

Big Hollow School District #38, Ingleside, IL 60041  
Board of Education Regular Board Meeting

**OFFICIAL MINUTES**

March 18, 2013 - 2013 – 6:00 p.m.  
Big Hollow Middle School Library

Guests: Dave Dietrich, Ron Brandt, Kim Frost, Pauletta Moody, Sophia Rogalevich,  
Michelle Connolly, Janine Vasica, Kim Christesen, Renee Zawadzki

OFFICIAL MINUTES

- A. Call to Order: President Kueter called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen  
Administration Present: Dr. Christine Demory, Christine Arndt
- D. Added Items/Approval of Agenda: Add Durham Bus Transportation to Introduction of Guests/Presentations. Under Reports Item #6 School Year Update 2013 – 2014 add update regarding Kindergarten. Under Report add #7. Arbor Food Service Contract (Informational). President Kueter asked for approval of the amended agenda. A motion was made by Heather Janquart and seconded by Vickie Gallichio. Upon roll call vote the motion passed. 7 ayes, 0 nays.  
Aye: Heather Janquart, Vickie Gallichio, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen  
Nay: None
- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. A motion was made by Doug Pedersen and seconded by Jim DeVito. Upon roll call vote the motion passed. 7 ayes, 0 nays.  
Aye: Doug Pedersen, Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur  
Nay: None
- F. Return to Open Session: A motion was made by Jim DeVito and seconded by Vickie Gallichio to return to open session. Upon roll call vote the motion passed. 7 ayes, 0 nays.  
Aye: Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen  
Nay: None

G. Consent Agenda

1. Approval of the Minutes of the March 11, 2013 Regular Board Meeting
2. Approval of the Minutes of the March 11, 2013 Closed Session
3. Approval of Bills and Payroll for February 2013/March 2013
4. Approval of February Financial/ Treasurer's Report

Board member Vickie Gallichio asked for item G4 to be removed from the Consent Agenda.

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the Consent Agenda as amended. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

Board member Vickie Gallichio asked why the PMA report and the Treasurer's Report didn't match. The PMA report looks like we do not need the 2 million in Tax Anticipation Warrants and the Treasurer's Report shows that we do.

Dr. Demory shared that the Treasurer's report is accurate. We would need to look at the information and power points from PMA. Dr. Demory clarified that Board member Gallichio would like to know the difference between the two reports.

Dr. Demory shared with the Board financial information regarding the district's funds.

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve the February Financial/Treasurer's Report. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

H. Public Comment: There were No Public Comments.

I. Introduction of Guests/Presentations:

1. Ron Brandt and Kim Frost for Durham Bus Transportation Company  
Ron Brandt shared and reviewed with the Board a two year contract extension. Mr. Brandt reviewed and compared a bus scenario of 12 busses to 16 busses. Based on estimates, the 16 busses would result in routes with student being on the bus for 20 – 35 minutes compared to 35 – 50 minutes with only 12 busses.

16 busses would result in the elimination of double bus runs. Currently the district has four busses for double runs. Board member Julia Mazur inquired if all the busses currently have cameras. Mr. Brandt said that they did not; only 10% of the busses have cameras. Mr. Brandt proposed the addition of cameras to four busses. Single cameras cost approximately \$2500 and a double camera would be \$3,000. Dr. Demory inquired if the district purchased cameras would Durham install them. Mr. Brandt said that yes they would and that they could possibly share in the cost of the cameras.

Kim Frost shared with the Board that she is responsible for Special Education Transportation and that she is responsible for 20 routes, thirteen of these routes are shared. Ms. Frost stated that we are saving \$18,982 by sharing bus routes.

Board member Vickie Gallichio inquired about busses being able to back up. Mr. Brandt replied that if it is on the route sheet, then “yes” they can. If it is not on the route sheet they need to call for permission. Board member Kristina Lancaster inquired about the mid-day cost savings for the district. Mr. Brandt said it would be \$470 x 174 days. Mr. Brandt shared that regardless of the new start and ending times of the school day there would be no additional savings, but there would be the savings by eliminating the half day kindergarten busing of approximately \$81,780.

