

Big Hollow School District #38, Ingleside, IL 60041

Board of Education Regular Meeting

February 18, 2014 – Big Hollow School Library

6:00 p.m. Closed Session

7:00 p.m. Open Session

OFFICIAL MINUTES

Guests: Peggy Silverblatt, LaDon Schneider, Sunny Ray, Beth Paz, Julia Castetter, Karen Granat, Katie Ehlenburg, Kira DeNovo, Nancy Ward, Susan Ambler, Diane Robbin, Christina Martorano, Jackie Jahnke, Casper Provo, Caroline Snook, Dawn Lucas, Kerry Ellis, Judi Mack, Judy Maretich, Amy Howard, Carrie Nack, Jen Beuckman, Jill Wright, Brenda Baldassano, Heather Wick, Jessica Coletto, Jane Wiorkowski, Bridget Massey, Vicki Biarnesen, Melisa Grandt, Alexis Sterbenz, Elizabeth Thomas, Donelle Staples, Kim Routledge, Lisa Wodek, Brian Bielak, Kristina Bielak, Laura Snyder, Jennifer Neill, Lori Pappas, Britt Axelsson, Linda Merrill, Andrew Schneider, Lynda Briesmeister, Eeva Burns, Maria Finn, Eileen Hastings, Hayley Janney, Lenayn Janusz, Michelle Dzik, Rick Engstrom, Bill Schufreider

- A. Call To Order: President Gallichio called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Kristina Lancaster, Doug Pedersen
- D. Added Items/Approval of the Agenda: Added items to the agenda: Item K4. Approval of Actions from Closed Session (employment) is being moved to after G. Consent Agenda. A motion was made by Heather Janquart and seconded by Doug Pedersen to approve the amended agenda. Upon roll call vote the motion passed. 5 ayes, 0 nays.
Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Kristina Lancaster
Nay: None
- E. Closed Session: For the Purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. A motion was made by Jim DeVito and seconded by Heather Janquart. Upon roll call vote the motion passed. 5 ayes, 0 nays.(6:03 p.m.).
Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Kristina Lancaster, Doug Pedersen
Nay: None

Board members Vivian Kueter and Julia Mazur arrived during Closed Session.

F. Return to Open Session: A motion was made by Jim DeVito and seconded by Vivian Kueter to return to open session. Upon roll call vote the motion passed. 7 ayes, 0 nays (7:01 p.m.).

Aye: Jim DeVito, Vivian Kueter, Vickie Gallichio, Heather Janquart,
Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

G. Consent Agenda

1. Approval of the Minutes of the February 3, 2014 Regular Board Meetings
2. Approval of the Minutes of the February 3, 2014 Board Meeting Closed Session
3. Approval of Activity Funds for January 2014
4. Approval of Bills for January/February 2014
5. Approval of School Treasurer's Report for January 2013

A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the Consent Agenda. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Jim DeVito, Vickie Gallichio,
Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

K. 4. (Moved and added) Business Recommended Action Items: Consider Motions To:
Approve Actions From Closed Session

Employment

Dr. Demory recommended to re-hire for the 2014 – 2015 school year the following administrators: Christine Arndt, Lenayn Janusz, Michelle Dzik, Bill Schufreider and Lisa Wodek.

A motion was made by Heather Janquart and seconded by Vickie Gallichio to approve hiring Christine Arndt for the 2014 – 2015 school year. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Vickie Gallichio, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Heather Janquart and seconded by Jim DeVito to approve hiring Lenayn Janusz for the 2014 – 2015 school year. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Heather Janquart and seconded by Doug Pedersen to approve hiring Michelle Dzik for the 2014 – 2015 school year. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Jim DeVito and seconded by Vivian Kueter to approve hiring Bill Schufreider for the 2014 – 2015 school year. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Jim DeVito, Vivian Kueter, Vickie Gallichio, Heather Janquart, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Heather Janquart and seconded by Doug Pedersen to approve hiring Lisa Wodek for the 2014 – 2015 school year. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the resignation of Eric Kravitz – Middle School Paraprofessional effective February 3, 2014. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Jim DeVito, Vickie Gallichio, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Jim DeVito and seconded by Heather Janquart to approve the two-year contract at \$55,000 per year for the Food Service Director position to Janet Longo. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

H. Public Comments: There were no Public Comments.

Board member Heather Janquart exited the meeting at 7:07 p.m.

