

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*

Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, June 12, 2017
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 12

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Academic Spotlight

Linda Merrill, Carrie Miller, and Chris Jackowiak will provide the Board with highlights of the Primary/Elementary Physical Education program.

Item 7–Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the May 8, 2017 Board Meeting to remain in closed status

- Exhibit 1** Approve the Minutes of the May 8, 2017 Regular Board of Education Meeting
- Exhibit 2** Approve the Minutes of the June 1, 2017 Special Board of Education Meeting
- Exhibit 3** Approval of the School Treasurer's Report for May 2017
- Exhibit 4** Approval of Bills for May/June 2017
- Exhibit 5** Approval of Activity and Convenience Fund Reports for May 2017
- Exhibit 6** Approval of Payroll for May 2017
- Exhibit 7** Approve the May 4, 2017 Building, Grounds and Transportation Committee report
- Exhibit 8** Approve a revised Title I plan as required by the Illinois State Board of Education
- Exhibit 9** Approve Prevailing Wage Ordinance for 2017-2018
- Exhibit 10** Approve Certificate of Compliance for Prevailing Wage
- Exhibit 11** Approve list of Prevailing Wage Rates for June 2017

Recommendation: Approve –Motion Required

Item 8 –Public Comments

Item 9 –Superintendent's Report

a. Monthly Board Policy review

Exhibit 12 consists of Board policies 6:145 – 6:180.

b. Recognition from the American Heart Association

Emilie Gill, from the American Heart Association, will be present to recognize the work that our Physical Education staff has done this past year in support of the Association.

c. Board meeting dates for SY 2017-2018

Exhibit 13 is a listing of Board meeting dates for SY 2017-2018.

d. End of year MAP assessment summary

Exhibit 14 is a summary of the 2016-2017 average spring RIT scores for each grade level in reading and math as compared to the national norms at each grade level.

e. Adoption of the 2017-2018 Budget Calendar

The tentative budget for SY17-18 will be presented during the Monday, August 14, 2017 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the boardⁱⁿ adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 10, 2017.

I recommend the Board of Education adopt the budget calendar outlined below:

Friday, August 4, 2017 – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

Monday, August 14, 2017 – Board approves Tentative Budget for SY17-18.

Thursday, August 10, 2017 through Monday, September 11, 2017 – Budget on public display at the District office.

Monday, September 11, 2017 – Board adopts budget for 2017-2018 school year.

Recommendation: Approve –Motion Required

f. Insurance Update

Exhibit 15 is an update on the 2017-2018 health insurance premiums. In summary, the medical rates increased by 5% and the dental rates increased by 18%.

Exhibit 16 is an update on the 2017-2018 property/casualty and workers' compensation premiums. In summary, the total cost for these coverages has decreased from \$126,142 to \$120,989.

g. IESA Sportsmanship Award

Big Hollow Middle School was selected by the Illinois Elementary School Association (IESA) for the Division Sportsmanship Award. This award recognizes outstanding behavior of a member school in each of the 15 IESA divisions. Schools are nominated by their peers in each Division in May of each school year. Each winner receives a banner to hang in their school gym.

h. Approve the adoption of the Eureka Math resource for grades K-5th grade on 1st reading.

Exhibit 17 outlines the proposal for adoption of this curriculum resource.

Recommendation: Approve –Motion Required

i. Update on Wilson Rd./Nippersink Rd. Construction Project

All of the property acquisition and permitting has been completed. They are planning to award a contract to a contractor in late July. There will be some construction (tree clearing mostly) starting around the beginning of October but no real roadway work. The majority of the work is scheduled to start in early 2018.

j. Update on the State budget situation and the current impact on BHSD 38

As of Thursday, June 8, 2017, the State of Illinois has yet to pass a budget for school district allocations for the 2017-2018 school year. The State currently owes BHSD a total of \$1,114,766 broken down into the following areas:

