



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, June 11, 2018
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Library

Agenda No. 12

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
4. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Academic Spotlight

Members of the newly formed Student Leadership Board at Big Hollow Middle School will be in attendance along with Mrs. Meek, Assistant Principal. They will share how students are selected for this leadership position and the goals for the future.

Item 7 –Academic Accomplishment Recognition

Over 33,000 students from 47 states competed in the Spring 2018 Noetic Math Contest. Students had 45 minutes to complete 20 math problems that involved multiple steps and critical thinking. Big Hollow had 215 students in the competition. The highest scorers from each grade level received recognition. The exhibit below outlines the various winners from Big Hollow School District 38.

Exhibit 1 is a listing of the 2018 Big Hollow Noetic Math Competition winners.

Item 8 –Athletic Accomplishment Recognition

The Big Hollow Board of Education would like to recognize Aly Negovetich for her recent 2nd place finish in the 1600m run and her 5th place finish in the 800m run at the Illinois Elementary School Association (IESA) Class 2A State Track & Field Finals. Aly's time of 5:02.08 in the 1600m run broke the all-time state record in that event.

Item 9–Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the May 14, 2018 Board Meeting to remain in closed status |
| <u>Item 2</u> | Approve the Closed Session Minutes of the May 17, 2018 Special Board Meeting to remain in closed status |
| <u>Exhibit 2</u> | Approve the Minutes of the May 14, 2018 Regular Board of Education Meeting |
| <u>Exhibit 3</u> | Approve the Minutes of the May 17, 2018 Special Board of Education Meeting |
| <u>Exhibit 4</u> | Approve the Minutes of the June 1, 2018 Special Board of Education Meeting |
| <u>Exhibit 5</u> | Approval of the School Treasurer's Report for May, 2018 |
| <u>Exhibit 6</u> | Approval of Bills for May/June 2018 |
| <u>Exhibit 7</u> | Approval of Activity and Convenience Fund Reports for May, 2018 |
| <u>Exhibit 8</u> | Approval of Payroll for May, 2018 |
| <u>Exhibit 9</u> | Approval of Negotiations Committee report for May 10, 2018 |
| <u>Exhibit 10</u> | Approval of Negotiations Committee report for May 17, 2018 |
| <u>Exhibit 11</u> | Approval of Negotiations Committee report for May 29, 2018 |
| <u>Exhibit 12</u> | Approval of Health Insurance Committee report for June 4, 2018 |
| <u>Exhibit 13</u> | Approve Prevailing Wage Ordinance for 2018-2019 |
| <u>Exhibit 14</u> | Approve Certificate of Compliance for Prevailing Wage |

Exhibit 15 Approve list of Prevailing Wage Rates for June, 2018

Recommendation: Approve –Motion Required

Item 10 –Public Comments

Item 11 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 16 consists of Board policies 8:80-8:110.

b. Board member “Code of Conduct” review

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

c. Follow-up Discussion on Board Governance Review session

Exhibit 17 is a follow-up letter from IASB regarding the May 17th IASB Board Governance Review training conducted by IASB Field Services Director, Dee Molinare.

d. Approve 2018-2019 daily school start/dismissal times

Due to changes in the Middle School schedule that were approved at the April Board meeting, the student and teacher start and dismissal times need to be adjusted for the 2018-2019 school year.

Big Hollow Primary/Elementary Schools				
	Student		Teachers	
	Start Time	Dismissal	Start Time	Dismissal
2018-2019	8:45 a.m.	3:30 p.m.	8:10 a.m.	3:40 p.m.

Big Hollow Middle School				
	Student		Teachers	
	Start Time	Dismissal	Start Time	Dismissal
2018-2019	7:40 a.m.	2:45 p.m.	7:25 a.m.	2:55 p.m.

Recommendation: Approve –Motion Required

e. Board meeting dates for SY 2018-2019

Exhibit 18 is a listing of Board meeting dates for SY 2018-2019.

f. End of year MAP assessment summary

Exhibit 19 is a summary of the 2017-2018 average spring RIT scores for each grade level in reading and math as compared to the national norms at each grade level.

g. District Dashboard discussion

Mr. Gold will discuss the development of a new District dashboard and will seek input from the Board as to what they would like to see on the dashboard.

h. Adoption of the 2018-2019 Budget Calendar

The tentative budget for SY18-19 will be presented during the Monday, August 13, 2018 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 8, 2018.

I recommend the Board of Education adopt the budget calendar outlined below:

Friday, August 3, 2018 – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

Monday, August 13, 2018 – Board approves Tentative Budget for SY18-19.

Wednesday, August 8, 2018 through Monday, September 10, 2018 – Budget on public display at the District office.

