenda for April 2016

- d. The next regularly scheduled Board meeting will take place on Monday, June 13, 2016 with closed session beginning at 6:00 p.m.

Item 12 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 13 –Return to Open Session

Item 14 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 15 –Adjournment