

**BIG HOLLOW DISTRICT #38  
LAKE COUNTY  
INGLESIDE, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING**

Monday, December 12, 2016  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

**Agenda No. 6**

**Item 1 – Call to Order and Roll Call**

**Item 2 –Pledge of Allegiance**

**Item 3 –Motion to move to Closed Session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, security procedures and property.

**Item 4 –Resume to Open Session**

**Item 5 –Added Items/Approval of the Agenda**

**Recommendation: Approve –Motion Required**

**Item 6 –Approve Consent Agenda Items**

- |                         |   |
|-------------------------|---|
| <b><u>Item 1</u></b>    | Approve the Closed Session Minutes of the November 14, 2016 Board Meeting to remain in closed status    |
| <b><u>Exhibit 1</u></b> | Approve the Minutes of the November 14, 2016 Regular Board of Education Meeting                         |
| <b><u>Exhibit 2</u></b> | Approval of the School Treasurer’s Report for November 2016.  |
| <b><u>Exhibit 3</u></b> | Approval of Bills for November/December 2016.   |
| <b><u>Exhibit 4</u></b> | Approval of Activity Report for November 2016.  |
| <b><u>Exhibit 5</u></b> | Approval of Payroll for November 2016.  |
| <b><u>Exhibit 6</u></b> | Approve the November 8, 2016 Policy Committee Report.   |
| <b><u>Exhibit 7</u></b> | Approve the agenda/agreement from the RIF Joint Committee meeting which took place on October 24, 2016. |

**Recommendation: Approve –Motion Required**

**Item 7 –Public Comments**

**Item 8 –Superintendent’s Report**

**a. Monthly Board Policy review**

**Exhibit 8** consists of Board policies 5:190 to 5:230.

**b. PRESS Update**

**Exhibit 9** consists of IASB PRESS Plus policy revision recommendation from the July and October 2016 issues.

**Recommendation: Approve on First Reading –Motion Required**

**c. Custodial Services Bid**

On December 1<sup>st</sup>, we published a bid packet inviting bids for custodial services for our District for the time period consisting of July 1, 2017 through June 30, 2020. The bids will be opened in our office at 10:00 a.m. on Tuesday, January 10, 2017. A digital copy of the bid packet is located on our website.

**d. IMPACT Grant**

Trustmark’s Impact Educator Grant Program awards grants of up to \$1,000 to educators in Lake County, Ill., public and not-for-profit schools, kindergarten through high school, for promoting healthy lifestyles through innovative educational programs. Last year, 53 grants totaling nearly \$48,000 were awarded. As a health insurance carrier, benefits administrator, and health and fitness management company, Trustmark supports health education programs such as Impact. This year Linda Merrill applied was notified that we have been awarded the grant again. The Primary and Elementary PE will be participating in Jump Rope for Heart, and the funds from this grant will be used to purchase the jumping equipment.

**Item 9 –Other Action Items**

**a. Approve Tax Levy Resolutions and the Certificate of Tax Levy for 2016**

**Exhibit 10** is the resolution that was approved during the November 14, 2016 Board meeting.

**Exhibit 11** is the Resolution to Levy Special Taxes for SEDOL IMRF

**Exhibit 12** is the Certificate of Tax Levy for 2016

**Recommendation: Approve –Motion Required**

**b. Approve the Asthma Action Plan**

**Exhibit 13** In compliance with Public Act 99-0843, the purpose of this document is to provide assistance to a student experiencing asthma episode symptoms of wheezing, coughing, shortness of breath, chest tightness, and/or breathing difficulty.

**Recommendation: Approve –Motion Required**

**c. Employment Recommendations**

**Exhibit 14** is the employment report for the current month

**Recommendation: Approve –Motion Required**

**Item 10 –Resignations Accepted**

- Accepted a resignation from Nicolle Deacon as Substitute Lunch Monitor, effective November 30, 2016.

**Item 11 –Informational Items**

- a. Freedom of Information Act (FOIA) Requests
  - **Exhibit 15** consists of a FOIA request that was submitted on November 19, 2016. The exhibit shows that the request was met.
  - **Exhibit 16** consists of a FOIA request that was submitted on December 1, 2016. The exhibit shows that the request was met.
  - **Exhibit 17** consists of a FOIA request that was submitted on December 7, 2016. The exhibit shows that the request was met.
- b. Monthly Reports for the Board
  - a. **Exhibit 18** Principal’s Report
  - b. **Exhibit 19** Special Services Report
  - c. **Exhibit 20** Technology Report
  - d. **Exhibit 21** Lunch Program Report
- c. Administrator Meeting Agendas
  - a. **Exhibit 22** Agenda for November 16, 2016
- d. The next regularly scheduled Board meeting will take place on Monday, January 9, 2017 with closed session beginning at 6:00 p.m.

**Item 12 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 13 –Return to Open Session**

**Item 14 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 15 –Adjournment**