I. Introduction of Guests/Presentations: There were no Introductions of Guests or Presentations.

J. Reports

1. Primary Principal Mrs. Arndt: Mrs. Arndt shared that the Primary Building special teachers have done a fantastic job of organized the Primary Olympics. She also shared that the Primary Building did very well in their NWEA Map Scores and thanked the teachers.
2. Elementary Principal Mrs. Janusz: shared that the Elementary Building special teachers have also done a fantastic job with their Olympics. Mrs. Janusz shared how well the elementary building did with their NWEA Map Scores and thanked the teachers.
3. Middle School Principal Mr. Schufreider: Mr. Schufreider shared that there was a Solo Ensemble Contest and how well the students had performed. The Middle School has been participated in the No Name Calling Week.
4. Mr. Engstrom Business Manager
 - a) TAWS Resolution: Mr. Engstrom reported that we are looking at three million in TAW's.
 - b) Budget Reduction Planning – PMA Presentation: The Board reviewed the document.
 - c) Budget Reduction Planning Summary Presentation: Mr. Engstrom shared that there are three tiers of proposed reductions. Mr. Engstrom reviewed the three tiers and various options with the Board.
 - d) NIHP Northern Illinois Health Insurance Program – Insurance Preliminary Renewal.: Mr. Engstrom shared that the PPO insurance option will go up 4.6% and the HMO will go up to 11.7%. We had projected 2%.
 - e) JP Mechanical: JP Mechanical has shared that they are retiring and merging with Staton Mechanical.
 - f) Truck-Plow-Spreader Expenditures: As per requested at the previous Board meeting, Mr. Engstrom shared the requested expenditures with the Board. Board President Vickie Gallichio inquired if we have a maintenance contract for the skid steer. Mr. Engstrom replied that we do not. Board President Vickie Gallichio inquired about the \$150 oil change for the skid steer. A maintenance schedule and approximate costs was requested to be submitted at the next Board of Education meeting.
 - g) Maintenance/Energy Grant Update: Mr. Engstrom shared that the District qualified and did receive Part I in the Grant that will replace the Pressure tank in the Primary/Elementary building. The District did not receive Part II: parking lot or Part III: Technology. Mr. Engstrom will be reapplying for Part II because it was addressed in the District Life Safety Report. The District did not qualify for the Energy Grant. Mr. Engstrom recommended that the District still pursue the Com Ed Incentive Program to address identified indoor lighting issues in the gyms.
 - h) Technology CPU Expenditure Update: Mr. Engstrom reported that he has located CPU/Laptops that would run \$500 - \$550 per computer. He recommends that we amend the budget (May/June). The computers are a needed necessity. It would cost approximately \$61,000 for all the computers. This would come out of Fund 60. There was \$450,000 budgeted for Fund 60 this year. It is also recommended that the District update the GIG.

5. Superintendent Report:

a) Good Things Happening for Students

- PTO Update: Kim Christensen shared that the Clothing Sale will be March 13 and 14. The 5K Run/Walk will be taking place in May. Radio Disney will be here for the 5K Run/Walk. Epic Fitness made a \$500 donation.
- Fine Arts Boosters Update: The Fine Arts Boosters has their dinner at Maravellas this Friday. Tickets are still available for this event. Tomorrow they have their Wendy's fundraiser from 5 – 8 p.m.
- Dr. Demory shared that one of our students Bonnie VonderHaar is ill. She asked that we keep Bonnie and her family in our thoughts and prayers.
- Congratulations to Mrs. Katie Schiller for doing a nice job with the Second grade Concert.
- The Eighth grade graduation dance has been scheduled for Wednesday, June 4, 2014.

b) General School Registration and Other School Fees: Dr. Demory recommended continuing with the \$150.00 general registration fee. It was suggested to include the following fees: Field Trip fee - \$20.00; Yearbook fees; Middle School Padlock fee - \$5.00; Technology fee - \$5.00; Lanyard fee - \$3.00; Eighth grade Springfield trip - \$100.00 and School Gym t-shirt and shorts.

c) Special Education Focus Monitoring Improvement Plan Progress Report: Dr. Demory shared that the District plan had been approved. She thanked Mrs. Elizabeth Thomas and the teachers for their support and cooperation.

d) Route 12 Property Update: The attorneys are currently in contact regarding the Route 12 property.