SPED Private Facility Tuition	\$51,564
SPED Services	\$169,580
SPED Personnel	\$229,321
SPED Summer School	\$4,639
Transportation--Regular	\$303,456
Transportation--SPED	\$356,206
Total	\$1,114,766

k. Discussion on Board Committee Assignments for 2017-2018

Curriculum

Tiffany Enters, Julia Mazur, Vivian Kueter

Finance

Joe Cernuska, Kevin Lyons, Lauren Plescia

Building/Grounds/Transportation

Joe Cernuska, Doug Pedersen, Lauren Plescia

Health Insurance

Joe Cernuska, Julia Mazur

Negotiations

Vivian Kueter, Kevin Lyons, Doug Pedersen

Policies

Vivian Kueter, Kevin Lyons, Julia Mazur

Technology

Joe Cernuska, Tiffany Enters, Julia Mazur

Extra-Curricular

Joe Cernuska, Julia Mazur, Doug Pedersen

Item 10 –Other Action Items

a. Approve the May employment report

Exhibit 18 is the employment report for the month of May.

Recommendation: Approve –Motion Required

b. Approve Extra-Curricular Assignments for 2017-2018

Exhibit 19 is a listing of extra-curricular positions for the current school year as well as recommendations for 2017-2018. All vacancies will be posted soon.

Recommendation: Approve – Motion Required

c. Approve the certification of hazardous bus conditions

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School.
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School.
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools.
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools.
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools.

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

Recommendation: Approve –Motion Required

d. Approve the agreement for transportation services between the Board of Education of Big Hollow School District and St. Bede Catholic School

Exhibit 20 is a resolution outlining an agreement to transport students who attend St. Bede but live within the Big Hollow School District boundaries. Students from St. Bede will ride our busses to the Middle School and will then be transported on one bus from the Middle School to their campus. Students will then be picked up in the afternoon at their campus and transported to the Middle School where they will then get on our busses for transportation home.

Recommendation: Approve –Motion Required

e. Approve the purchase of 4 vans for the transportation department

Exhibit 21 is a letter to the Board outlining the proposed purchase/lease of vehicles required to reduce our current need for contractual transportation services for students served out-of-district.

Recommendation: Approve –Motion Required

f. Approve the installation of a walk-in freezer in the Big Hollow Primary/Elementary kitchen

Exhibit 22 shows the estimated cost for the project.

Recommendation: Approve –Motion Required

g. Approve Illinois Association of School Boards dues for 2017-2018

Exhibit 23 is a summary of the IASB Membership dues for SY 2017-2018.

Recommendation: Approve –Motion Required

h. Approve the appointment of a Treasurer for the 2017-2018 school year and the corresponding School Treasurer's Bond

Exhibit 24 is a contract for Patricia Syens to serve as the Treasurer for BHSD 38 for the 2017-2018 school year. It is estimated that the work of the Treasurer will be less than 3 hours per month.

Exhibit 25 is the School Treasurer's Bond that will be secured through Liberty Mutual Insurance Company for a total of \$4,500,000.

Recommendation: Approve –Motion Required

Item 11 –Resignations Accepted

- Accepted a resignation from Dana Bailey as 2nd Grade Teacher effective the end of the 2016-2017 school year.
- Accepted a resignation from Jennifer Truss as Elementary Paraprofessional effective 6/5/2017.
- Accepted a resignation from Lauren Meredith as Middle School Physical Education Teacher effective 6/6/2017.
- Accepted a resignation from Roberta Bock as Food Service Worker effective 6/6/2017.

Item 12 –Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. There are no FOIA request to report at this time.

b. Monthly Reports for the Board

- a. **Exhibit 26** Administrator Reports
- b. **Exhibit 27** Food Service Report
- c. **Exhibit 28** Monthly Discipline Report

c. Meeting Agendas

- a. **Exhibit 29** Agenda for May 2017 Administrator meeting

- d. The next regularly scheduled Board meeting will take place on Monday, July 10, 2017 with closed session beginning at 6:00 p.m.

Item 13 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 –Return to Open Session

Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 –Adjournment