J. Reports:

1. Good Things Happening for Students: Dr. Demory asked Kim Christesen to share with the Board the success of the Clothing Resale. Mrs. Christesen wrote a letter to staff and parents thanking them for all their help with the Resale. Over \$14,000 of items were sold. PTO earned approximately \$4,400 this weekend. This was the best Spring Sale ever. Dr. Demory Congratulated Mrs. Christesen on an awesome job. Dr. Demory thanked the teachers for their hard work with ISAT’s. Spring Break will be next week.
2. IASB Information and Spring Dinner Meeting: President Vivian Kueter and Secretary Doug Pedersen attended the dinner meeting. Board member Pedersen reported that the State will be making more funding cuts and is focusing on pension reform. President Kueter shared that the guest speaker was pretty good.
3. Signage and Storage Building: The Board received revised sign information. Dr. Demory shared that the cost for a permit would be less than \$1,000 and that in order to submit for a permit there would need to be Board approval. The Board discussed if the sign is a “want” or a “need.” The Board decided to table the sign until the April 15 School Board Meeting.

4. National School Lunch Program Audit Report: The Board reviewed the lunch audit report.
5. Financial and Student Management Programs: Dr. Demory shared that Skyward gave the best options compared to the other programs. Board member Kristina Lancaster stated that parents would have one portal. Dr. Demory will have more information for the Board regarding specific cost and current DCR costs.
6. School Year Update 2013 – 2014: Dr. Demory shared with the Board that in order to secure a PE waiver the district would have to submit a waiver to the General Assembly in October for the following year. The district needs to offer PE every day. Dr. Demory asked the Board if they want a PE waiver in the future and they replied “No.”

In preparing the 5<sup>th</sup> – 8<sup>th</sup> grade schedule, the mandatory study hall will become an elective. Out of the nine period day schedule, students will have two class periods for electives. Tentatively, choir and band electives will be year-long electives offered during the school day. Re-teach classes in English Language Arts and Math will be required for students needing additional assistance in achieving grade level performance goals. Other electives will include: Art, Computers, and Spanish. In addition, the administrative team is looking at designing other elective educational opportunities for the students, such as Life Skills (checkbook, cooking basics, manners), drama, and keyboarding. Teachers will continue to teach during seven periods with a common plan time scheduled per core grade level teachers.

Kindergarten full day and half day are being offered. Parents that utilize the half day option will be responsible for transportation. The registration fee for full day and half day Kindergarten are the same. Registration fees will go up after June 1.

7. Arbor Food Services Contract: Arbor is proposing a 2 ½ % increase in the new contract. Dr. Demory will share copies of the proposal with the Board members.

K. Business Recommended Action Items: Consider Motions To:

1. Approve Closed Session Minutes:

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the closed session minutes. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio,  
Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

1. Approve Actions from Closed Session:

A motion was made by Doug Pedersen and seconded by Jim DeVito to approve the following teachers to attend the Common Core Workshops:

Jennifer Janik LA81071  
Valerie Christenson LA81075  
Christy Stockey ME78164  
Dawn Luca LA81075  
Susan Morrison ME78169  
Amy Longo LA81072  
Jennifer Binninger ME78165  
Amanda Strickler ME78160  
Jenny Prostka LA1076  
Alison Stump ME78162  
Carrie Nack ME78160  
Alissa Davichi LA81076  
Kori Dicken LA81078  
Sarah Diedrich LA81076  
Maria Finn LA 81074  
ErinKnowles-Olney LA81072  
Kerry Ellis  
Sue Ambler  
Amy Howard

Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Doug Pedersen, Jim DeVito, Vickie Gallichio, Heather Janquart,  
Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

2. Approve purchase of Financial and Student School Management System:

A motion was made by Vickie Gallichio and seconded by Heather Janquart to table the purchase of Financial and Student School Management System.

Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter,  
Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

3. Approve application and purchase of a Pylon Sign:

A motion was made by Julia Mazur and seconded by Heather Janquart to table approving the application and purchase of a Pylon Sign. Upon roll call vote the motion passed. 6 ayes, 1 naves.

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter,  
Kristina Lancaster, Doug Pedersen

Nay: Jim DeVito

4. A motion was made by Julia Mazur and seconded by Heather Janquart to accept the resignation of Business Manager Susan Rick-Maurer with regret. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio,  
Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

L. Other/Comments/Announcements:

1. Regular School Meeting on Tuesday, April 2, 2013 at 6:00 p.m.
2. The Middle School Reading Festival presented by the 6/7/8 grade reading classes is Tuesday, March 19 from 6:30 p.m. – 8:00 p.m. at the Middle School.
3. Math Night is Thursday, March 21 at the Primary and Elementary gyms from 6:30 p.m. – 7:30 p.m.
4. The Board will meet to discuss the Superintendent Evaluation Instrument at 5:00 p.m. on April 15.
5. Board member Mazur asked if the Board could please review School Board Policy on Student Discipline and review the student handbooks.

M. Adjournment:

A motion was made by Jim DeVito and seconded by Heather Janquart to adjourn the meeting at 8:50 p.m. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter,  
Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

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Vivian Kueter, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education