

Big Hollow School District #38, Ingleside, IL 60041
Board of Education Regular Board Minutes

OFFICIAL MINUTES

December 17, 2012 – 7:29 p.m. – Big Hollow Middle School

Guests: Lawrence Fabin, Sue Maurer, Gail Smith, Tony Smith, Timothy Crabb, Sharon Crabb, Alexis Sterbenz, Kristina Bielak, Kim Christesen

OFFICIAL MINUTES

- A. Call to Order: President Kueter called the meeting to order at 7:29 p.m.
- B. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen. Administration Present: Dr. Christine Demory, Christine Arndt, Lenayn Janusz, Michelle Dzik, Susan Rice-Maurer, Bill Schufreider
- C. Added Items/Approval of Agenda: Closed Session will be added to the agenda. Board member Janquart asked to remove items D4 from the agenda and I3 from the Closed Session. President Kueter asked for approval of the agenda. A motion was made by Heather Janquart and seconded by Vickie Gallichio. Upon roll call vote the motion passes 6 ayes, 0 nays
Aye: Heather Janquart, Vickie Gallichio, Jim DeVito, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None
- D. Consent Agenda
1. Approval of the Minutes of the December 3, 2012 Regular Board Meeting
 2. Approval of the Minutes of the December 3, 2012 Regular Board Meeting Closed Session
 3. Approval of Bills and Payroll for November – December 2012
 4. Financial Reports from July through November 2012

Board member Gallichio asked to remove D1 from the Consent Agenda. Board member Janquart asked that D3 be removed from the Consent Agenda.

A motion was made by Heather Janquart and seconded by Doug Pedersen to accept the Consent Agenda excluding D1 and D3. Upon roll call vote the motion passed 6 ayes, 0 nays.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur
Nay: None

Board member Gallichio stated that in the Minutes of the December 3, 2012 minutes I2. Should include in the minutes that it was mentioned that a zero was left out off one of the amounts on the budget. The following will be added to the minutes: Mrs. Maurer informed the Board that the current adopted budget is lower than intended.

Board member Janquart inquired about D3. Page 2 the bill for Moody's. The \$7,000 was the restructuring cost and was carried over to cover the new period as well. Board member Janquart inquired about the tax penalty for \$5,674.56 from the IRS. During the transition of staff the payment was missed. A letter was written to the IRS explaining the district's circumstances. Board member DeVito inquired why we didn't contact Sharon Hassberger and ask her for assistance during that time. Dr. Demory shared that contacting staff members, no longer employed by a company, it is not typically done. Procedures are in place ensuring that it will not happen again. Board member Gallichio inquired why the District is paying for the cellphone bill of one of the principals. Dr. Demory informed the Board that it was in the contract. Board member Gallichio asked why the Associate Superintendent's cell phone is not being paid. Dr. Demory informed the Board that she had not submitted her cell phone bills for payment.

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the Minutes of the December 3, 2012 Regular Board Meeting Minutes as amended. Upon roll call vote, the motion was passed 6 ayes, 0 naves
Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Doug Pedersen
Nay: None

A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the Bills and Payroll for November – December 2012. Upon roll call vote the motion was passed 6 ayes, 0 naves.
Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Vickie Gallichio, Heather Janquart, Doug Pedersen
Nay: None

- E. Public Comments: Lawrence Fabin inquired why there are 18 wheelers parked at the old school site. This will be addressed during the meeting under Item G2. Facilities.
- F. Introduction of Guests/Presentations: There was no Introduction of Guests/Presentations.
- G. Reports:
 - 1. Good Things Happening for Students: Dr. Demory expressed condolences to the Lancaster family on the sudden and tragic death of their son and brother, Alex. The entire community is grieving the loss of someone so full of hope, inspiration and love. She shared that one of the students characterized Alex as

having lived all of our six traits of Character: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship. On behalf of the family and District, she expressed appreciation to the community, teachers, students and staff for their testimonials, support, and love. In lieu of flowers and in honor of Alex, siblings, Emma and Mason requested bringing Lego sets for distribution to local children as a way to spread holiday cheer and help instill the love of creating as held by Alex. In addition, donations may be given to the Alex Lancaster Scholarship Fund to establish a special annual Editor's Award in Alex's name for the Newspaper Club, an Alex Lancaster Scholarship Program for the Ski Club, as well as various other projects to improve Big Hollow School from a student's point of view. Dr. Demory thanked PTO and complimented them on a great job on the pancake breakfast which served over 700 people. The pancake breakfast had the choir and band students play. Students were able to complete crafts, meet Santa and shop at the arts/craft fair.

2. Facilities Update: Lake County approved the access point and are waiting to be paid before they start to work. The district at this time is waiting for utilities to mark their locations in order to determine the exact location for the pile-on sign. This may happen in the Spring. Regarding vehicles on the Route #12 property, Dr. Demory shared that she posted no trespassing and no parking signs at the property. She left letters on the windshields of parked cars and trucks, notifying owners that their vehicles will be towed away should they continue to violate the no trespassing signs. The District received phone calls indicating that prior administration had given approval to park on the property. The district will consider other measures, such as a rope/ chain link across the entrances to help secure the property.
3. Chase Bank Credit Card Application: Dr. Demory shared that for efficient and effective management practices, the District would benefit from having a District credit card vs. the superintendent using her own personal credit card for District needs. Dr. Demory shared that School Board Policy 4:55 supports such a practices. Items payed by the credit card would be listed under Accounts Payable. All support documents would be submitted like they are for any school purchase.
4. Route 12 Property: There is an amendment to the contract subject to attorney review. This will be discussed in Closed Session.
5. Bonds Update: Dr. Demory share that our Bonds have been given an A1 rating – which is a good thing. Dr. Demory participated in a two hour long testimony with the Bond company discussing the District's history and future.

