

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*

Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, September 11, 2017

6:00 p.m. Closed Session

7:00 p.m. Open Session

Big Hollow Middle School Library

Agenda No. 3

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 – Resume to Open Session

Item 5 – Conduct Hearing on the 2017-2018 Budget

A **motion**, **second**, and **vote** are required to enter into the budget hearing and the **same** is required to close the budget hearing prior to adopting the SY 17-18 budget.

Motion to enter Budget Hearing

Exhibit 1 is the updated School District Budget Form which states the estimated revenue and expenses for SY 17-18. The following is a summary of notable points pertaining to this budget:

- The operating funds (Education, Operations & Maintenance, Transportation, Working Cash) will have a combined balanced budget once again this year.
- The actual general state aid from the State of Illinois is still unknown. Figures used in this budget are estimates based on most recent information.
- The following significant expenses have been added to the budget for the 2017-2018 school year:

- \$85,000 technology lease for the purchase of over 700 Chromebooks. This is a 3-year lease agreement.
- Over \$120,000 towards the wireless network upgrade for all the buildings. This expense was taken out of Fund 60.
- Several new certified positions:
 - 5 classroom teachers
 - 1 Title I reading specialist
 - 1 social worker
 - 2 assistant principals
 - 1 part-time curriculum director
- Health Insurance increase of 5%
- Over \$105,000 was included to support new curriculum materials in Math as well as pilot resources in ELA.
- In the transportation fund, we have budgeted for the purchase of 4 vans that will be utilized to transport students to out-of-district placements.

Exhibit 2 Analysis of the fund balances over the past few years

Exhibit 3 Revenue and Expenditure History

Motion to close the Budget Hearing

Item 6 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required

Item 7 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the August 14, 2017 Board Meeting to remain in closed status

Exhibit 4 Approve the Minutes of the August 14, 2017 Regular Board of Education Meeting

Exhibit 5 Approval of the School Treasurer’s Report for August, 2017

Exhibit 6 Approval of Bills for August/September, 2017

Exhibit 7 Approval of Activity and Convenience Fund Reports for August, 2017

Exhibit 8 Approval of Payroll for August, 2017

Exhibit 9 Approve the September 5, 2017 Finance Committee Report

Recommendation: Approve –Motion Required

Item 8 – Public Comments

Item 9 – Superintendent’s Report

a. Introduction of new Big Hollow District 38 certified staff members

Name	Position	Name	Position
Kara Baysinger	Middle School PE	Sofia Mantzoukis	K-4 th Bilingual
Hannah Boeger	2 nd Grade	Marissa Mellen	Pre-K
Douglas Erickson	5 th /6 th Grade Math	Sarah Nettis	Pri./Elem. Psychologist
Heather Fischer	5 th Grade ELA	Erin Peska	5 th /6 th Grade Science
Sienna Floutsakos	5 th Grade	Caroline Snook	5 th -8 th Grade ESL
Kimberly Frazier	Pri. Speech Lang. Path.	Jenny Stahlhut	8 th Grade Math
Kristen Glover	3 rd Grade	Barb Steinseifer	Director of Curriculum
Michael Gorelick	7 th /8 th Grade Science	Kristina Vanderwerff	MS Social Worker
Traci Hoos	1 st Grade SPED Resource	Bonny Walters	5-8 Found. Of Learning
Hannah Jacobs	3 rd Grade	Amanda Weiland	Pre-K Speech Lang. Path.
Patrick Keclik	Pri. Social Worker	Joyce West	7 th /8 th Spanish
Kristina Lancaster	2 nd Grade		

b. Monthly Board Policy Review

Exhibit 10 consists of Board Policies 6:280-6:340.

c. Discussion items requested from the Board

- a. Bus stop arm cameras
- b. Big Hollow employees being able to prorate their pay over 12 months
- c. Use of Skyward for registration and bus routing
- d. Board reimbursement procedures
 - i. Exhibit 11 is Board policy 2:125

d. Roof Repair Update

Exhibit 12 is a summary of work that is being completed in regards to some recent roofing repairs at each school.

e. Analysis of Enrollment

Exhibit 13 is the Big Hollow School District sixth day enrollment summary from SY 02-03 to SY 17-18.

Exhibit 14 is a classroom enrollment summary for BHSD Primary/Elementary Schools.

Exhibit 15 is a classroom enrollment summary for BHSD Middle School.

Item 10 – Other Action Items

a. Approve the August Employment Report

Exhibit 16 is the employment report for the month of August.

Recommendation: Approve – Motion Required

b. Adoption of the 2017-2018 Budget

Approve the 2017-2018 Annual Budget as presented during the budget hearing.

Recommendation: Approve –Motion Required

Item 11 – Resignations Accepted

- Accepted a resignation from Margaret Abushamma as Elementary Paraprofessional effective 8/21/2017.
- Accepted a resignation from Roberta Bock as Substitute Lunch Monitor effective 8/18/2017.
- Accepted a resignation from Tonya Wibbenmeyer as Paraprofessional effective the 2017/2018 school year.
- Accepted a resignation from Sarah Frank as Spelling Bee Coordinator effective the 2017/2018 school year.
- Accepted a resignation from Ilene Rivera as Food Service Worker effective 9/08/2017.

Item 12 – Informational Items

a. Freedom of Information Act (FOIA) requests

- **Exhibit 17** is a FOIA request that was submitted on August 10, 2017.
- **Exhibit 18** is a FOIA request that was submitted on August 24, 2017.

b. Monthly Reports for the Board

- a. **Exhibit 19** Administrator Report
- b. **Exhibit 20** Meal Program Report

c. Administrator Meeting Agenda

- **Exhibit 21** is the agendas for August.

- d. The next regularly scheduled Board meeting will take place on Tuesday, October 10, 2017 with closed session beginning at 6:00 p.m.

Item 13 – Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 – Return to Open Session

Item 15 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 – Adjournment

Motion to adjourn.