e) Refinancing – Refunding Update: Dr. Demory and Mr. Engstrom met with Moody. The District's current rating is A2, which is what it was before. They are asking that the District continue to keep them informed. They will be put the bond on the market for sale on February 24.

f) 360 Evaluation Update: The Board discussed the 360 Evaluation Tool. Board President Vickie Gallichio asked to discuss this item in Closed Session.

g) Community Survey: Dr. Demory electronically sent the results to the Board. The results will be posted and shared with the Community. Dr. Demory read some of the questions from the survey and the results.

h) School Calendar 2014 Survey: Dr. Demory shared a copy of the School Calendar survey results with the Board.

i) Board Docs Update: Training will be on April 7, 2014 from 5 – 6pm.

j) Board Policy First Reading

- 2:20 – Powers and Duties of the School Board/Board of Education
- 2:30 – School District Elections
- 2:110 – Qualifications, Terms and Duties of Board Officers
- 2:125 – Board Members Expenses
- 2:140 – E – Guidance for Board Member Communications
- 2:200 – Types of School Board/ Board of Education Minutes

- 2:220 – School Board/Board of Education Meeting Procedure
- 4:45 – Insufficient Fund Checks and Debt Recovery
- 4:100 – Insurance Management
- 4:170 – Safety
- 5:30 – Hiring Process and Criteria
- 5:125 – Personal Technology and Social Media: Usage and Conduct
- 6:60 – Curriculum Content
- 6:65 – Student Social and Emotional Development
- 6:110 – Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 6:210 – Instructional Materials

The Board will review the following policies and will discuss at the next Board meeting.

K. Business Recommended Action Items: Consider Motions To:

1. RESOLUTION authorizing the Issuance of not to exceed \$3,000,000 Taxable Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2013 by the Board of Education of School District 28, Lake County, Illinois, for educational purposes.

A motion was made by Julia Mazur and seconded by Doug Pedersen to approve the RESOLUTION. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster

Nay: None

2. General School Registration Fees

A motion was made by Jim DeVito and seconded by Kristina Lancaster to approve \$150.00 registration fee. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Kristina Lancaster, Vickie Gallichio, Vivian Kueter, Julia Mazur, Doug Pedersen

Nay: None

3. A motion was made by Doug Pedersen and seconded by Vickie Gallichio to approve the 2014 – 2015 prepared budget. Upon roll call vote the motion passed.

6 ayes, 0 nays.

Aye: Doug Pedersen, Vickie Gallichio, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

4. A motion was made by Jim DeVito and seconded by Kristina Lancaster to approve the Closed Session Minutes. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Kristina Lancaster, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

L. Other/Comments/Announcements:

1. Items for the next Regular School Board Meeting on Tuesday, March 4:
 - Maintenance schedule for skidster & truck log

Next Regular School Board Meeting on Tuesday, March 4, 2014 at 6:00 p.m. Closed Session/7:00 p.m. Open Session Big Hollow Middle School Library.

2. IASB Lake County Division Meeting – Wednesday, March 12, 2014 at Prairie Trail School 13600 W. Wadsworth Road, Wadsworth IL 60031 5:45 p.m.

Closed Session

A motion was made by Jim DeVito and seconded by Doug Pedersen to exit into closed session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. Upon roll call vote the motion passed. 6 ayes, 0 nays (8:19 p.m.)

Aye: Jim DeVito, Doug Pedersen, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

Return to Open Session:

A motion was made by Vivian Kueter and seconded by Julia Mazur to return to open session. Upon roll call vote the motion passed. 6 ayes, 0 nays (8:48 p.m.)

Aye: Vivian Kueter, Julia Mazur, Jim DeVito, Vickie Gallichio, Kristina Lancaster, Doug Pedersen

Nay: None

Other/Comments/Announcements:

Future School Board Meetings:

1. Reports from Administrators will be once a month.
2. The First meeting of the month will be a Committee of the Whole Meeting; Business meeting.
3. School Board Business: There will be two closed sessions on the agenda (beginning and end) if needed.
4. PTO/Fine Arts Reports will be read once a month.
5. The goal is to streamline meetings so that they are effective.

A motion was made by Julia Mazur and seconded by Vivian Kueter to adjourn the meeting at 8:57 p.m. Upon roll call vote the motion was passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Vickie Gallichio, Kristina Lancaster, Doug Pedersen

Nay: None

Victoria Gallichio, President
Board of Education

Doug Pedersen, Secretary
Board of Education