

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

REGULAR BOARD OF EDUCATION MEETING

Monday, August 10, 2015
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 2

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the July 13, 2015 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the July 13, 2015 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for July 2015. |
| <u>Exhibit 3</u> | Approval of Bills for July/August 2015. |
| <u>Exhibit 4</u> | Approval of Activity Report for July 2015. |
| <u>Exhibit 5</u> | Approval of Payroll for July 2015. |
| <u>Exhibit 6</u> | Approve the July 23, 2015 Building, Grounds, and Transportation Committee Report. |
| <u>Exhibit 7</u> | Approve the July 30, 2015 Policy Committee Report |

Recommendation: Approve –Motion Required

Item 7 –Public Comments

Item 8 –Superintendent’s Report

- a. Monthly Board Policy review
- b. District Website
- c. Approve the listing of the Route 12 property

Exhibit 9 is a listing agreement for the sale of the 12.9 acres located at the southeast corner of Route 12 and 134. Jeff Bell and Michael Lescher will represent RE/MAX to discuss the listing of this property.

Recommendation: Approve –Motion Required

- d. Special Education update (Kristen Bordonaro, Director of Special Services)
 - a. **Exhibit 10** is a summary of items that will be discussed.

Item 9 –Approve Tentative Budget for SY 15-16 on First Reading

In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District’s budget within three years.

Exhibit 11 School Board Accounting Procedures and Definition of Terms

Exhibit 12 Revenue and Expenditure History

Exhibit 13 General State Aid Worksheet

Exhibit 14 SY 15-16 Tentative Budget

Exhibit 15 Summary of Budget Impact Items

The hearing on the annual budget will be held during our Monday, September 14, 2015 Board of Education meeting in the Big Hollow Middle School Library. The budget has been on display since Friday, August 7, 2015 in order to meet the 30-day requirement. The legal notice appeared on the August 10th edition of the Daily Herald.

Item 10 –Other Action Items

a. Approve Handbooks for the 2015-2016 School Year

- a. Student/Parent handbook for SY15-16 has been updated for all schools. The handbook will be available on the District website. Parents can also request a printed copy of the handbook. The handbook reflects all the revisions to Board Policy that have been previously approved.
- b. **Exhibit 16** is the updated version of the current Student/Parent Handbook.

Recommendation: Approve –Motion Required

b. Approve Revised Board Policies---First Reading

- a. Approval of suggested Illinois Association of School Boards revised board policies as outlined in **Exhibit 17** on first reading. Press Plus Issue #88, May 2015.

Recommendation: Approve –Motion Required

c. Approve Mowing Bid Contract

- a. Over ten contractors were given bid packets. Two contractors attended the pre-bid meeting and both contractors also submitted bids.
- b. **Exhibit 18** is the bid results for mowing that were received along with a recommendation.
- c. **Exhibit 19** is the contract that will be signed upon an approved recommendation by the Board.

Recommendation: Approve –Motion Required

d. Employment Recommendations

Exhibit 20 Approve the position change of Carol Barberini from Full Time Food Service Worker to Sub Food Service Worker beginning in SY 2015-2016.

Recommendation: Approve –Motion Required

Exhibit 21 Approve the position change of Roberta Bock from Food Service Worker to Food Service Cashier beginning in SY 2015-2016.

Recommendation: Approve –Motion Required

Exhibit 22 Approve the employment of Kelly Polark as the Title I Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 23 Approve the employment of Anastasia Baerlin as a Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 24 Approve the employment of Sarah Ferens as the School Psychologist for Primary/Elementary effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 25 Approve the employment of Carla Guenther as a Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 26 Approve the employment of Elyse Lavanholi as a Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 27 Approve the employment of Janette Mouijeb as a Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 28 Approve the employment of Becky Hiles as a Title I Paraprofessional effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 29 Approve FMLA request for Amanda Strickler from March 6, 2016 to May 9, 2016.

Recommendation: Approve –Motion Required

Exhibit 30 Approve the employment of Ladon Schneider as the soccer coach for the 2015-2016 season.

Recommendation: Approve –Motion Required

Exhibit 31 Approve the employment of Deborah Lee as an Early Childhood teacher effective August 17, 2015.

Recommendation: Approve –Motion Required

Exhibit 32 Approve the employment of Julia Werderitch as a Social Worker for Big Hollow Primary School effective August 17, 2015.

Recommendation: Approve –Motion Required

Item 11 –Resignations Accepted

- Accepted a resignation of Michelle Maddon as a teacher at Big Hollow Primary School effective on July 15, 2015.
- Accepted the resignation of Etta Kimbrough as a paraprofessional at Big Hollow Middle School effective on July 17, 2015.

- Accepted the resignation of Barb Brown as a full time paraprofessional at Big Hollow Elementary School effective July 24, 2015.
- Accepted the resignation of Christina Martorano as a social worker at Big Hollow Primary School effective July 27, 2015.
- Accepted the resignation of Katie Ehlenburg as a special education teacher at Big Hollow Elementary School effective August 6, 2015.
- Accepted the resignation of John Champion as a mathematics teacher at Big Hollow Middle School effective August 6, 2015.

Item 12 –Informational Items

- a. Freedom of Information Act (FOIA) Requests
 - a. None to report at this time
- b. The next regularly scheduled Board meeting will take place on Monday, September 14, 2015 with closed session beginning at 6:00 p.m.

Item 13 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 –Return to Open Session

Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 –Adjournment