



**Our Mission:** *Inspiring a diverse school community to be passionate and empathetic learners.*  
**Our Vision:** *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

## **REGULAR BOARD OF EDUCATION MEETING**

Tuesday, October 9, 2018  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

### **Agenda No. 4**

#### **Item 1 – Call to Order and Roll Call**

#### **Item 2 –Pledge of Allegiance**

#### **Item 3 –Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

#### **Item 4 –Resume to Open Session**

#### **Item 5 –Added Items/Approval of the Agenda**

**Recommendation: Approve –Motion Required**

## **Item 6 –Academic Spotlight**

Eric Wolters recently took four of our Middle School students to the first ever Illinois Elementary School Association Student Leadership Conference. Students were provided with education on elements of being a leader within their schools and using their influence for the benefit of their school and local community. Students will be on hand to share with the Board about this experience.

## **Item 7 – Board member “Code of Conduct” review**

“I will strive for a positive working relationship with the superintendent, respecting the superintendent’s authority to advise the Board, implement Board policy, and administer the District.”

## **Item 8 –Approve Consent Agenda Items**

- Item 1** Approve the Closed Session Minutes of the September 10, 2018 Board Meeting to remain in closed status
- Item 2** Approve the destruction of closed session audio recordings that are more than 18 months old. This is in accordance to Board Policy 2:220.
- Exhibit 1** Approve the Minutes of the September 10, 2018 Regular Board of Education Meeting
- Exhibit 2** Approve the Minutes of the September 18, 2018 Special Board of Education Meeting
- Exhibit 3** Approval of the School Treasurer’s Report for August, 2018
- Exhibit 4** Approval of the School Treasurer’s Report for September, 2018
- Exhibit 5** Approval of Bills for September/October, 2018
- Exhibit 6** Approval of Activity and Convenience Fund Reports for September, 2018
- Exhibit 7** Approval of Payroll for September, 2018
- Exhibit 8** Approve the Administrator and Teacher Salary and Benefit Report for 2017-2018
- Exhibit 9** Approval of Building/Grounds/Transportation committee report from October 2, 2018

**Recommendation: Approve –Motion Required**

## **Item 9 –Public Comments**

## **Item 10 –Superintendent’s Report**

### **a. Monthly Board Policy review**

**Exhibit 10** consists of Board Policies 2:125-2:160.

**b. Approve 2017-2018 Audit Report**

Mr. Gold will share a summary of the audit that was recently completed for Big Hollow School District 38.

**Exhibit 11** is a copy of the Annual Financial Report (AFR) for SY 2017-2018 which was conducted by Eder, Casella & Co. this past summer.

A motion needs to be made that the SY 17-18 Annual Financial Report has been accepted and approved as submitted.

**Recommendation: Approve –Motion Required**

**c. BHSD #38 School Improvement Planning for 2018-2019**

**Exhibit 12** consists of a summary of our School Improvement process.

The following exhibits are executive summary reports for each building which were created by building level leadership teams. At the conclusion of the school year, the administration will report back to the Board the progress made in each of the action plans that are listed.

**Exhibit 13** is the executive summary for Big Hollow Primary School.

**Exhibit 14** is the executive summary for Big Hollow Elementary School.

**Exhibit 15** is the executive summary for Big Hollow Middle School.

**d. Strategic Plan Update**

Goal #1: Encourage diversity and build a supportive and inclusive Big Hollow community.

Mr. Gold will share an update on items relating to this goal from the Strategic Action Plan.

**e. Approve the purchase of a unified mass notification and crisis communication system**

Mr. Gold will present information on a software product that the administrative team has researched for the purpose of solidifying the emergency response within the schools. The administration at this time is recommending the purchase of this product.

**Exhibit 16** provides more information about the Alertus system.

**Recommendation: Approve – Motion Required**

**f. Scholastic Grant**

Congratulations to Michelle Connolly on receiving a \$500 grant towards the purchase of books for her classroom through Scholastic Book Clubs and the James Patterson Partnership. A limited number of applicants were awarded amongst over 127,000 entries.

**g. IASB Presentation**

Our local IASB field services director, Dee Molinare, recently asked if our District would be willing to present at the Joint Annual Conference this year in the area of community engagement. Mr. Gold has prepared a draft of the presentation and would like to invite a Board member to join in the presentation.

**h. Graduation Date**

As noted when the Board approved the 2018-2019 calendar, the date for the 8<sup>th</sup> grade graduation will be Wednesday, May 29, 2019. At this time, if no emergency days are utilized, the last day of school for students will be on Thursday, May 30, 2019.

**Item 11 –Other Action Items**

**a. Approve the September Employment Report**

**Exhibit 17** is the employment report for the month of September.

**Recommendation: Approve – Motion Required**

**Item 12 –Resignations Accepted**

- Accepted a resignation from Mary Yoho as Middle School Paraprofessional effective 12/21/2018
- Accepted a resignation from Tad Grabnik as Middle School Set Crew Lead effective 09/20/2018
- Accepted a resignation from Meghan Ryan as Middle School Set Crew Assistant effective 09/20/2018

**Item 13 –Informational Items**

- a. Freedom of Information Act (FOIA) Requests
  - a. No FOIA requests were received this past month.
- b. Monthly Reports for the Board
  - a. **Exhibit 18** Administrator Report
  - b. **Exhibit 19** Meal Program Report
  - c. **Exhibit 20** Monthly Attendance Report
  - d. **Exhibit 21** Monthly Discipline Report

- c. Meeting Agendas
  - a. **Exhibit 22** Administrator meeting agenda for September
  - b. **Exhibit 23** Citizen's Advisory Council meeting agenda held on September 24, 2018
- d. The next regularly scheduled Board meeting will take place on Monday, November 12, 2018 with closed session beginning at 6:00 p.m.

**Item 14 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 15 –Return to Open Session**

**Item 16 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 17 –Adjournment**

**Motion to adjourn.**