

Big Hollow School District #38 Ingleside, IL 60041
Board of Education Regular Meetings
May 19, 2014 – Big Hollow School Library
5:30 p.m. Closed Session
7:00 p.m. Closed Session
8:00 p.m. Closed Session

OFFICIAL MINUTES

Guests: Kevin Lyons, Jean Hamann, Kim Christesen, Shanda Blancett, Mary Yoho, Heather Rose, Paige Hood, Amy Orr, Ben Berg, Matthew Simon, Brenda Baldassano, Jeff Watkin, Andy Chiero, Laurie Barnowski, Donelle Staples, Amy Gunsaulus, Wendy Fisher, Renee Zawadzki

- A. Call to Order: President Janquart called the meeting to order at 5:30 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen
- D. Added Items/Approval of Agenda: After Agenda Item M. Return to Open Session, add N. Action Items from Closed Session, O. Other/Comments/Announcements, P. Adjournment. A motion was made by Julia Mazur and seconded by Kristina Lancaster to approve the agenda.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Kristina Lancaster, Jim DeVito, Heather Janquart, Vivian Kueter,
Doug Pedersen

Nay: None

- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, and Negotiations. A motion was passed by Julia Mazur and seconded by Kristina Lancaster.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Kristina Lancaster, Jim DeVito, Heather Janquart, Vivian Kueter,
Doug Pedersen

Nay: None

- F. Return to Open Session: A motion was made by Heather Janquart and seconded by Jim DeVito to return to open session.

Upon roll call vote the motion passed. 6 ayes, 0 nays. (7:08 p.m.).

Aye: Kristina Lancaster, Jim DeVito, Heather Janquart, Vivian Kueter, Doug Pedersen,
Julia Mazur

Nay: None

- G. Consent Agenda:

1. Approval of the Minutes of the April 22, 2014 Regular Board Meeting
2. Approval of the Minutes of the April 22, 2014 Regular Board Meeting Closed Session
3. Approval of Bills for April/May 2014
4. Approval of Activity Funds for April 2014
5. Approval of School Treasurer's Report for April 2014

Board member Kristina Lancaster inquired if the expenditure for training for the food service was included in the original budgetary proposal. Chief School Business Official Mr. Engstrom confirmed that it was included in the original proposal.

A motion was made by Jim DeVito and seconded by Doug Pedersen to approve the Consent Agenda.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Doug Pedersen, Heather Janquart, Vivian Kueter, Kristina Lancaster,
Julia Mazur, Doug Pedersen

Nay: None

- H. Public Comments:

1. Shanda Blancett: Mrs. Blancett expressed the need for Fifth Grade students to have the opportunity to meet 5th Grade Teachers during the traditional "Meet and Greet" times.
2. Angela Bujan: Mrs. Bujan shared she expressed a) support for the District bringing the food service in-house; b) concern about enrollment size, student productivity, and lack of positive learning environment during study hall; c) concern about disciplinary / behavior issues should class size increase; d) concern regarding teacher stress being transferred to students; and e) need to inspire others, support "love of learning", listen and "hear" the voice of students, perhaps through the establishment of a student advisory group.

3. Kim Christesen: Mrs. Christesen read a statement. The statement included inquiring about Meet and Greet for the primary and elementary buildings, School supply drop off for the middle school and Curriculum Nights and Early Release Days for teachers. Everyone should have the same goal – what is best for our students.

I. Introductions of Guests/Presentations:

There were no Introductions of Guests/Presentations.

J. Reports:

1. Mrs. Arndt Primary Principal: Mrs. Arndt shared that Jacqui Kolar, our Reading Specialist/Title I teacher has recently had her Challenge Word Activity published in Teaching Vocabulary in all Classrooms by Camille Blachowicz/Peter J. Fisher.
2. Mrs. Janusz Elementary Principal: Mrs. Janusz shared that all three building principals did various activities to honor and celebrate teachers during Teacher Appreciation Week.
3. Mr. Bill Schufreider Middle School Principal: The Student Council is sponsoring a year- end review. They will be revisiting No Bullying Week, Red Ribbon Week, No Name Calling week and Be Someone’s Superhero. Each day of that week there is a special dress up day. There is also a special Character Education word of the day that students can guess and win a prize.
4. Mr. Engstrom Chief School Business Official:
 - a) Amended Budget 2013 – 2014: Mr. Engstrom shared that the amended budget 2013 – 2014 with the Board.
 - b) Baron & Associates Insurance, Inc.: A committee will be created and will be meeting with Baron & Associates Insurance, Inc. on May 27.
 - c) NIIPC – Northern Illinois Independent Purchasing Cooperative Intergovernmental Agreement: The Board reviewed and discussed the costs of the one-time application fee for joining the cooperative and the cost for attending the food show. The Board will table the approval to join the food cooperative until the next School Board meeting.
 - d) Gewalt Hamilton Parking Lot Pavement Proposal: The proposal is a five year plan. Mr. Engstrom is recommending approval for this proposal.
 - e) Technology Update: The computers have been ordered, and the monitors have already arrived. White Boards are included in next year’s budget. Dr. Demory shared that our technology is secure. Mrs. Staples is providing info-shares to all

three buildings to ensure all staff and students understand the process of saving data to secure parts of the server.

