

**BIG HOLLOW DISTRICT #38  
LAKE COUNTY  
INGLESIDE, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING**

Monday, June 13, 2016  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

**Agenda No. 12**

**Item 1 –Pledge of Allegiance**

**Item 2 – Call to Order and Roll Call**

**Item 3 –Motion to move to Closed Session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

**Item 4 –Resume to Open Session**

**Item 5 –Added Items/Approval of the Agenda**

**Recommendation: Approve –Motion Required**

**Item 6 –Approve Consent Agenda Items**

- |                         |  |
|-------------------------|--|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the May 9, 2016 Board Meeting to remain in closed status   |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the May 9, 2016 Regular Board of Education Meeting                        |
| <b><u>Exhibit 2</u></b> | Approve the Minutes of the May 12, 2016 Special Board of Education Meeting                       |
| <b><u>Exhibit 3</u></b> | Approval of the School Treasurer’s Report for May 2016.  |
| <b><u>Exhibit 4</u></b> | Approval of Bills for May/June 2016.   |
| <b><u>Exhibit 5</u></b> | Approval of Activity and Convenience Fund Reports for May 2016.                                  |
| <b><u>Exhibit 6</u></b> | Approval of Payroll for May 2016.  |
| <b><u>Exhibit 7</u></b> | Approve the Memorandum of Understanding with the Big Hollow Federation of Teachers as presented. |
| <b><u>Exhibit 8</u></b> | Approve Prevailing Wage Ordinance for 2016-2017  |

**Exhibit 9** Approve Certificate of Compliance for Prevailing Wage

**Exhibit 10** Approve list of Prevailing Wage Rates for June 2016

**Recommendation: Approve –Motion Required**

**Item 7 –Public Comments**

**Item 8 –Superintendent’s Report**

**a. Monthly Board Policy review**

**Exhibit 11** consists of Board policies 4:100 – 4:140

**b. Board meeting dates for SY 2016-12017**

**Exhibit 12** is a listing of Board meeting dates for SY 2016-2017

**Recommendation: Approve –Motion Required**

**c. Update on Joint Board meeting with Grant feeder Districts.**

The previously scheduled June 30<sup>th</sup> joint Board meeting has been cancelled at this time due to a conflict with the presenter. Mr. Gold will provide an update for the Board on conversations that are taking place with feeder school districts regarding efficiency of services being provided by all Districts.

**d. Approve Illinois Association of School Boards dues for 2016-2017**

**Exhibit 13** is a summary of the IASB Membership dues for SY 2016-2017.

**Recommendation: Approve –Motion Required**

**e. Review of School Improvement Executive Summaries for the 2015-2016 school year**

**Exhibit 14** is the executive summary for the Primary/Elementary School 2015-2016 School Improvement Plan.

**Exhibit 15** is the executive summary for the Middle School 2015-2016 School Improvement Plan.

**f. Adoption of the 2016-2017 Budget Calendar**

The tentative budget for SY16-17 will be presented during the Monday, August 8, 2016 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30<sup>th</sup> of each year. The budget will be on display at the District office by August 5, 2016.

I recommend the Board of Education adopt the budget calendar outlined below:

**Friday, August 5, 2016** – Local ad appears in the Daily Herald regarding thirty day notice of budget on display.

**Monday, August 8, 2016** – Board approves Tentative Budget for SY16-17.

**Friday, August 5, 2016 through Monday, September 12, 2016** – Budget on public display at the District office.

**Monday, September 12, 2016** – Board adopts budget for 2016-2017 school year.

**Recommendation: Approve –Motion Required**

**g. Approve Board Committee Assignments for 2016-2017**

**Curriculum**

Heather Janquart , Vivian Kueter, Julia Mazur

**Finance**

Jim DeVito, Heather Janquart, Kevin Lyons

**Building/Grounds/Transportation**

Joe Cernuska, Heather Janquart, Doug Pedersen

**Health Insurance**

Joe Cernuska, Jim DeVito, Julia Mazur

**Negotiations**

Vivian Kueter , Kevin Lyons, Doug Pedersen

**Policies**

Jim DeVito, Vivian Kueter, Kevin Lyons

**Technology**

Joe Cernuska, Heather Janquart, Julia Mazur

**Extra-Curricular**

Julia Mazur, Doug Pedersen

**Recommendation: Approve –Motion Required**

**Item 9 –Other Action Items**

**a. Approved Revised Board Polices--- Second Reading**

Approval of suggested Illinois Association of School Board revised Board policies as outlined in Exhibit16 On 2<sup>nd</sup> reading Press Plus Issue #91, February 2016.

