

**BIG HOLLOW DISTRICT #38  
LAKE COUNTY  
INGLESIDE, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING**

Tuesday, October 13, 2015  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

**Agenda No. 4**

**Item 1 – Call to Order and Roll Call**

**Item 2 –Pledge of Allegiance**

**Item 3 –Motion to move to Closed Session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

**Item 4 –Resume to Open Session**

**Item 5 –Added Items/Approval of the Agenda**

**Recommendation: Approve –Motion Required**

**Item 6 –Approve Consent Agenda Items**

- |                         |   |
|-------------------------|---|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the September 14, 2015 Board Meeting to remain in closed status |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the September 14, 2015 Regular Board of Education Meeting                      |
| <b><u>Exhibit 2</u></b> | Approval of the School Treasurer’s Report for September 2015.   |
| <b><u>Exhibit 3</u></b> | Approval of Bills for September/October 2015.   |
| <b><u>Exhibit 4</u></b> | Approval of Activity Report for September 2015.   |
| <b><u>Exhibit 5</u></b> | Approval of Payroll for September 2015.   |
| <b><u>Exhibit 6</u></b> | Approve the September 23, 2015 Policies Committee Report.   |
| <b><u>Exhibit 7</u></b> | Approve the September 23, 2015 Building and Grounds Committee Report.                                 |

**Recommendation: Approve –Motion Required**

## **Item 7 –Public Comments**

## **Item 8 –SEDOL Presentation**

Tom Moline, Superintendent of SEDOL, will highlight the new service levels and related funding mechanisms that will take effect July 1, 2016 as well as give a basic description of SEDOL's primary components; therapeutic programs housed in five facilities (90 classrooms), a compliment of 32 classrooms housed in local district general education facilities (sector classrooms), early childhood assessment, itinerant/consultant support in local districts, and business support services.

## **Item 9 –Superintendent's Report**

### **a. Monthly Board Policy review**

**Exhibit 8** consists of Board policies 2:30 to 2:70

### **b. BHSD #38 School Improvement Planning for 2015-2016**

**Exhibit 9** consists of a summary of our School Improvement process

**Exhibit 10** is the executive summary report for each building which was created by building level leadership teams. At the conclusion of the school year, the administration will report back to the Board the progress made in each of the action plans that are listed.

### **c. Approval of the Administrator Evaluation Plan**

**Exhibit 11** is a copy of the administrator evaluation plan that will be utilized starting in 2015-2016. The plan meets all ISBE requirements.

**Recommendation: Approve –Motion Required**

### **d. Graduation Date**

It is recommended that the Board approve Tuesday, May 24, 2016 as the date for the 8<sup>th</sup> grade graduation. Once approved, this date will not change. At this time, if no more emergency days are utilized, the last day of school will be on Thursday, May 26, 2016.

**Recommendation: Approve –Motion Required**

**e. Joint Committees**

**Exhibit 12** is a short summary of the roles of the Reduction In Force (RIF) Joint Committee and the Performance Evaluation Reform Act (PERA) Joint Committee.

The PERA Joint committee will have its first official meeting on Thursday, October 15<sup>th</sup>.

The RIF Joint Committee must have equal representation of members selected by the Board and members selected by the bargaining representatives. After discussing this with the Big Hollow Federation of Teachers, it is recommended that the new RIF committee consist of 2 representatives from each side. A motion is requested to establish who will represent the Board on the RIF Joint Committee.

**Recommendation: Approve –Motion Required**

**f. Audit Update**

The annual audit has been completed, but we do not have the final audit report in hand yet. Representatives from Eder, Casella & Co. have requested an extension and the report will be presented to the Board at our November meeting.

**g. Parking Lot Update**

**Item 10 –Other Action Items**

**a. Revised Board Policies---First Reading**

- a. Approval of suggested Illinois Association of School Boards revised board policies as outlined in **Exhibit 13** on first reading. Press Plus Issue #89, August 2015.

**Recommendation: Approve –Motion Required**

**b. Approve the resolution for the sale of the Rt. 12 property**

**Exhibit 14** is the Resolution for the Sale of the Rt. 12 Property that must be approved by the Board. The key dates for the bid process are as follows:

- Bid packets will be available in the District office on October 19, 2015.
- No additional inquiries concerning the bid may be submitted after November 25, 2015, at 4:00 p.m.
- Bids are to be submitted by December 4, 2015 by 12:55 p.m.
- Bids will be opened and read aloud on December 4, 2015 at 1:00 p.m.
- The bid will be awarded, if at all, at the special Board meeting on December 10, 2015, at 6:00 pm.

**c. Employment Recommendations**

**Exhibit 15** Approve employment of Jeannine Pecora as Title I Paraprofessional, effective October 14, 2015.

**Recommendation: Approve – Motion Required**

**Exhibit 16** Approve employment of Tammy Johnson as K-4 Special Education Teacher, effective October 14, 2015. This hiring is pending certification through ISBE.

**Recommendation: Approve – Motion Required**

**Exhibit 17** Approve the employment of Ted Pillow as the 7<sup>th</sup> grade Boys' Basketball Coach, effective October 5, 2015.

**Recommendation: Approve – Motion Required**

**Exhibit 18** Approve position change for Virginia Montoya from Full time Food Service to Sub Food Service Worker.

**Recommendation: Approve – Motion Required**

**Exhibit 19** Approve the employment of Donna Putzell as part-time Human Resource Assistant effective October 14, 2015.

**Recommendation: Approve – Motion Required**

**Exhibit 20** Approve the employment of Michelle Stanley as Food Service Worker effective October 14, 2015.

**Recommendation: Approve – Motion Required**

**Item 11 –Resignations Accepted**

- Accepted a resignation from Anastasia Baerlin as a full time paraprofessional effective approximately December 18, 2015.

**Item 12 –Informational Items**

- a. Freedom of Information Act (FOIA) Requests
  - a. **Exhibit 21** is a FOIA request that was submitted on September 18, 2015
- b. Monthly Reports for the Board
  - a. **Exhibit 22** Principal's Report

- b. **Exhibit 23** Special Services Report
  - c. **Exhibit 24** Technology Report
  - d. **Exhibit 25** Lunch Program Report
- c. Administrator Meeting Agendas
- a. August 12, 2015 –**Exhibit 26**
  - b. September 16, 2015 –**Exhibit 27**
- d. The next regularly scheduled Board meeting will take place on Monday, November 9, 2015 with closed session beginning at 6:00 p.m.

**Item 13 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 14 –Return to Open Session**

**Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 16 –Adjournment**