

Big Hollow School District #38, Ingleside, IL 60041
Board of Education Regular Board Meeting

OFFICIAL MINUTES

March 11, 2013 - 6:00 p.m. – Big Hollow Middle School

Guests: Maria Banach, Lynn Cook, Vicki Biarnesen, Nancy Ward, Megan Paul, Judi Mack, Sue Morrison, Melissa Albers, Jeanette White, Maria Finn, Peggy Silverblatt, Barb Figueroa, Vivian Sekel, Gretta Adams, Carrie Nack, Joanne Pinto, Dawn Lucas, Sherry Boyack, Deb Rakers, Michelle Cashmore, Michelle Connolly, Janine Vasica, Kristen Galla, Heather Wick, Nancy Pillow, Julia Aria, Carol Foreman, Robin Jensen, Laura Snyder, Jennifer Binninger, Melissa Grandt, Jolie Misek, Sunny Ray, Kelly Himmelspach, Christy Stockey, LuAnn Sullivan, Carol Cosman, Beth Paz, Casper Provo, Jean Bowen, Amy Howard, Susan Ambler, Dawn Smith, Jessica Coletto, Jenny Prostka, Amy Longo, Jen Janik, Eileen Hastings, Diane Robbin, Amie Siman, Erin Olney, Holly Christensen, Eric Wolters, Kathryn Keenon, LaDon Schneider, David Jesmer, Amanda Strickler, Amy Winandy, Sue Maurer, Donelle Staples, Lori Pappas, Michelle Kellman, Kim Christensen

OFFICIAL MINUTES

- A. Call to Order: President Kueter called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen
Administration Present : Dr. Christine Demory, Christine Arndt
- D. Added Items/Approval of Agenda: There were no items added to the agenda. President Kueter asked for approval of the agenda. A motion was made by Julia Mazur and seconded by Heather Janquart. Upon roll call vote the motion passed 6 ayes, 0 nays.
Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Kristina Lancaster, Julia Mazur, Doug Pedersen
Nay: None
- E. Closed Session: For purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, and Negotiations. A motion was made by Heather Janquart and seconded by Vickie Gallichio. Upon roll call vote the motion passed 6 ayes, 0 nays. (6:08 pm)
Aye: Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen
Nay: None

F. Return to Open Session: A motion was made by Doug Pedersen and seconded by Kristina Lancaster to return to open session. Upon roll call vote, the motion passed. 6 ayes, 0 nays. (7:09 pm)

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Kristina Lancaster, Vivian Kueter, Doug Pedersen

Nay: None

G. Consent Agenda:

1. Approval of the Minutes of the February 19, 2013 Regular Board Meeting
2. Approval of the Minutes of the February 19, 2013 Closed Session Meeting

A motion was made by Vickie Gallichio and seconded by Julia Mazur to accept the Consent Agenda. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Vickie Gallichio, Julia Mazur, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

H. Public Comments: There were No Public Comments.

I. Introductions of Guests/Presentations: There were no Introductions of Guests/Presentations.

J. Reports

1. Good Things Happening for Students: Dr. Demory acknowledged that three of the Big Hollow Middle School Wrestlers went to State. The Fine Arts Mystery Dinner was a success. The students did a fabulous job during the Band/Choir Concert on March 7. Staff and students are doing a great job with ISAT's. March 15 and 16 will be the Clothing resale sponsored by PTO and Spring Break will be from March 25 – 31.

2. IASB Information and Spring Dinner Meeting: The dinner will be March 13, four Board members will be attending. The meeting with IASB representative Barb Tooney will be rescheduled in May.

3. Impact Fee Information: Dr. Demory confirmed that Fund 60 can be used for vehicles. Money from Fund 60 can be transferred to Fund 20 (O&M). It was recommended to leave the money for Capital Improvement until further clarified.

4. Storage Building: The building will soon be completed. Marek and Tim are doubled checking that everything is being completed. The building will be for storage. The building does not have water, but will be heated.

5. Parent Survey Comment Section Results: Dr. Demory reviewed the comment section results with the Board. The top items that were commented on were

quarterly rotations, foreign language, extension of Fine Arts, Life Skills and Communication. Strengths of the District included staff, home and school communications, facilities and extra-curricular activities. Areas of improvement included programing limitations, communication, technology, Discipline/Behavior , lunch program and transportation. Extended response included technology, school start time, transportation and Behavior/Discipline.

6. School Year Update 2013 – 2014 : Dr. Demory and the Business Office have been reviewing different financial software programs. Skyward was one of the programs that was reviewed. The program contains both a financial and human resource components. This is a phenomenal program. STI was another program that was reviewed. This program is great for smaller schools. This program does not meet the needs of our District. A third program will be reviewed. Dr. Demory will be making a recommendation to the Board at the next School Board meeting for the financial program they recommend for the district. The District would still be utilizing HomeLogic. Fund 60 could be utilized to pay for the program.

The Middle School starting and ending time for next year looks like it will remain the same. The Primary and Elementary starting time would be at 8:30 a.m. and would end at 3:15 p.m.

7. Tentative 2013 – 2014 School Calendar: Dr. Demory reviewed the tentative 2013 – 2014 school calendar with the Board. The First Teacher Institute day would be August 19. The first date of student’s attendance would be August 20. The second Teacher Institute Day would be October 11. Veteran’s Day would be observed as a non-attendance day, the Wednesday of Thanksgiving would be off. Winter break would be from December 20 – January 6th. President’s Day would be off, Casimir Pulaski Day would be off and the third quarter would end March 21. The Monday after Easter would be off, May 2 would be a Teacher Institute Day, May 28 would be Eighth Grade Graduation and the last day of school would be May 30. The last day of school would be a full day of attendance. Parent Teacher Conference dates and time have not been finalized.

