



**Our Mission:** *Inspiring a diverse school community to be passionate and empathetic learners.*  
**Our Vision:** *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

## **REGULAR BOARD OF EDUCATION MEETING**

Monday, September 10, 2018  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

### **Agenda No. 3**

#### **Item 1 – Call to Order and Roll Call**

#### **Item 2 – Pledge of Allegiance**

#### **Item 3 – Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

#### **Item 4 – Resume to Open Session**

#### **Item 5 – Conduct Hearing on the 2018-2019 Budget**

A **motion**, **second**, and **vote** are required to enter into the budget hearing and the **same** is required to close the budget hearing prior to adopting the SY 18-19 budget.

#### **Motion to enter Budget Hearing**

**Exhibit 1** is the updated School District Budget Form which states the estimated revenue and expenses for SY 18-19.

**Exhibit 2**      Analysis of the fund balances over the past few years

**Exhibit 3**      Revenue and Expenditure History

**Motion to close the Budget Hearing**

**Item 6 – Added Items/Approval of the Agenda**

**Recommendation: Approve – Motion Required**

**Item 7-- Board member “Code of Conduct” review**

Item #9: “I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.”

**Item 8 – Approve Consent Agenda Items**

**Item 1**            Approve the Closed Session Minutes of the August 13, 2018 Board Meeting to remain in closed status

**Exhibit 4**        Approve the Minutes of the August 13, 2018 Regular Board Meeting

**Exhibit 5**        Approve the Minutes of the August 23, 2018 Special Board Meeting

**Exhibit 6**        Approval of the School Treasurer’s Report for August, 2018

**Exhibit 7**        Approval of Bills for August/September, 2018

**Exhibit 8**        Approval of Activity and Convenience Fund Reports for August, 2018

**Exhibit 9**        Approval of Payroll for August, 2018

**Exhibit 10**      Approve the Curriculum Committee report from August 28, 2018

**Recommendation: Approve –Motion Required**

**Item 9 – Public Comments**

**Item 10 – Superintendent’s Report**

**a. Introduction of new Big Hollow District 38 certified staff members**

**PRIMARY:**

<b>Name</b>	<b>Position</b>
Stephanie Flade	Early Childhood Teacher
Amanda Hatfield	Early Childhood Teacher
Kimberly Jensen	Early Childhood SPED Teacher
Julie Bonhotal	Early Childhood Speech Language Pathologist
Nicole DiMaggio	Kindergarten Teacher
Sarah Wheaton	1 <sup>st</sup> Grade Teacher
Jennel Jones	Primary Social Worker

**ELEMENTARY:**

<b>Name</b>	<b>Position</b>
Cynthia Roller	1 <sup>st</sup> -4 <sup>th</sup> Grade Instructional SPED Teacher
Kendall Detweiler	3 <sup>rd</sup> Grade Teacher
Katie Pfisterer	4 <sup>th</sup> Grade Teacher
Brian Summers	4 <sup>th</sup> Grade Teacher
Chad Ziarko	4 <sup>th</sup> Grade SPED Resource Teacher

**MIDDLE:**

<b>Name</b>	<b>Position</b>
Adrian Peyrot	6 <sup>th</sup> Grade Science Teacher
Rebecca Scheckel	7 <sup>th</sup> Grade ELA Teacher
Sylvia Dziubinski	7 <sup>th</sup> Grade Math Teacher
Jamie Michelau	7 <sup>th</sup> Grade Science Teacher
Jennifer Mobus	7 <sup>th</sup> Grade Social Studies Teacher
Courtney Wegrzyn	8 <sup>th</sup> Grade ELA Teacher
Joseph Sarmiento	8 <sup>th</sup> Grade Math Teacher
Mary Kate Lonergan	7 <sup>th</sup> -8 <sup>th</sup> Grade SPED Teacher
Lindsay Brillion	Middle School Computer Science Teacher
Tad Grabnik	Middle School Graphic Arts Teacher
Anne Wahls	7 <sup>th</sup> -8 <sup>th</sup> Grade Spanish Teacher

**b. Monthly Board Policy Review**

**Exhibit 11** consists of Board Policies 2:80-2:120.

**c. Curriculum planning**

The Board Curriculum committee recently met to discuss the long range curriculum plan for BHSD 38. Mr. Gold and Ms. Steinseifer will provide the Board with an update.

**Exhibit 12** is the Curriculum, Instruction and Assessment Three-Year Plan.

**d. Analysis of Enrollment**

**Exhibit 13** is the Big Hollow School District sixth day enrollment summary from SY 03-04 to SY 18-19.

**Exhibit 14** is a classroom enrollment summary for BHSD Primary/Elementary Schools.

**Exhibit 15** is a classroom enrollment summary for BHSD Middle School.

**e. Approve a Resolution to Prohibit Sexual Harassment**

The State Officials and Employee Ethics Act requires school districts to adopt a resolution establishing a policy to prohibit sexual harassment.

Exhibit 16 is the resolution to prohibit sexual harassment.

**Recommendation: Approve – Motion Required**

**f. Announcement of Board Governance Recognition**

The Illinois Association of School Boards (IASB) recently announced that the Big Hollow School District 38 Board of Education is one of 24 school boards across the State to receive Board Governance Recognition for 2018. This recognition is designed to acknowledge those school boards that have engaged in activities and modeled behaviors that lead to excellence in local school governance.

IASB will formally present this recognition at the Fall Lake Division Meeting on Wednesday, October 10, 2018. Board members are encouraged to attend.

Exhibit 17 is the letter received from IASB announcing the recognition.

**Item 11 – Other Action Items**

**a. Approve the August Employment Report**

Exhibit 18 is the employment report for the month of August.

**Recommendation: Approve – Motion Required**

**b. Approve new evaluation instruments used for support staff, coaches and sponsors**

Exhibit 19 is the summative evaluation tool utilized for support staff.

Exhibit 20 is the evaluation tool utilized for coaching positions.

Exhibit 21 is the evaluation tool utilized for sponsor positions.

**Recommendation: Approve – Motion Required**

**c. Adoption of the 2018-2019 Budget**

Approval of the 2018-2019 Annual Budget as presented during the budget hearing.

**Recommendation: Approve – Motion Required**

**Item 12 – Resignations Accepted**

- Accepted a resignation from Michael Arndt as part-time Groundskeeper effective 08/13/2018
- Accepted a resignation from new hire Lisa Fiorito as Elementary Paraprofessional effective 08/14/2018
- Accepted a resignation from Scott Ceshker as Middle School STAR Teacher effective 08/31/2018

- Accepted a resignation from Meghan Ryan as Middle School POMS Coach effective the 2018-2019 school year
- Accepted a resignation from Amy Howard as Middle School Newspaper Club Sponsor effective 09/04/2018

### **Item 13 – Informational Items**

#### **a. Freedom of Information Act (FOIA) requests**

There were no FOIA requests during this past month.

#### **b. Monthly Reports for the Board**

- a. **Exhibit 22** Administrator Report
- b. **Exhibit 23** Meal Program Report

#### **c. Administrator Meeting Agenda**

- **Exhibit 24** is the agenda from August.

**d.** A Special Board meeting will be held on Tuesday, September 18<sup>th</sup> at 6:00 p.m. for the purpose of reviewing and acting on bids received for the sale of the Rt. 12 property.

**e.** The next regularly scheduled Board meeting will take place on Tuesday, October 9, 2018 with closed session beginning at 6:00 p.m.

### **Item 14 – Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

### **Item 15 – Return to Open Session**

### **Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

### **Item 17 – Adjournment**

**Motion to adjourn.**