- H. Business Recommended Action Items: Consider Motions To
1. A motion was made by Jim DeVito and seconded by Doug Pedersen to approve the Certify Compliance with Truth-In-Taxation Statute with Approved Resolutions. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Jim DeVito, Doug Pedersen, Vickie Gallichio, Heather Janquart, Vivian Kueter, Julia Mazur
Nay: None
 2. A motion was made Heather Janquart and seconded by Julia Mazur to approve to adopt the 2012 Tax Levy. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Heather Janquart, Julia Mazur, Jim DeVito, Vickie Gallichio, Vivian Kueter, Doug Pedersen
Nay: None
 3. A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the credit card application and limit of \$5,000. Upon roll call vote the motion did not pass 3 ayes, 3 naves.
Aye: Julia Mazur, Vivian Kueter, Doug Pedersen
Nay: Jim DeVito, Vickie Gallichio, Heather Janquart
 4. Approve Route 12 Purchase Agreement Amendment Subject to Attorney Review – will be discussed in closed session.
 5. Employment – will be discussed in closed session.
 6. Closed Session: A motion was made by Jim DeVito and seconded by Vivian Kueter to enter into closed session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, Negotiations, and Property. Upon roll call vote, the motion passed 6 ayes, 0 naves (8:08 p.m.).
Aye: Jim DeVito, Vivian Kueter, Vickie Gallichio, Heather Janquart, Julia Mazur, Doug Pedersen
Nay: None
 7. Return to Open Session: A motion was made by Julia Mazur and seconded by Doug Pedersen to return to open session. Upon roll call vote the motion passed 6 ayes, 0 naves.(8:53 p.m.).
Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter
Nay: None
 8. Approve Closed Session Minutes: A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the closed session minutes. Upon roll call vote, the motion passed 6 ayes, 0 naves.

Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Vickie Gallichio, Heather Janquart, Doug Pedersen
Nay: None

9. Actions from Closed Session: A motion was made by Jim DeVito and seconded by Heather Janquart to approve the FMLA for Elizabeth Paz. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None
 10. A motion was made by Heather Janquart and seconded by Doug Pedersen to approve the leave of absence of Blair Prace. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur
Nay: None
 11. A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the Route 12 Purchase Agreement Amendment Subject to Attorney Review. Upon roll call vote the motion did not pass 3 ayes, 3 naves.
Aye: Heather Janquart, Vivian Kueter, Doug Pedersen
Nay: Jim DeVito, Vickie Gallichio, Julia Mazur
 12. A motion was made by Heather Janquart and seconded by Jim DeVito to approve the Math Common Core Workshop for Kerry Ellis. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur, Doug Pedersen
Nay: None
 13. A motion was made by Heather Janquart, and seconded by Doug Pedersen to approve the Math Common Core Workshop for Susan Morrison. Upon roll call vote the motion passed 6 ayes, 0 naves.
Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur
Nay: None
- I. Closed Session:
A motion was made by Julia Mazur and seconded by Heather Janquart to enter into closed session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, Negotiations, and Property. Upon roll call vote the motion passed 6 ayes, 0 naves (9:00 p.m.)

J. Return to Open Session:

A motion was made by Jim DeVito and seconded by Doug Pedersen to return to open session. Upon roll call vote the motion passed 6 ayes, 0 nays. (9:17 p.m.)

Aye: Jim DeVito, Doug Pedersen, Vickie Gallichio, Heather Janquart,
Vivian Kueter, Julia Mazur

Nay: None

K. Actions from Closed Session:

A motion was made by Julia Mazur and seconded by Vickie Gallichio to approve the closed session minutes. Upon roll call vote, the motion passed 6 ayes, 0 nays.

Aye: Julia Mazur, Vickie Gallichio, Jim DeVito, Heather Janquart, Vivian
Kueter, Doug Pedersen

Nay: None

1. A motion was made by Vickie Gallichio and seconded by Julia Mazur to rescind the motion to approve the Route 12 Purchase Agreement Amendment Subject to Attorney Review. Upon roll call vote, the motion passed 6 ayes, 0 nays.

Aye: Vickie Gallichio, Julia Mazur, Jim DeVito, Heather Janquart, Vivian
Kueter, Doug Pedersen

Nay: None

2. A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the Route 12 Purchase Agreement Amendment Subject to Attorney Review. Upon roll call vote, the motion passed 5 aye, 0 nay, 1 abstain

Aye: Heather Janquart, Vivian Kueter, Vickie Gallichio, Julia Mazur, Doug
Pedersen

Nay: None

Abstain: Jim DeVito

L. Other Comments/Announcements:

1. Dr. Demory shared with the Board that the staff is reviewing our safety plans and will be reviewing them with students tomorrow. Safety of all of our children is our first priority. The District will be looking at end of the day dismissal procedures, meeting with the bus company and looking into strike locks on the office doors, and looking into additional security cameras.
2. Regular School Board Meeting with Goal Setting on Monday, January 7, 2012 at 6:00 p.m.
3. Board President Kueter reminded the Board that they need dates for January and February to meet with Barb Tooney.

M. Adjournment: A motion was made by Doug Pedersen and seconded by Julia Mazur to adjourn the meeting. Upon roll call vote, the motion passed 6 ayes, 0 nays. (9:20 p.m.)

Aye: Doug Pedersen, Julia Mazur, Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter

Nay: None

Vivian Kueter, President
Board of Education

Doug Pedersen, Secretary
Board of Education