

Big Hollow School District #38, Ingleside, IL 60041
Board of Education Regular Board Meeting

OFFICIAL MINUTES

February 19, 2013 – 6:00 p.m. – Big Hollow Middle School

Guests: Jennifer Johnson, Laura Sovsky, Kerry Ellis, Kristina Bielak, Dawn Smith, Janine Vasica, Michelle Connolly, Kristen Galla, Stacy Ellington, Sunny Ray, Britt Axelsson, Donelle Staples, Brenda Baldassano, Sophia Rogalevich, Jen Janik, LaDon Schneider, Jessica Coletto, Melissa Grandt, Kim Christesen, Jen Janik, Michelle Kellman, Sue Maurer, Sessie Carlson, Lynn Lohman, Jessica Coletto, Melissa Grandt, Joseph Petrik, Marjorie Petrik, Kirsten Ryan

OFFICIAL MINUTES

- A. Call to Order: President Kueter called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen
Administration Present: Dr. Christine Demory, Christine Arndt
- D. Added Items/Approval of Agenda: Change K1 Approve Vendor Contract to Approve architect to apply for permit for the Electronic Signage for Big Hollow Middle School. President Vivian Kueter asked for approval of the amended agenda. A motion was made by Heather Janquart and seconded by Doug Pedersen. Upon roll call vote the motion passed 6 ayes, 0 nays.
Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster
Nay: None
- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, Negotiations and Property. A motion was made by Jim DeVito and seconded by Heather Janquart. Upon roll call vote the motion passed 6 ayes, 0 nays. (6:01p.m.)
Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen
Nay: None

Board member Julia Mazur arrived during closed session 6:13 p.m.

- F. Return to Open Session: A motion was made by Heather Janquart and seconded by Jim DeVito to return to open session. Upon roll call vote, the motion passed.

7 ayes, 0 nays (7:11 p.m.).

G. Consent Agenda

1. Approval of the Minutes of the February 4, 2013 Regular Board Meeting
2. Approval of the Minutes of the February 4, 2013 Closed Session
3. Approval of the Minutes of the February 11, 2013 Special Board Meeting for Superintendent Evaluation Training.
4. Approval of Bills and Payroll for January 2013/February 2013
5. Approval of January Financial/Treasurer's Report

A motion was made by Julia Mazur and seconded by Heather Janquart to accept the Consent Agenda. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

- H. Public Comments: Kristina Bielak the 4-H Sponsor invited Big Hollow Families to attend the Travel Around the World with 4-H and University of Illinois Extension. The event will be held on Sunday, February 24 from 3:00 p.m. – 5:30 p.m. at the Lake County Fairgrounds. Admission is one canned good per person.

I. Introduction of Guests/Presentations:

1. Lisa Yefsky, Representative from Gallagher Benefits and NIHIP. Lisa Yefsky provided and reviewed a power point presentation regarding new laws regarding insurance coverage and how that will impact schools.
2. Doreen Linderman, CPA and Representative from PMA. Doreen Linderman provided and reviewed a power point presentation that focused on the District's Financial projected revenues and expenditures.

J. Reports:

1. Good Things Happening For Students: Dr. Demory thanked Mrs. Staples for the power point of Science Night that is currently featured on the School District website. Dr. Demory thanked parents for their attendance and the teachers for the great job that they are doing during Parent/Teacher Conferences. March 15 – 16 will be the Clothing Resale sponsored by PTO. Dr. Demory thanked the Emma Lancaster and Kyla Komac and their families for their organization of the Lego Building Contest in honor of Alex Lancaster. Dr. Demory also thanked Bill Schufreider and Diane DeMuth for their help as well. March 5 – 15 marks ISAT testing. Mr. Aguilara made a generous donation of cork boards/dry erase boards to the school. Mrs. Michael Lescher donated 4 copiers to the District. Dr. Demory met with Fox Lake Mayor Ed Bender and several of the Fox Lake trustees and was welcomed to the community.