5. Superintendent's Report:

- a) Good Things Happening for Students: Vivian Sekel, Jeanette White and Nicki Pressley are being honored on Tuesday, May 20, 2014 for the Mural work they have done for the community.
 - Students will no longer attend Grant High School for Eighth grade geometry and high geometry; these courses will be offered at the Middle School.
 - Fifth grade format will be very similar next to year to what is currently in place. Survey results shared that parents would like fifth/sixth grade student activities separated from seventh/eighth grade student activities.
 - Expressed congratulations to the following students that received principal awards: Jacob Splitt, Carly Bolton, Joe Taylor and Elsie Wach.
 - Curriculum nights have been scheduled and are on the District calendar.
 - Meet and Greet and Supply Drop-off dates are currently being planned.
 - Student Advisory Group would be considered for next school year.
- b) 2014 – 2015 School Day Time: The proposed Middle School times would be 7:45 a.m. – 2:30 p.m. Board member Kristina Lancaster inquired if this time change would interfere with Grant bus stops and cause traffic jams. Dr. Demory will seek more information regarding this question.
- c) 2014 – 2015 School Year Program Options Survey: Dr. Demory shared that decisions regarding early release days for next school year have not been decided or announced due to confidentiality rules regarding Union and Board bargaining terms. School Year Program Option Survey results showed that fifty-five percent of respondents were in favor of a one hour early release day once a month. Early release time was preferred over late start days.
- d) Enrollment/Class Size Projections for the 2014 – 2015 School Year: The size projections for next year for grades Kindergarten through 2nd Grade are 22.5 students; and Grades 2nd – 8th are 26.4 students. These class size numbers reflect the same class size as this year. Sections per grade level may increase or increase as class groups are promoted to the next school year.
- e) Grant High School District 124 Sport Field Update: The Board reviewed the plans for the Grant High School Sport Field which would include two softball fields, two baseball fields, two soccer fields and a cross-country path.
 - Dr. Demory acknowledged boy scouts Ryan Scimeca and Ryan Grill for attending the Board meeting who, by attending the Board meeting, will earn credits toward their communication badge.

- Dr. Demory shared that study halls at the Middle School will be supervised by teachers for the 14-15 school year.
- Dr. Demory shared support for a student advisory group to meet and share ideas with the Administration and Board.
- Board member Kristina Lancaster exited the meeting at 8:01 p.m.

K. Business Recommended Action Items: Consider Motions To:

1. Approve Health, Dental, Life Insurance Broker for the District effective for the 2014 – 2015 School Year:

A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the Insurance Broker for the District.

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Doug Pedersen, Julia Mazur, Jim DeVito, Heather Janquart, Vivian Kueter

Nay: None

2. Approve NIIPC (Northern Illinois Independent Purchasing Cooperative) Agreement for the 2014 – 2015 School Year:

A motion was made by Julia Mazur and seconded by Vivian Kueter to table this agenda item.

Upon roll call vote the motion passed. 4 ayes, 1 nay.

Aye: Julia Mazur, Vivian Kueter, Heather Janquart, Doug Pedersen

Nay: Jim DeVito

3. Approve Gewalt Hamilton Pavement Evaluation Project Five Year Plan:

A motion was made by Vivian Kueter and seconded by Heather Janquart to approve the Gewalt Hamilton Pavement Evaluation Project Five Year Plan:

Upon roll call vote the motion passed. 5 ayes, 0 nays

Aye: Vivian Kueter, Heather Janquart, Jim DeVito, Julia Mazur, Doug Pedersen

Nay: None

4. Approve Middle School Student Attendance Day Times from 7:45 am to 2:30 pm for 2014 – 2015 School Year:

A motion was made by Heather Janquart and was seconded by Doug Pedersen to table the approval of the Middle School Student Attendance Day Times for 2014 – 2015 School Year.

Upon roll call vote the motion did not pass. 2 ayes, 3 nays.

