

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*

Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Tuesday, October 10, 2017

6:00 p.m. Closed Session

7:00 p.m. Open Session

Big Hollow Middle School Library

Agenda No. 4

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Academic Spotlight

Ms. Melissa Grandt will be presenting information about how she uses Read Naturally as an intensive reading intervention with our 4th grade students.

Item 7 –Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the September 11, 2017 Board Meeting to remain in closed status
- Item 2** Approve the destruction of closed session audio recordings that are more than 18 months old. This is in accordance to Board Policy 2:220.
- Exhibit 1** Approve the Minutes of the September 11, 2017 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for September, 2017
- Exhibit 3** Approval of Bills for September/October, 2017
- Exhibit 4** Approval of Activity and Convenience Fund Reports for September, 2017
- Exhibit 5** Approval of Payroll for September, 2017
- Exhibit 6** Approve the Administrator and Teacher Salary and Benefit Report for 2016-2017
- Exhibit 7** Approve the October 2, 2017 Curriculum Committee report
- Exhibit 8** Approve the October 4, 2017 Building/Grounds/Transportation Committee report

Recommendation: Approve –Motion Required

Item 8 –Public Comments

Item 9 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 9 consists of Board Policies 7:10-7:50.

b. Approve 2016-2017 Audit Report

Representing our auditing firm Eder, Casella & Co., John Albanese will share a summary of the audit that was recently completed for Big Hollow School District 38.

Exhibit 10 is a copy of the Annual Financial Report (AFR) for SY 2016-2017 which was conducted by Eder, Casella & Co. this past summer.

A motion needs to be made that the SY 16-17 Annual Financial Report has been accepted and approved as submitted.

Recommendation: Approve –Motion Required

c. Property Sale Update

The most recent developer with an accepted bid on the Route 12 property has now backed out of the purchase agreement. Jeff Bell, Broker/Associate from RE/MAX, will present to the Board the most recent update on the status of the property sale.

d. BHSD #38 School Improvement Planning for 2017-2018

Exhibit 11 consists of a summary of our School Improvement process.

The following exhibits are executive summary reports for each building which were created by building level leadership teams. At the conclusion of the school year, the administration will report back to the Board the progress made in each of the action plans that are listed.

Exhibit 12 is the executive summary for Big Hollow Primary School.

Exhibit 13 is the executive summary for Big Hollow Elementary School.

Exhibit 14 is the executive summary for Big Hollow Middle School.

e. PRESS Update

Exhibit 15 consists of IASB PRESS Plus policy revision recommendation from the July, 2017 issue.

Recommendation: Approve on First Reading –Motion Required

f. IASB Board Training Update

On Monday, November 6th, a representative from the Illinois Association of School Boards will provide a 3-hour training for our Board here at Big Hollow Middle School. This training will serve as a time for self-evaluation on the governance of the Board. The meeting will start at 6:00 p.m. and will include a working dinner.

g. Technology Support Update

Mr. Gold will provide the Board with an update on the technology support that is being provided by St. Benedict Technology Consortium (SBTC).

h. Graduation Date

When the Board approved the 2017-2018 calendar, it was noted at that time that the date for the 8th grade graduation would be Wednesday, May 30, 2018. At this time, if no emergency days are utilized, the last day of school will be on Thursday, May 31, 2018.

Item 10 –Other Action Items

a. Employment Recommendations

Exhibit 16 is the employment report for September.

- Approve the personnel change for Consuelo Cervantes from Bus Monitor to Bus Driver 20 hours per week effective 10/10/2017.
- Approve the employment of Sharon Merriman as Title I Paraprofessional effective after Board approval and pending fingerprint results.
- Approve the employment of Maria Lardizabal as Middle School Paraprofessional effective after Board approval and pending fingerprint results.

Recommendation: Approve – Motion Required

Item 11 –Resignations Accepted

- Accepted a resignation/retirement request from Peggy Silverblatt as Elementary Technology Teacher effective the end of the 2021-2022 school year.
- Accepted a resignation from Becky Hiles as Title I Paraprofessional effective 9/15/2017.
- Accepted a resignation from Chuck Kramer as Middle School Lunch Monitor effective 10/06/2017.

Item 12 –Informational Items

a. Freedom of Information Act (FOIA) Requests

Exhibit 17 is a FOIA request that was received on October 5, 2017. All requested information has been delivered.

b. Monthly Reports for the Board

- Exhibit 18** Administrator Report
- Exhibit 19** Meal Program Report
- Exhibit 20** Monthly Attendance Report

c. Meeting Agendas

- Exhibit 21** is a copy of the administrator meeting agenda for September.
- Exhibit 22** Citizen's Advisory Council meeting held on September 25, 2017

d. The Board will convene again on November 6, 2017 at 6:00 p.m. for a training provided by the Illinois Association of School Boards.

e. The next regularly scheduled Board meeting will take place on Monday, November 13, 2017 with closed session beginning at 6:00 p.m.

Item 13 –Motion to move to closed session

For the purpose of conducting a student expulsion hearing.

Item 14 –Return to Open Session

Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 –Adjournment

Motion to adjourn.