2. IASB Spring Dinner Meeting: Board members are to please notify Dr. Demory if they plan on attending the dinner.
3. Facility Storage and Signage: Com Ed has offered three choices as to how electrical can be run to the facility storage: a. Install two poles: one on Levi Waite Road and one off the new road to the facility storage for \$3900 b. Run the electrical underground \$5800 c. Levi Waite Road and Wilson Road for \$8000.

The Board discussed that with their being wetlands underground would not be an option.

Board President Kueter asked if we could get a final listing of all fees for the Facility storage.

The Board discussed how much will it be to purchase a permit for the sign. The Board will table the request for a permit and get clarification from the architect.

4. Insurance Committee: Dr. Demory would like to start an Insurance Committee. She would like to appoint at least two School Board members, one to two administrators and four to five staff members.
5. Impact Fee Information: The Board reviewed the document with information regarding Impact Fee's from the different Villages. The Board discussed if there is a way to track how much money came from each Village. Board member Janquart wants to know how much of the money can we spend from Capital Funds. Dr. Demory said we will work towards that goal.
6. Vehicle Information: Dr. Demory shared that we are currently spending \$1800 a year on parking lot services. The District's purchasing of a truck and bobcat would enable the District to do some of this work in-house. The district currently doesn't have the proper equipment for the maintenance men to utilize. Board member Lancaster suggested that an overall plan be developed for the building/grounds. Dr. Demory stated that this could be a part of the School District's Goal setting.
7. District Credit Card: Dr. Demory requested that the Board please reconsider her request for a District Credit Card. Board member Julia Mazur stated that we are a 22 million dollar business and we don't have a credit card.
8. TAW's – PMA Report: The District is looking at borrowing two million dollars through TAW's. The Board will need to complete a resolution. Board member Vicki Gallichio inquired if the money will be received in one of two payments. PMA recommended one \$2 million transaction that closes on March 19th, with \$1 million maturing on July 19th and the other \$1 million

maturing on September 19th. The District will receive \$2 million in one payment and pay off the TAWS in two payments.

9. Early Childhood Registration Fees: Dr. Demory proposed a \$75.00 fee for the students that are registered as students but only receive OT, PT or Speech services.
10. 2013 – 2014 School Programs Options Survey Results: Dr. Demory reviewed with the Board the results from the survey. Strengths of the District included staff, School Communication and the Facilities. Suggestions for improvement included Communication on every level, a District newsletter, Homework be accessible and HomeLogic for EC – Eighth grade and better Technology and the offering of foreign language.

Board member Julia Mazur suggested that the question on the survey that pertained to program options for fifth and sixth grade lunch that there be an option that there is more time to eat but the students would still have recess.

Dr. Demory shared with the Board that there is a current survey on school calendar that she will share electronically with the Board.

11. Kindergarten 2013 – 2014: Dr. Demory requested that the District offer Full Day Kindergarten for the 2013 – 2014 school year. Board member Heather Janquart asked if we had discussed offering just a pilot program. Dr. Demory stated that research shows how important early education is. We are making decisions based on what is best practice. The Board discussed if parents wanted to only send their children for a half day would classrooms be academically front loaded. Parents that would want to send their students half day would be responsible for providing transportation.

K. Business Recommended Action Items: Consider Motions To:

1. Approve the Architect to apply for a permit for Electronic Signage for Big Hollow Middle School.

A motion was made by Heather Janquart and seconded by Doug Pedersen to table this item. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vicki Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

2. Appoint two Board members to an Insurance Committee

A motion was made by Heather Janquart and seconded by Doug Pedersen to appoint Vicki Gallichio, Jim DeVito and Julia Mazur to the Insurance Committee. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