Aye: Heather Janquart, Doug Pedersen
Nay: Jim DeVito, Vivian Kueter, Julia Mazur

A motion was made by Jim DeVito and seconded by Julia Mazur to approve the Middle School Student attendance Day Times from 7:45 am to 2:30 pm for 2014 – 2015 School Year.

Upon roll call vote the motion passed. 3 ayes, 2 nays.

Aye: Jim DeVito, Julia Mazur, Vivian Kueter
Nay: Heather Janquart, Doug Pedersen

5. Approve Actions from Closed Session

a) Employment:

A motion was made by Jim DeVito and seconded by Vivian Kueter to accept the resignation for First Grade Teacher Amy Longo.

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Jim DeVito, Vivian Kueter, Heather Janquart, Julia Mazur, Doug Pedersen
Nay: None

A motion was made by Julia Mazur and seconded by Doug Pedersen to accept the resignation of Alyssa VanParis Speech Teacher.

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter
Nay: None

A motion was made by Jim DeVito and seconded by Vivian Kueter to accept the FMLA request, effective May 20, 2014, and employment resignation, effective August 1, 2014, from Donna Putzell.

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Jim DeVito, Vivian Kueter, Heather Janquart, Julia Mazur, Doug Pedersen
Nay: None

A motion was made by Julia Mazur and seconded by Vivian Kueter to renew the following non-tenure teachers to commence their 2nd year of full-time teaching for the 2014-2015 school year:

- Elizabeth Macy
- Sara Kumpula

- Renee Hoadley
- Ashley Ovaska-Turner
- Caroline Bartko

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Heather Janquart, Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Jim DeVito to renew the following non-tenure teachers to commence their 3rd year of full-time teaching for the 2014-2015 school year.

- Carmen Terselic
- Michelle Madden

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Julia Mazur

Nay: None

A motion was made by Julia Mazur and seconded by Vivian Kueter to renew the following non-tenure teachers to commence their 4th year of full-time teaching for the 2014-2015 school year.

- Elizabeth Wolodkiewicz
- Christina Martorano
- Dorthy Sterner
- Kathleen Ehlenburg

Upon roll call vote the motion passed. 5 ayes, 0 nays.

Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Heather Janquart, Doug Pedersen

Nay: None

Board member Kristina Lancaster returned at 8:06 p.m.

A motion was made by Julia Mazur and seconded by Doug Pedersen to grant tenure for the 2014-2015 school year to the following teachers completing their 4th year of full-time teaching with the 2013-2014 for the 2014-2015 school year:

- Andrew Schneider
- Carrie Nack
- Erin Knowles-Olney
- Hayley Janney
- Lynda Briesmemeister

- Britt Axelssono

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster

Nay: None

A motion was made by Jim DeVito and seconded by Julia Mazur to approve the following employees for ESY Extended School Year employment: Anne Lefler, Lisa Boone, Nicki Zeppo, Beth Macy, Jennifer Truss, Kerry Hubbard and Sarah Diedrich.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Julia Mazur, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the FMLA for Allison Stump effective October 15, 2014.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the FMLA for Amy Harding effective October 2, 2014.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the FMLA for Jennifer Beuckman effective December 9, 2014.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the FMLA for Amanda Strickler effective December 11, 2014.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Heather Janquart, Kristina Lancaster, Doug Pedersen

Nay: None

A motion was made by Jim DeVito and seconded by Heather Janquart to extend Dr. Demory's contract to 2015 – 2016 school year.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

- L. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. A motion was made by Vivian Kueter and seconded by Julia Mazur to exit into Closed Session for the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations.

Upon roll call vote the motion passed. 6 ayes, 0 nays (8:12 pm).

Aye: Vivian Kueter, Julia Mazur, Jim DeVito, Heather Janquart, Kristina Lancaster, Doug Pedersen

Nay: None

- M. Return to Open Session: A motion was made by Jim DeVito and seconded by Vivian Kueter to return to Open Session.

Upon roll call vote the motion passed. 6 ayes, 0 nays (10:55 pm).

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

- N. Action Items From Closed Session:

- Superintendent Demory was directed to post position for Food Service Workers for the 2014-2015 school year.

O. Other/Comments/Announcements:

1. Items from the next Regular School Board Meeting on Monday, June 2, 2014 at 6:00 p.m. Closed Session/ 7:00 pm Open Session Big Hollow Middle School Library.

P. Adjournment:

A motion was made by Julia Mazur and seconded by Jim DeVito to adjourn the meeting at 11:58 pm.

Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen,
Jim DeVito,

Nay: None

Heather Janquart, President
Board of Education

Doug Pedersen, Secretary
Board of Education