



Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*
Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, August 13, 2018

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School Library

Agenda No. 2

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required

Item 6– Board member “Code of Conduct” review

Item #8: “I will be sufficiently informed about and prepared to act on the specific issues before the board, and remain reasonably knowledgeable about local, state, national, and global education issues.”

Item 7 – Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the July 9, 2018 Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the July 9, 2018 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for July, 2018
- Exhibit 3** Approval of Bills for July/August, 2018
- Exhibit 4** Approval of Activity and Convenience Fund Reports for July, 2018
- Exhibit 5** Approval of Payroll for July, 2018
- Exhibit 6** Approve the Technology Committee report from July 9, 2018

Recommendation: Approve –Motion Required

Item 8– Public Comments

Item 9 – Superintendent’s Report

a. Monthly Board Policy Review

Exhibit 7 consists of Board Policies 2:30-2:70.

b. Board Policy Update

Exhibit 8 consists of IASB PRESS Plus policy revision recommendations from the 97 and 98 issues.

Recommendation: Approve on 2nd Reading –Motion Required

c. Approve the Citizen’s Advisory Council Members for 2018-2019

Exhibit 9 shows a listing of parents, students, and community members who have volunteered for the CAC for this upcoming school year.

Exhibit 10 is a calendar of the CAC meetings for the 2018-2019 school year.

Exhibit 11 is a draft of objectives that the CAC will be discussing in the coming year. Board members are encouraged to add discussion items as they see fit.

Recommendation: Approve – Motion Required

d. Review School Improvement Planning executive summaries for 2017-2018

Exhibit 12 is the executive summary for the Primary School 2017-2018 School Improvement Plan.

Exhibit 13 is the executive summary for the Elementary School 2017-2018 School Improvement Plan.

Exhibit 14 is the executive summary for the Middle School 2017-2018 School Improvement Plan.

e. Review the vendor expense report for 2017-2018

Exhibit 15 is a listing of vendors who were paid more than \$5,000 in 2017-2018.

f. Technology update

Matt McCulley, BHSD Technology Director, will provide the Board with an update on the technology upgrades that have taken place over the summer.

g. Discussion on the sale of the Route 12 property

Exhibit 16 is an informal proposal for the purchase of a portion of the property. If the Board chooses to adjust the current pricing, a public auction format for the sale will take place.

h. Student registration update

i. Update on summer construction/maintenance projects

Item 10 – Approve Tentative Budget for SY 18-19 on First Reading

In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District's budget within three years.

Exhibit 17 School Board Accounting Procedures and Definition of Terms

Exhibit 18 SY 18-19 Tentative Budget

The hearing on the annual budget will be held during our Monday, September 10, 2018 Board of Education meeting in the Big Hollow Middle School Library. The budget has been on display since Wednesday, August 8, 2018 in order to meet the 30-day requirement. The legal notice appeared on the August 3, 2018 edition of the Daily Herald.

Recommendation: Approve – Motion Required

Item 11 – Other Action Items

a. Approve the July Employment Report

Exhibit 19 is the employment report for the month of July.

Recommendation: Approve – Motion Required

b. Approve and modify the listing extension for the sale of the Rt. 12 property

Exhibit 20 is a listing modification form. The Board will need to decide if there will be a price adjustment on this listing agreement.

Recommendation: Approve – Motion Required

c. Approve the Parent/Student Handbook for 2018-2019

The Student/Parent Handbook for SY18-19 has been updated for all schools. The handbook will be available on the District website. Parents can also request a printed copy of the handbook. The handbook reflects all the revisions to Board Policy that have been previously approved.

Exhibit 21 is the updated version of the current Student/Parent Handbook.

Recommendation: Approve –Motion Required

Item 12 – Resignations Accepted

- Accepted a resignation from Lisa Gregory as Primary Lunch Monitor effective 07/13/2018
- Accepted a resignation from Robert Hendrix as Elementary Lunch Monitor effective 07/13/2018
- Accepted a resignation from Melissa Grandt as 4th Grade SPED Teacher effective 07/20/2018
- Accepted a resignation from Jane Wiorkowski as 1st-4th Grade SPED Teacher effective 07/23/2018
- Accepted a resignation from Meredith Perry as Blended PreK Teacher effective 07/27/2018
- Accepted a resignation from Burt Orr as Bus Driver effective 08/01/2018
- Accepted a resignation from Donna Putzell as Middle School Part-time Secretary effective 08/02/2018
- Accepted a resignation from Susan Grazier as Elementary Paraprofessional effective 08/06/2018
- Accepted a resignation from Jenny Stahlhut as 8th Grade Math Teacher effective 08/07/2018

Item 13 – Informational Items

a. Freedom of Information Act (FOIA) requests

- **Exhibit 22** is a request that was received on July 11, 2018.
- **Exhibit 23** is a request that was received on August 7, 2018.

b. The next regularly scheduled Board meeting will take place on Monday, September 10, 2018 with closed session beginning at 6:00 p.m.

Item 14 – Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16– Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.