3. Approve Credit Card Application and limit of \$5,000
A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve the credit card application and limit of \$5,000. Upon roll call vote the motion passed. 7 ayes, 0 nays.
Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen
Nay: None
4. Approve the resolution authorizing the issuance of not to exceed \$2,000,000 Taxable Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2012 by the Board of Education of School District Number 38, Lake County, Illinois for educational purposes.
A motion was made by Doug Pedersen and seconded by Heather Janquart to approve the resolution authorizing the issuance of not to exceed \$2,000,000 Taxable Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2012 by the Board of Education of School District Number 38, Lake County, Illinois for educational purposes. Upon roll call vote the motion passed. 7 ayes, 0 nays.
Aye: Doug Pedersen, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur
Nay: None
5. Approve registration fees of \$75.00 for specialized itinerant location based services.
A motion was made by Jim DeVito and seconded by Julia Mazur to approve registration fees of \$75.00 for specialized itinerant location based services. Upon roll call vote the motion passed. 7 ayes, 0 nays.
Aye: Jim DeVito, Julia Mazur, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen
Nay: None
6. Approve Full Day Kindergarten for 2013 – 2014 School Year
A motion was made by Julia Mazur and seconded by Kristina Lancaster to approve Full Day Kindergarten with the option of half/day. Upon roll call vote the motion passed. 7 ayes, 0 nays.
Aye: Julia Mazur, Kristina Lancaster, Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Doug Pedersen
Nay: None
7. Approve Closed Session Minutes
A motion was made by Vickie Gallichio and seconded by Doug Pedersen to approve the Closed Session Minutes. Upon roll call vote the motion passed. 7 ayes, 0 nays.
Aye: Vickie Gallichio, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

8. Approve Actions from Closed Session:

1. Employment

A motion was made by Vickie Gallichio and seconded by Heather Janquart to accept the request for retirement for Valerie Christensen at the end of the 2017 – 2018 school year with regret. Upon roll call vote the motion passed. 7 ayes, 0 naves

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Jim DeVito and seconded by Heather Janquart to approve consent to Robbins Schwartz regarding a Potential Conflict of Interest between SEDOL and other school districts. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Vickie Gallichio to approve an additional half day of Early Childhood program. Upon roll call vote the motion passed. 7 ayes, 0 naves

Aye: Julia Mazur, Vickie Gallichio, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve Michelle Madden, Early Childhood teacher from part time to full-time effective Monday, February 25. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Jim DeVito to approve Kelly Polark, Early Childhood paraprofessional from part time to full-time effective Monday, February 25. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Doug Pedersen, Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Heather Janquart and seconded by Vickie Gallichio to approve the following teachers to attend the Common Core Workshop: Virginia Ferretti, Lynda Breismeister, Lenayn Janusz, Kori

Dicken, Dawn Smith, Laura Snyder, Melissa Alberts. Upon roll call vote the motion passed. 7 ayes, 0 nays

Aye: Heather Janquart, Vickie Gallichio, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Heather Janquart and seconded by Doug Pedersen to approve Amanda Masini for the CCIP paraprofessional position effective immediately. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve a one year contract for Christine Arndt Primary Principal/Associate Superintendent. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve a one year contract for Lenayn Janusz Elementary School Principal. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Kristina Lancaster and seconded by Julia Mazur to approve a one year contract for Bill Schufreider Middle School Principal. Upon roll call vote the motion passed. 4 ayes, 2 nays, 1 Abstain

Aye: Lancaster, Mazur, Kueter, Pedersen

Nay: DeVito, Gallichio

Abstain: Janquart

A motion was made by Heather Janquart and seconded by Julia Mazur to approve a one year contract for Michelle Dzik Primary/Elementary Assistant Principal. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Heather Janquart, Julia Mazur, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Kristina Lancaster to approve a one year contract for Lisa Wodek Middle School Assistant

Principal and Bilingual Coordinator. Upon roll call vote the motion passed. 3 ayes, 2 nays, 2 abstain

Aye: Julia Mazur, Kristina Lancaster, Vivian Kueter

Nay: Jim DeVito, Vickie Gallichio

Abstain: Heather Janquart, Doug Pedersen

L. Other/Comments/Announcements

1. Regular School Meeting on Tuesday, March 5, 2013 at 6:00 p.m. The Board will meet before the regularly scheduled meeting at 5:00 p.m.

M. Adjournment:

A motion was made by Jim DeVito and seconded by Julia Mazur to adjourn the meeting at 10:07 p.m. Upon roll call vote, the motion passed. 7 ayes, 0 nays.

Aye: Jim DeVito, Julia Mazur, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

Vivian Kueter, President
Board of Education

Doug Pedersen, Secretary
Board of Education