Monday, September 10, 2018 – Board adopts budget for 2018-2019 school year.

Recommendation: Approve –Motion Required

i. Insurance Update

Exhibit 20 is an update on the 2018-2019 health insurance premiums.

Exhibit 21 is an update on the 2018-2019 property/casualty and workers' compensation premiums. In summary, the total cost for these coverages has increased from \$120,989 to \$123,737.

j. Kindergarten Transition Camp

Mrs. Janusz and the Kindergarten team have planned a Kindergarten Transition Camp for Thursday, August 16, 2018. Parents and students have been invited to attend.

Exhibit 22 is the "Save the Date" flyer that was sent to parents of our kindergarten students.

k. Approve Board Committee Assignments for 2018-2019

Current committees are listed below. Board members can discuss and recommend changes to the current committee assignments if desired.

Curriculum

Tiffany Enters, Julia Mazur, Vivian Kueter

Finance

Joe Cernuska, Kevin Lyons, Lauren Plescia

Building/Grounds/Transportation

Joe Cernuska, Doug Pedersen, Lauren Plescia

Health Insurance

Joe Cernuska, Julia Mazur, Lauren Plescia

Negotiations

Vivian Kueter, Kevin Lyons, Doug Pedersen

Policies

Vivian Kueter, Kevin Lyons, Julia Mazur

Technology

Joe Cernuska, Tiffany Enters, Julia Mazur

Extra-Curricular

Joe Cernuska, Tiffany Enters, Doug Pedersen

Recommendation: Approve –Motion Required

Item 12 –Other Action Items

a. Approve the May employment report

Exhibit 23 is the employment report for the month of May.

Recommendation: Approve –Motion Required

b. Approve Extra-Curricular Assignments for 2018-2019

Exhibit 24 is a listing of extra-curricular positions for the current school year as well as recommendations for 2018-2019. All vacancies will be posted soon.

Recommendation: Approve – Motion Required

c. Approve the purchase/lease of technology for the 2018-2019 school year

Exhibit 25 is a description of the major technology equipment that is being requested for purchase for the 2018-2019 school year.

Recommendation: Approve –Motion Required

d. Approve the Education Support Staff Handbook

Mr. Gold will highlight revisions that were made to the former handbook.

Exhibit 26 is the updated Educational Support Staff Handbook with all revisions highlighted.

Recommendation: Approve –Motion Required

e. Approve the certification of hazardous bus conditions

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

Recommendation: Approve –Motion Required

f. Approve adjustments to substitute teacher pay

It is recommended that we increase our substitute teacher pay from the current \$95 per day to \$110 per day beginning in the 2018-2019 school year.

Exhibit 27 shows current substitute teacher rates in area school districts.

Recommendation: Approve –Motion Required

g. Approve Illinois Association of School Boards dues for 2018-2019

Exhibit 28 is a summary of the IASB Membership dues for SY 2018-2019.

Recommendation: Approve –Motion Required

h. Approve the appointment of a Treasurer for the 2018-2019 school year and the corresponding School Treasurer's Bond

Exhibit 29 is a contract for Patricia Syens to serve as the Treasurer for BHSD 38 for the 2018-2019 school year. It is estimated that the work of the Treasurer will be less than 3 hours per month.

Exhibit 30 is the School Treasurer's Bond that will be secured through Liberty Mutual Insurance Company for a total of \$4,500,000.

Recommendation: Approve –Motion Required

Item 13 –Resignations Accepted

- Accepted a resignation from Alyssa Chlebek as new hire 1ST Grade Teacher effective 5/16/2018
- Accepted a resignation from Matt Bohmann as Middle School Paraprofessional effective the end of the 2017/2018 school year
- Accepted a resignation from Sharon Merriman as Elementary Paraprofessional effective June 28, 2018
- Accepted a resignation from Christina Hagen as Student Council Advisor effective the end of the 2017/2018 school year

Item 14 –Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. There are no FOIA request to report at this time.

b. Monthly Reports for the Board

- a. **Exhibit 31** Administrator Reports
- b. **Exhibit 32** Meal Program Report
- c. **Exhibit 33** Monthly Attendance Report
- d. **Exhibit 34** Monthly Discipline Report

c. Meeting Agendas

- a. **Exhibit 35** Administrator meeting agenda for May 16, 2018
- d. The Board will need to schedule a special Board meeting after the June 15, 2018 bid opening for the purpose of reviewing and possibly approving a bid for construction of the two classrooms inside of Big Hollow Middle School.
- e. The next regularly scheduled Board meeting will take place on Monday, July 9, 2018 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 15 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 16 –Return to Open Session

Item 17 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 18 –Adjournment

Motion to adjourn.