

**BIG HOLLOW DISTRICT #38
LAKE COUNTY
INGLESIDE, IL 60041**

REGULAR BOARD OF EDUCATION MEETING

Monday, November 9, 2015
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 5

Item 1 – Call to Order and Roll Call

Item 2 –Pledge of Allegiance

Item 3 –Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

Item 4 –Resume to Open Session

Item 5 –Added Items/Approval of the Agenda

Recommendation: Approve –Motion Required

Item 6 –Approve Consent Agenda Items

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| <u>Item 1</u> | Approve the Closed Session Minutes of the October 13, 2015 Board Meeting to remain in closed status |
| <u>Exhibit 1</u> | Approve the Minutes of the October 13, 2015 Regular Board of Education Meeting |
| <u>Exhibit 2</u> | Approval of the School Treasurer’s Report for October 2015. |
| <u>Exhibit 3</u> | Approval of Bills for October/November 2015. |
| <u>Exhibit 4</u> | Approval of Activity Report for October 2015. |
| <u>Exhibit 5</u> | Approval of Payroll for October 2015. |
| <u>Exhibit 6</u> | Approve the November 4, 2015 Finance Committee Report. |

Recommendation: Approve –Motion Required

Item 7 –Public Comments

Item 8 –Superintendent’s Report

a. Monthly Board Policy review

Exhibit 7 consists of Board policies 2:80 to 2:120

b. Annual Audit update

Exhibit 8 is a copy of the Annual Financial Report for SY 2014-2015 which was conducted by Eder, Casella & Co. this past summer. A motion needs to be made that the SY 14-15 annual financial report has been accepted and approved as submitted.

Recommendation: Approve –Motion Required

c. Health/Life Safety Annual Inspection Report

Exhibit 9 consists of the Health/Life Safety Annual Inspection Report as well as the letter of response that was sent back to the Lake County ROE.

d. Immunization Update

Our school district had 2 students that were not in State compliance as of October 15, 2015 (2 – Primary, 0 –Elementary, 0 – Middle). The Illinois State Board of Education requires at least 90% compliance. As of this date, 100% of students are in compliance. A big thank you goes out to our three school nurses for their work on this matter.

e. Lunch program report for 2014-2015

Exhibit 10 consists of a 2014-2015 financial report summary for the food service program.

f. Staffing Plan Timeline for SY 16-17

Exhibit 11 consists of the Staffing Plan Timeline for SY 16-17

g. Lake County Regional Office of Education Scholarship

Last month, Christine Arndt applied for a \$1500 scholarship to the Lake County ROE which could be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. On October 26th, we were informed that Big Hollow has been awarded the scholarship! We will be sending a team of teachers along with one administrator to this conference in December, and we look forward to the information they will bring back to the district.

h. Recognition of School Board Members Day

We would like to honor our school board members for dedicated leadership in public education and continuing service to the children of this community. BHSD 38 staff members would like to read the following resolution outlined in **Exhibit 12**.

Item 9 –Other Action Items

a. Adopt Estimated Tax Levy for 2015

Exhibit 13 is background information in regards to the 2015 tax levy.

Exhibit 14 is the resolution that is recommended for approval.

Recommendation: Approve –Motion Required

b. Revised Board Policies---Second Reading

- a. Approval of suggested Illinois Association of School Boards revised board policies as outlined in **Exhibit 15** on second reading. Press Plus Issue #89, August 2015.

Recommendation: Approve –Motion Required

c. Employment Recommendations

Exhibit 16 Approve Personnel Change for Michelle Stanley from 5 hour Food Service Worker to 8 hour Lead Food Service Worker, effective October 13, 2015.

Recommendation: Approve –Motion Required

Item 10 –Resignations Accepted

- Accepted a resignation from Diana Hueppchen, Food Service Worker, effective November 10, 2015.

Item 11 –Informational Items

- a. Freedom of Information Act (FOIA) Requests
 - a. There were no FOIA requests during the past month.
- b. Monthly Reports for the Board
 - a. **Exhibit 17** Principal's Report
 - b. **Exhibit 18** Special Services Report
 - c. **Exhibit 19** Technology Report
 - d. **Exhibit 20** Lunch Program Report

- c. Administrator Meeting Agendas
 - a. **Exhibit 21** Agenda for October 14, 2015
- d. A Special Board meeting has been scheduled for 6:00 p.m. on Thursday, December 10, 2015.
- e. The next regularly scheduled Board meeting will take place on Monday, December 14, 2015 with closed session beginning at 6:00 p.m.

Item 12 –Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 13 –Return to Open Session

Item 14 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 15 –Adjournment