

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

REGULAR BOARD OF EDUCATION MEETING

Monday, November 14, 2016
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 5

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the October 11, 2016 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the October 11, 2016 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for October 2016. |
| <u>Exhibit 3</u> | Approval of Bills for October/November 2016. |
| <u>Exhibit 4</u> | Approval of Activity Report for October 2016. |
| <u>Exhibit 5</u> | Approval of Payroll for October 2016. |
| <u>Exhibit 6</u> | Title I Parent Involvement Policy |
| <u>Exhibit 7</u> | Approve the November 10, 2016 Finance Committee Report. |

Recommendation: Approve –Motion Required

Item 7 –Public Comments

Item 8 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 8 consists of Board policies 5:140 to 5:185

b. School Report Card Presentation

State law requires that the School Report Cards be reviewed during a school board meeting and said review recorded in the board minutes. We will email students’ parents the link to the online school report card for our District (<http://www.illinoisreportcard.com/>) as well as a PDF copy of the report cards for each school. Copies of the report cards will also be mailed home to parents who have requested not to receive electronic communication.

Exhibit 9 2016 District Report Card

- <http://www.illinoisreportcard.com/District.aspx?districtId=34049038002>

Exhibit 10 2016 BHSD Primary School Report Card

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022001>

Exhibit 11 2016 BHSD Elementary School Report Card

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380022002>

Exhibit 12 2016 BHSD Middle School Report Card

- <http://www.illinoisreportcard.com/School.aspx?schoolId=340490380021001>

The minutes need to reflect that the 2016 School Report Card data was reviewed.

c. Health/Life Safety Annual Inspection Report

Exhibit 13 consists of the Health/Life Safety Annual Inspection Report as well as the letter of response that was sent back to the Lake County ROE.

d. Immunization Update

BHSD had 8 students that were not in State compliance as of October 15, 2016 (4 – Primary, 0 –Elementary, 4 – Middle). The Illinois State Board of Education requires at least 90% compliance. As of this date, 100% of students are in compliance. A big thank you goes out to our three school nurses for their work on this matter.

e. Strategic Planning Update

On October 28-29, a group of 30 parents, administrators, teachers, and Board members met to begin the development of a new 5-year strategic plan for BHSD 38. After many hours of great work, the committee has formulated a mission statement, belief statements, parameters, and most importantly, 5 critical issues for our school district to address moving forward. Mr. Gold will provide the Board with a summary of this process and our next steps before getting the final strategic plan approved by the Board.

f. Lunch program report

Exhibit 14 consists of a 2015-2016 financial report summary for the food service program.

g. Staffing Plan Timeline for SY 17-18

Exhibit 15 consists of the Staffing Plan Timeline for SY 17-18.

h. Registration payment update

Exhibit 16 is an update for the Board on 2016-2017 registration fee collection as of November 1st, as well as an update on the collection of late registration fees for 2015-2016.

i. Parking Lot Construction Update

As the bus parking lot construction project nears completion, Mr. Gold will provide an update as to the punch-list items that have yet to be completed.

j. Lake County Regional Office of Education Scholarship

Last month, Christine Arndt applied for a \$1500 scholarship to the Lake County ROE which could be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. On October 25th, we were informed that Big Hollow has been awarded the scholarship! We will be sending a team of teachers along with one administrator to this conference in December, and we look forward to the information they will bring back to the district. This is the 2nd year in a row that we have been awarded this scholarship.

k. Acknowledgment of PTO donation

Mr. Gold would like to publicly thank the Big Hollow PTO for its \$12,000 donation towards technology initiatives here at Big Hollow. The donation has been placed toward the purchase of a classroom set of Chromebooks as well as paying a partial subscription fee for an online software that is utilized by our students.

1. Recognition of School Board Members Day—November 15, 2016

Nearly 6000 men and women serve on local public school boards in Illinois, guiding the education of 2,046,857 students in 863 districts and overseeing the budgets of more than \$25 billion. Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2016. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

Item 9 –Other Action Items

a. Adopt Estimated Tax Levy for 2016

Exhibit 17 is background information in regards to the 2016 tax levy.

Exhibit 18 is the resolution that is recommended for approval.

Recommendation: Approve –Motion Required

b. Employment Recommendations

Exhibit 19 is the employment report for the current month

Recommendation: Approve –Motion Required

Item 10 –Resignations Accepted

- Accepted a resignation from Carla Guenther as Paraprofessional, effective October 13, 2016.
- Accepted a resignation from Monika Strumberger as Lunch Monitor, effective October 19, 2016.
- Accepted a resignation from Patricia Servin as Lunch Monitor, effective October 28, 2016.
- Accepted a resignation from Lisa Bettis as Lunch Monitor, effective October 31, 2016.

Item 11 –Informational Items

a. Freedom of Information Act (FOIA) Requests

- a. **Exhibit 20** consists of a FOIA request that was submitted on October 22, 2016 as well as email documentation to show that the request was met.
- b. **Exhibit 21** consists of a FOIA request that was submitted on October 29, 2016 as well as email documentation to show that the request was met.

- c. **Exhibit 22** consists of a FOIA request that was submitted on November 9, 2016 as well as email documentation to show that the request was met.

- b. Monthly Reports for the Board
 - a. **Exhibit 23** Principal's Report
 - b. **Exhibit 24** Special Services Report
 - c. **Exhibit 25** Lunch Program Report

- c. Administrator Meeting Agendas
 - a. **Exhibit 26** Agenda for October 12, 2016

- d. The next regularly scheduled Board meeting will take place on Monday, December 12, 2016 with closed session beginning at 6:00 p.m.

Item 12 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 13 –Return to Open Session

Item 14 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 15 –Adjournment