**Recommendation: Approve –Motion Required**

**b. Approve Regulatory Basis Engagement with School Auditor**

Exhibit 17 is a Regulatory Basis Engagement with Eder, Casella & Co. to perform the audit for the 2015-2016 school year. The cost of the audit examination will be \$14,275, which is a decrease of \$75 from the prior year.

**Recommendation: Approve –Motion Required**

**c. Approval of a Debt Certificate for the Expenses Relating to the Bus Parking Lot Expansion**

Consideration and action on a Resolution authorizing the issue of approximately \$775,000 General Obligation Debt Certificates (Limited Tax), Series 2016, of School District Number 38, Lake County, Illinois, providing for the security for and means of payment under said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

Exhibit 18 is a full copy of the Resolution for the Installment Purchase Agreement

**Recommendation: Approve –Motion Required**

**d. Employment Recommendations**

Exhibit 19 Approve the employment of Julie Arias as Student Council Representative, effective August 2016.

**Recommendation: Approve – Motion Required**

Exhibit 20 Approve the employment of Michael Arndt as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

Exhibit 21 Approve the employment of Dana Bailey as 2<sup>nd</sup> Grade Teacher, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 22** Approve the employment of Jody Baum as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 23** Approve the employment of Al Boyd as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 24** Approve the employment of Stephanie Cullotta as the Middle School STEM Teacher, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 25** Approve the employment of Kristina Denapoli as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 26** Approve the employment of Christina Fuchs as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 27** Approve the employment of Megan Glissendoef as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 28** Approve the employment of Christina Hagen as Student Council Representative, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 29** Approve the employment of Shirley Hoppe as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 30** Approve the employment of Sharon Land as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 31** Approve the employment of Robert Levy as 5-8 Computer Science Teacher, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 32** Approve the employment of Renee Lynk as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 33** Approve the hiring of Denise Maifield as the Musical Director for the 2016-2017 school year.

**Recommendation: Approve – Motion Required**

**Exhibit 34** Approve the employment of Melissa McMillian as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 35** Approve the employment of Jenessa Nick as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 36** Approve the employment of Adele Phillips as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 37** Approve the employment of Michelle Phillipsen as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 38** Approve the 12 weeks FMLA request for maternity leave for Oksana Poulos, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 39** Approve the employment of Valerie Reil as the 6<sup>th</sup> grade special education teacher effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 40** Approve the employment of Paulette Sassano as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 41** Approve the employment of Marcia Schaeffer as Grades 7-8 Spanish Teacher and K-4 Bilingual Teacher, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 42** Approve the employment of Phyllis Schweiss as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 43** Approve the employment of Christine Schumacher as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 44** Approve the employment of Laura Ward as 3<sup>rd</sup> Grade Teacher, effective August 2016.

**Recommendation: Approve – Motion Required**

**Exhibit 45** Approve the employment of Douglas Westerman as a bus driver, effective August 22, 2016.

**Recommendation: Approve – Motion Required**

**Item 10 –Resignations Accepted**

- Accepted a resignation from Barb Brown, Paraprofessional for the 2016-2017 School Year.
- Accepted a resignation from Elizabeth Wolodkiewicz, Speech-language pathologist effective May 26, 2016 (end of the 2015-2016 school year).
- Accepted Resignation from Dorothy Sterner, Early Childhood Teacher effective May 26, 2016 (end of the 2015-2016 school year)
- Accepted resignation from Shirley Baisden, part-time 10-month secretary, effective June 3, 2016.
- Accepted a resignation from Jaclyn Ashbrook, Paraprofessional effective June 1, 2016.
- At the May 9, 2016 Board meeting, Kristin Kaprak was approved by the Board for hire as a Speech Language Pathologist for the 2016-2017 school year. She turned down the position and BHSD is once again seeking applicants.
- Accepted a resignation from Monika Strumberger, Lunch Room Supervisor, effective 2016-2017 School Year.
- Accepted a resignation from Caryl McCaulou, Lunch Room Supervisor, effective 2016-2017 School year.

**Item 11 –Informational Items**

**a. Freedom of Information Act (FOIA) Requests**

- a. None to report at this time.

**b. Monthly Reports for the Board**

- a. **Exhibit 46** Special Services Report

- b. **Exhibit 47** Lunch Program Report
- c. **Administrator Meeting Agendas**
  - a. **Exhibit 48** Agenda for May 2016
  - d. The next regularly scheduled Board meeting will take place on Monday, July 11, 2016 with closed session beginning at 6:00 p.m.

**Item 12 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 13 –Return to Open Session**

**Item 14 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 15 –Adjournment**