

Big Hollow School District #38, Ingleside, IL 60041  
Board of Education Regular Board Meeting

**OFFICIAL MINUTES**  
April 2, 2013 - 6:00 p.m.  
Big Hollow Middle School

Guests: Glenn Isaacson, LaDon Schneider, Michelle Connolly, Janine Vasica Kim Isaacson, Andy Toth, Sophia Rogalevich, Nicole Gluzinski

OFFICIAL MINUTES

- A. Call to Order: President Kueter called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Doug Pedersen  
Administration Present: Dr. Christine Demory, Christine Arndt
- D. Added Items/Approval of Agenda: There were no added items to the agenda. President Kueter asked for approval of the agenda. A motion was made by Heather Janquart and seconded by Doug Pedersen. Upon roll call vote the motion passed. 5 ayes, 0 naves.  
Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter  
Nay: None
- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. A motion was made by Vickie Gallichio and seconded by Heather Janquart. Upon roll call vote the motion passed. 5 ayes, 0 naves.  
Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter, Doug Pedersen  
Nay: None
- F. Return to Open Session: A motion was made by Jim DeVito and seconded by Heather Janquart to return to open session. Upon roll call vote the motion passed. 5 ayes, 0 naves.  
Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Doug Pedersen  
Nay: None
- G. Consent Agenda:
  - 1. Approval of the Minutes of the March 18, 2013 Regular Board Meeting

2. Approval of the Minutes of the March 18, 2013 Closed Session
3. Approval of the Minutes of the March 25, 2013 Special Board Meeting

Board member Pedersen asked for item G1 to be removed from the Consent Agenda.

A motion was made by Vickie Gallichio and seconded by Heather Janquart to approve the Consent Agenda as amended. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter,  
Doug Pedersen

Nay: None

Board member Doug Pedersen reported that K4. Approve application and purchase of Pylon Sign should have Jim DeVito's vote recorded as a nay not an aye. 6 ayes, 1 nay.

H. Public Comments: There were No Public Comments.

I. Introduction of Guests/Presentations: None.

J. Reports:

1. Good Things Happening for Students: Dr. Demory complimented the Middle School Reading Night and what an awesome job the students did with their projects. The Primary/Elementary Math Night was a huge success and well attended. Stackapalloza was also a great night of cup-stacking for the students. Students collected many box tops and labels for PTO. The second grade students and Mrs. Schiller did an awesome job with their Fifty Nifty States Performance. Hoops for Hearts was also a great success. The District has just entered into the fourth quarter.
2. Signage and Storage Building: Dr. Demory shared with the Board information from Stewart sign regarding what it would cost to reconfigure the existing school sign on Fish Lake Road. One of the estimations for a color sign was \$14,000. Dr. Demory recommends converting the existing sign instead of purchasing a new sign. The sign would be paid for out of Fund 60.

Fox Lake has informed us that there is a new code that has been enforced that will impact our storage building. The fire alarm system that will need to be installed will need to be a caltron system (radio frequency).

3. Transportation: Dr. Demory met with representatives from Durham bus company to discuss bus routes (pick-up and drop-off times). In order to have students home in the maximum of thirty minutes the District would need 14 busses for next year. Cameras would be on all the busses. Durham has offered to pay for

another 4 cameras and the district would purchase an additional 5 cameras. The cost for the camera would be approximately \$1,000 per bus. Bus referrals would be generated to utilized and appropriate bus conduct and consequences would be included in the District's handbook. A seating chart would be established for all students on the bus. The district would need to add two more routes. Board member Gallichio inquired how much a bus would cost per day. Dr. Demory shared that Durham had provided us with scenarios for 12 and 16 busses. Durham will be providing the District with an estimate with 14 busses.

4. Arbor Food Service: Dr. Demory shared with the Board the one year extension for Arbor Food Service. The extension includes a 2.5% rate increase.
5. Technology – Spring Break Update: Dr. Demory complimented Donelle Staples on a great job with the updating of the District's servers over Spring Break. Donelle reported that many things ran smoothly and others did not. The District's computers are now set up for stability, not speed. The process to update all the servers took six days. The phone software was also updated. The next step for the District will be to focus on switches.