The Board gave Dr. Demory directive to look into pricing for the Skyward Financial Package to include the student component piece.

One of the proposals for the calendar is to include early dismissal days once a month. Dr. Demory would like to share and get input from parents regarding this proposal.

8. ISBE Focused Monitoring Corrective Action Plan: Dr. Demory shared with the Board copies of the ISBE Focused Monitoring Corrective Action Plan. Dr. Demory thanked Special Education Director and her team for the excellent

job they did preparing the Corrective Action Plan. Elizabeth Thomas updated the Board and informed them that we are in a one year improvement plan. The State will be checking to see if we have strategies in place. They will be conducting quarterly checks. They will be looking for evidence, collecting data to see if we meet our goals. If the State finds that we have met all of our goals we will no longer need to be monitored.

K. Business Recommended Action Items: Consider Motions To:

1. Approve Tentative 2013 – 2014 School Year Calendar

A motion was made by Kristina Lancaster and seconded by Doug Pedersen to approve the Tentative 2013 – 2014 school year calendar excluding the Parent Teacher Conference Days. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Kristina Lancaster, Doug Pedersen, Vickie Gallichio, Heather Janquart, Vivian Kueter, Julia Mazur

Nay: None

2. Approve ISBE Focused Monitoring Corrective Action Plan

A motion was made by Vickie Gallichio and seconded by Julia Mazur to approve the ISBE Focused Monitoring Corrective Action Plan. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Vickie Gallichio, Julia Mazur, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

3. Approve Closed Session Minutes

A motion was made by Heather Janquart and seconded by Doug Pedersen to approve the closed session minutes. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Heather Janquart, Doug Pedersen, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

4. Approve Consideration of a One Year Contract Extension:

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve a One Year Contract Extension for the Teacher Union as stated in the proposal dated January 11, 2013. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

5. Employment:

A motion was made by Kristina Lancaster and seconded by Doug Pedersen to accept the resignation of Etta Kimbrough CCIP Paraprofessional with regrets. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Kristina Lancaster, Doug Pedersen, Vickie Gallichio, Heather Janquart,
Vivian Kueter, Julia Mazur
Nay: None

A motion was made by Doug Pedersen and seconded by Kristina Lancaster to accept the resignation of Blair Prace effective the end of the 2012 – 2013 school year. Upon roll call vote the motion passed. 6 ayes, 0 nays.
Aye: Doug Pedersen, Kristina Lancaster, Vickie Gallichio, Heather Janquart,
Vivian Kueter, Julia Mazur
Nay: None

A motion was made by Julia Mazur and seconded by Vickie Gallichio to accept the resignation of Alyssa Cloherty effective the end of the 2012 – 2013 school year. Upon roll call vote the motion passed. 6 ayes, 9 nays.
Aye: Julia Mazur, Vickie Gallichio, Heather Janquart, Vivian Kueter,
Kristina Lancaster, Doug Pedersen
Nay: None

A motion was made by Kristina Lancaster and seconded by Doug Pedersen to approve a one year contract for Donelle Staples Educational Technology Director. Upon roll call vote the motion passed. 6 ayes, 0 nays.
Aye: Kristina Lancaster, Doug Pedersen, Vickie Gallichio, Heather Janquart,
Vivian Kueter, Julia Mazur
Nay: None

A motion was made by Julia Mazur and seconded by Kristina Lancaster to approve a one year contract for Elizabeth Thomas Special Services Director. Upon roll call vote the motion passed. 6 ayes, 0 nays.
Aye: Julia Mazur, Kristina Lancaster, Vickie Gallichio, Heather Janquart,
Vivian Kueter, Doug Pedersen
Nay: None

A motion was made by Julia Mazur and seconded by Doug Pedersen to approve the posting of four full time Kindergarten teacher positions. Upon roll call vote the motion passed. 6 ayes, 0 nays.
Aye: Julia Mazur, Doug Pedersen, Vickie Gallichio, Heather Janquart, Vivian
Kueter, Kristina Lancaster
Nay: None

A motion was made by Kristina Lancaster and seconded by Heather Janquart to approve the posting of a full time band teacher. Upon roll call vote the motion passed. 6 ayes, 0 nays.
Aye: Kristina Lancaster, Heather Janquart, Vickie Gallichio, Vivian Kueter,
Julia Mazur, Doug Pedersen
Nay: None

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the posting of a full time Spanish teacher. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter,
Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Heather Janquart to approve the posting of two full time Speech Pathologist positions. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Doug Pedersen, Heather Janquart, Vickie Gallichio, Vivian Kueter,
Kristina Lancaster, Julia Mazur

Nay: None

Dr. Demory congratulated Linda Briesemeister on passing he test for her certification.

L. Other/Comments/Announcements:

1. Regular School Meeting on Monday, March 18, 2013 at 6:00 p.m.

M. Adjournment:

A motion was made by Vickie Gallichio and seconded by Vivian Kueter to adjourn the meeting at 7:59 p.m. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Vickie Gallichio, Vivian Kueter, Heather Janquart, Kristina Lancaster,
Julia Mazur, Doug Pedersen

Nay: None

Vivian Kueter, President
Board of Education

Doug Pedersen, Secretary
Board of Education