

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

Our Mission: *Inspiring a diverse school community to be passionate and empathetic learners.*

Our Vision: *Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.*

REGULAR BOARD OF EDUCATION MEETING

Monday, November 13, 2017

6:00 p.m. Closed Session

7:00 p.m. Open Session

Big Hollow Middle School Library

Agenda No. 5

Item 1 –Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Academic Spotlight

Sofia Mantzoukis, BHSD Bilingual Teacher, led our students through a cultural journey into Hispanic Heritage month. For the Board, her class will represent Mexico with a traditional folkloric song called "Los Colores" and a Polka (dance) from the northern part of Mexico (Monterrey) called "El Cerro de la Silla".

Item 7 –Athletic Accomplishment Recognition

The Big Hollow Board of Education would like to recognize Aly Negovetich for her recent 2nd place finish in the Illinois Elementary School Association (IESA) Cross Country Class 3A State Finals. Aly ran the 2-mile race in a time of 11:05.2. This was the 2nd fastest time ever run in the history of the IESA State Cross Country meet.

Item 8 –Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the October 10, 2017 Board Meeting to remain in closed status
- Item 2** Approve the Closed Session Student Expulsion Hearing Minutes of the October 10, 2017 Board Meeting to remain in closed status
- Item 3** Approve the Closed Session Minutes of the November 6, 2017 Special Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the October 10, 2017 Regular Board of Education Meeting
- Exhibit 2** Approve the Minutes of the November 6, 2017 Special Board Meeting
- Exhibit 3** Approval of the School Treasurer’s Report for October, 2017
- Exhibit 4** Approval of Bills for October/November 2017
- Exhibit 5** Approval of Activity and Convenience Fund Reports for October, 2017
- Exhibit 6** Approval of Payroll for October, 2017
- Exhibit 7** Approve the October 25, 2017 Negotiations Committee report
- Exhibit 8** Approve the November 2, 2017 Finance Committee report

Recommendation: Approve –Motion Required

Item 9 –Public Comments

Item 10 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 9 consists of Board policies 7:60 to 7:100.

b. School Report Card Presentation

State law requires that the School Report Cards be reviewed during a school board meeting and said review recorded in the board minutes. We will email students’ parents the link to the online school report card for our District (<http://www.illinoisreportcard.com/>) as well as a PDF copy of the report cards for each school. Copies of the report cards will also be mailed home to parents who have requested not to receive electronic communication.

Exhibit 10 2017 District Report Card (At-a-Glance)

- <http://www.illinoisreportcard.com/District.aspx?districtId=34049038002>

Exhibit 11 2017 BHSD Primary School Report Card (At-a-Glance)

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022001>

Exhibit 12 2017 BHSD Elementary School Report Card (At-a-Glance)

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022002>

Exhibit 13 2017 BHSD Middle School Report Card (At-a-Glance)

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380021001>

The minutes need to reflect that the 2017 School Report Card data was reviewed.

c. Health/Life Safety Annual Inspection Report

Exhibit 14 consists of the Health/Life Safety Annual Inspection Report as well as the letter of response that was sent back to the Lake County ROE.

d. Immunization Update

BHSD had 32 students that were not in State compliance as of October 31, 2017 (29 – Primary, 0 –Elementary, 3 – Middle). The Illinois State Board of Education requires at least 90% compliance. As of this date, 99.5% of students are in compliance. A big thank you goes out to our three school nurses for their work on this matter.

e. Curriculum Director Update

Our BHSD Director of Curriculum, Barb Steinseifer, will present an update to the Board on recent work completed as well as a 2-year vision.

Exhibit 15 outlines the 2-year plan of focus for curriculum, instruction and assessment.

f. Food Service Report

Exhibit 16 consists of a 2017-2018 financial report summary for the food service program.

g. Staffing Plan Timeline for SY 18-19

Exhibit 17 consists of the Staffing Plan Timeline for SY 18-19.

h. PRESS Update

Exhibit 18 consists of IASB PRESS Plus policy revision recommendation from the July, 2017 issue.

Recommendation: Approve on Second Reading –Motion Required

i. Registration payment update

Exhibit 19 is an update for the Board on 2017-2018 registration fee collection as of November 1st, as well as an update on the collection of late registration fees for 2016-2017.

j. Warrior Workshop Recap

On Thursday, October 19, 2017 we hosted an evening titled “Warrior Workshops”, which included one hour informational sessions for parents.

Exhibit 20 is a summary of the presentations that were offered along with attendance information for the workshops.

Exhibit 21 shows results from a survey that was given to participants.

k. Grants recently received by BHSD 38

a. Lake County Regional Office of Education Scholarship

In September, Christine Arndt applied for a \$1500 scholarship to the Lake County ROE which could be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. Last month, we were informed that Big Hollow has been awarded the scholarship! We will be sending a team of teachers along with one administrator to this conference in December, and we look forward to the information they will bring back to the district. This is the 3rd year in a row that we have been awarded this scholarship.

b. Melissa Vosburg Books Build Brains Grant

Mrs. Connolly wrote a short essay and received \$500 to spend on literacy including books, reading area accessories, and classroom library materials. She plans to use the money to build up the 3rd grade non-fiction collection including poetry, informational text, and reference materials.

c. Site-Based Staff Development Reimbursement

The district received a site-based staff development reimbursement in the amount of \$1,500 from the Lake County Regional Office of Education.

l. Recognition of BHSD staff donations

Each year, the Big Hollow staff chooses to donate money to a charitable cause, with those who donate being allowed to wear jeans each Wednesday and Friday. This year, the staff recently sent a check for \$1,675 to the Lupus Foundation of America (see exhibit below). The staff will also be sponsoring \$500 scholarships to two selected Grant High School seniors at the conclusion of this school year.

Exhibit 22 is a copy of the thank you letter that was received from the Lupus Foundation.

m. Approve the Board Agreements that were developed at the Starting Right- Board Self Evaluation Workshop

On November 6th, the BHSD Board of Education participated in a self-evaluation workshop provided by Barbara Toney, IASB Field Services Director. This was a 3-hour training focusing on how our Board can be most effective as a governing team.

Exhibit 23 is a listing of Board agreements that were developed during the workshop.

It is recommended at this time that the Board approve this list of agreements from the prior exhibit.

Recommendation: Approve –Motion Required

n. Recognition of School Board Members Day—November 15, 2017

Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2017. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

Item 11 –Other Action Items

a. Adopt Estimated Tax Levy for 2017

Exhibit 24 is background information in regards to the 2017 tax levy.

Exhibit 25 is the resolution that is recommended for approval.

Recommendation: Approve –Motion Required

b. Employment Recommendations

Exhibit 26 is the employment report for the month of October, 2017.

Recommendation: Approve –Motion Required

Item 12–Resignations Accepted

There were no resignations for the month of October.

Item 13 –Informational Items

- a. Freedom of Information Act (FOIA) Requests
There were no FOIA requests in October.
- b. Monthly Reports for the Board
 - a. **Exhibit 27** Administrator Report
 - b. **Exhibit 28** Meal Program Report
 - c. **Exhibit 29** Monthly Attendance Report
- c. Meeting Agendas
 - a. **Exhibit 30** Administrator meeting agendas for October, 2017
 - b. **Exhibit 31** Citizen’s Advisory Council meeting held on October 23, 2017
- d. The next regularly scheduled Board meeting will take place on Monday, December 11, 2017 with closed session beginning at 6:00 p.m.

Item 14 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 –Return to Open Session

Item 16 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 –Adjournment

Motion to adjourn.