Dr. Demory thanked Donelle for all her hard work over break and also acknowledged Sophia Rogalevich and Donna Putzell as well.

Dr. Demory met with parent over Spring break to discuss the District's inclusionary model, met with Click/Workers Compensation. Interviews are being conducted for a Building Grounds Manager.

Dr. Demory reported that our last day will be May 31. We had reported to IWAS /State our last day as May 30. The calendar that we had distributed said May 31 which included an extra day which will cover our snow day.

6. 2012 EAV and Levy: At this time the District has not received information regarding the EAV and Levy. We are waiting for confirmation to see if it will be the same tax rate. Board member Vickie Gallichio inquired if we could please have PMA available at the meeting when we know the tax rate and how it will impact our budget.

K. Business Recommended Action Items: Consider Motions To:

1. Approve one year extension of Food Service Contract between Arbor Food Management Services and Big Hollow School District 38.

A motion was made by Doug Pedersen and seconded by Heather Janquart to approve the one year extension of Food Service Contract between Arbor Food Management Services and Big Hollow School District 38. Upon roll call vote the motion passed. 4 ayes, 1 nay.

Aye: Doug Pedersen, Heather Janquart, Vickie Gallichio, Vivian Kueter

Nay: Jim DeVito

2. Approve Closed Session Minutes:

A motion was made by Jim DeVito and seconded by Heather Janquart to approve the closed session minutes. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter,  
Doug Pedersen

Nay: None

3. Approve Actions from Closed Session:

a) Employment Dismissal Notice:

A motion was made by Doug Pedersen and seconded by Heather Janquart for the non-renewal of part-time teacher Sandi Origer-Deusterhaus. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Doug Pedersen, Heather Janquart, Jim DeVito, Vickie Gallichio,  
Vivian Kueter

Nay: None

A motion was made by Heather Janquart and seconded by Vivian Kueter for the non-renewal of second year probationary teachers Melissa Alberts, Lauren Gleason, Heidi North, Lisa Schneider; and the non-renewal of third year probationary teachers Sherry Boyack and Lynn Cook. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Jim DeVito, Vickie Gallichio,  
Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Heather Janquart for the honorable dismissal of Britt Axelsson, Erin Knowles-Olney, Nancy Pipp, and Lynn Sheridan. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Doug Pedersen, Heather Janquart, Jim DeVito, Vickie Gallichio,  
Vivian Kueter

Nay: None

A motion was made by Heather Janquart and seconded by Vivian Kueter to accept the resignation of Kelly Campbell effective at the end of the 2012-2013 school year. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Jim DeVito, Vickie Gallichio,  
Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Jim DeVito to accept the retirement of Gretchen Bergen effective the end of the 2012 – 2013 school year. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Doug Pedersen, Jim DeVito, Vickie Gallichio, Heather Janquart,  
Vivian Kueter

Nay: None

A motion was made by Vickie Gallichio and seconded by Vivian Kueter to approve the following teachers to attend Common Core workshops: Bridget Massey, Melissa Grandt, Jessica Coletto, Sunny Ray, Lynn Lohman, Kelly Himmelspach, Victoria Biarnesen, Dawn Smith and Lisa Kelderhouse. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Vickie Gallichio, Vivian Kueter, Jim DeVito, Heather Janquart,  
Doug Pedersen

Nay: None

L. Other/Comments/Announcements

1. Board – Superintendent Evaluation Meeting, Monday, April 15, 2013 at 5:00 p.m.
2. Regular School Board Meeting on Monday, April 15, 2013 at 6:00 p.m.

M. Adjournment

A motion was made by Vickie Gallichio and seconded by Heather Janquart to adjourn the meeting at 7:58 p.m. Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Jim DeVito, Vivian Kueter,  
Doug Pedersen

Nay: None

---

Vivian Kueter, President  
Board of Education

---

Doug Pedersen, Secretary  
Board of Education