

Big Hollow School District #38 Ingleside, IL 60041

REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, December 11, 2017-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll:

The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, December 11, 2017 at the Big Hollow Middle School Library.

Roll Call:

The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen,

The following members were absent: Plescia

The following administration were present: Gold

2. Pledge of Allegiance:

The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:

A motion was made by Cernuska and seconded by Pedersen to move to closed session.

Motion carried.

Aye: Cernuska, Pedersen, Enters, Kueter, Lyons, Mazur

Nay: None

4. Resume to Open Session:

Open session began at 7:06 p.m.

The following administration were present: Gold, Arndt, Janusz, Dzik, Whipple, Meek

5. Added Items/Approval of the Agenda:

A motion was made by Kueter and seconded by Mazur to approve the agenda.

Motion carried.

Aye: Kueter, Mazur, Cernuska, Enters, Lyons, Pedersen

Nay: None

6. Academic Spotlight:

Robert Levy and Stephanie Cullotta updated the Board on student activities that are taking place in the newly established STEM Club and their plans for the rest of the school year. Students demonstrated and discussed their projects.

7. Approve Consent Agenda Items:

The consent agenda items were discussed.

A motion was made by Pedersen and seconded by Mazur to approve the consent agenda items.

Motion carried.

Aye: Pedersen, Mazur, Enters, Kueter, Lyons, Cernuska

Nay: None

8. Public Comments:

There were no public comments.

9. Superintendent's Report:

a. Monthly Board Policy review

Sections 7:130-7:170 were reviewed.

b. Positive Behavior Intervention and Supports (PBIS)

Mrs. Meek provided the Board with an explanation on how our PBIS program works and how the desired behaviors are taught to the students. She also discussed acknowledging positive behavior with positive reinforcement, goals for different need levels, and different ways of achieving those goals.

c. Approve a new administrative procedure related to payment of student fees

A draft of a new administrative procedure impacting families who have not paid registration fees yet desire participation in extra-curricular activities was presented. Also included were the two Board policies that are referenced within this administrative procedure.

A motion was made by Enters and seconded by Kueter to approve the new administrative procedure for payment of student fees.

Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Cernuska

Nay: None

d. Approve sharing of Food Service Management with Gavin School District 37

Mr. Gold shared with the Board a summary of recent discussions that have been taking place with Gavin School District 37. The result of these discussions is the proposed intergovernmental agreement which was presented. Janet Longo also discussed the role the food service director will have with Gavin.

A motion was made by Pedersen and seconded by Mazur to approve the Food Service Management intergovernmental agreement with Gavin School District 37.

Motion carried.

Aye: Pedersen, Mazur, Lyons, Cernuska, Enters, Kueter

Nay: None

e. Discussion on possible purchase of a district app that could be accessible on mobile devices.

Mr. Gold shared with the Board the possible purchase of a district app. He showed samples of apps that other schools have developed as well as a mock BHSD app that has been created and is in draft form. The Board was in favor of the app.

f. Discussion on Superintendent evaluation process

Mr. Lyons provided copies of the new Superintendent evaluation form and discussed the process with the Board. The new evaluation permits a mid-year evaluation in addition to a yearly evaluation.

10. Other Action Items:

a. Approve Tax Levy Resolutions and the Certificate of Tax Levy for 2017

The resolution that was approved during the November 13, 2017 Board meeting was exhibited along with the Resolution to Levy Special Taxes for SEDOL IMRF and the Certificate of Tax Levy for 2017.

A motion was made by Mazur and seconded by Kueter to approve the Tax Levy Resolutions and Certificate of Tax Levy for 2017.

Motion carried.

Aye: Mazur, Kueter, Pedersen, Cernuska, Enters, Lyons

Nay: None

b. Approve the following reimbursable expenses for the annual IASB Joint Annual Conference recently attended by the BHSD Board of Education:

- Kevin Lyons \$82.79
- Julia Mazur \$85.69
- Doug Pedersen \$155.96
- Vivian Kueter \$135.96
- Joe Cernuska \$161.82
- Tiffany Enters \$35.66
- Lauren Plescia \$130.75

The names and amounts were read aloud for each member. There were differences in amounts due to some members sharing travel expenses.

A motion was made by Cernuska and seconded by Kueter to approve the Board members' reimbursable expenses for the annual IASB Joint Annual Conference which was attended in November, 2017.

Motion carried.

Aye: Cernuska, Kueter, Pedersen, Enters, Lyons, Mazur

Nay: None

c. Employment Recommendations

Employment Report:

- Approve the employment of Robert Hendrix as Elementary Lunch/Recess Monitor effective December, 2017. PENDING FINGERPRINT RESULTS.
- Approve the employment of Raymond Arff as Middle School Wrestling Team Coach effective 12/21/2017.
- Approve the employment of Michelle Phillipson as Food Service Coordinator effective July 1, 2018.
- Approve the employment of Kate Simone as Elementary Paraprofessional effective December, 2017. PENDING FINGERPRINTS RESULTS AND LICENSURE VERIFICATION
- Approve the Personnel Change for Kelly Meegan from Elementary Lunch/Recess Monitor to Primary Paraprofessional effective 12/11/2017.

A motion was made by Cernuska and seconded by Enters to approve the Employment Report Motion carried.

Aye: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen

Nay: None

11. Resignations Accepted:

- Accepted a resignation from ReNika Lewis as Elementary Paraprofessional effective 12/8/2017.
- Accepted a resignation from Crystal Tompkins as Elementary Paraprofessional effective 12/8/2017.
- Accepted a resignation from Jill Wright as Elementary Nurse effective the end of the 2017/2018 school year.

12. Informational Items:

a. Freedom of Information Act (FOIA) Requests

There were no FOIA requests during November.

b. Monthly Reports for the Board

Administrator, Meal Program, Monthly Attendance and Monthly Discipline reports were presented.

c. Administrator Meeting Agendas

Agendas for the November Administrator meetings were presented.

d. The next regularly scheduled Board meeting will take place on Tuesday, January 16, 2018 with closed session beginning at 6:00 p.m.

13. Motion to move to closed session:

Closed session not needed.

14. Return to Open Session:

Not needed.

15. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

16. Adjournment:

A motion was made by Cernuska and seconded by Kueter to adjourn the meeting.

Motion carried.

Aye: Cernuska, Kueter, Enters, Lyons, Mazur, Pedersen

Nay: None