

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

July 13, 2015 – 6:00 pm – Big Hollow Library

1. Item 1 - Call to Order: The regular meeting of the Board of Education was called to order at 6:00 pm on Monday, July 13, 2015 by Heather Janquart at the Big Hollow School Library.

Roll Call: The following members were in attendance: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen. The following members were absent: Joe Cernuska. The following Administration were present: Robert Gold

2. Item 2 - Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Item 3 - Added Items/Approval of the Agenda: A motion was made by Doug Pedersen and seconded by Vivian Kueter to approve the agenda. Motion Carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

4. Item 4 - Motion to move to Closed Session: A motion was made by Kevin Lyons and seconded by Julia Mazur to move to closed session. Motion carried.

Aye: Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

5. Item 5 - Return to Open Session: A motion was made by Julia Mazur and seconded by Vivian Kueter to return to Open Session at 6:54 pm. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

Joe Cernuska arrived during Closed Session.

6. Item 6 - Approve Consent Agenda Items:
A motion was made by Jim DeVito and seconded by Vivian Kueter to approve the Consent Agenda Items. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

7. Item 7 - Public Comments: No public comments at this time.

8. Superintendent's Report:

- Board Committees: The following board committees have been established.
Curriculum – Heather Janquart , Vivian Kueter, Julia Mazur
Finance – Jim DeVito, Heather Janquart, Kevin Lyons
Building/Grounds/Transportation – Joe Cernuska, Heather Janquart, Doug Pedersen
Health Insurance – Joe Cernuska, Jim DeVito, Julia Mazur
Negotiations – Vivian Kueter , Kevin Lyons, Doug Pedersen
Policies – Jim DeVito, Vivian Kueter, Kevin Lyons
Technology – Joe Cernuska, Heather Janquart
Extra-Curricular – Julia Mazur, Doug Pedersen

A motion was made by Jim DeVito and seconded by Vivian Kueter to approve the board committee positions. Motion carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- School Breakfast Program: The administration is working on developing a breakfast program. An update on this program will be provided in August.
- Summer Custodial/Maintenance update:
 - a. Roof Project – Good progress is being made on the roof. Roofers will be starting in the front of the primary building on Wednesday and moving to the back of the Elementary within 1-2 days of completing the front.
 - b. Mowing Bid – A pre-bid conference will be held at 10 AM on July 16. All bids are to be received in a sealed envelope by July 22. Building and grounds committee is welcome to come to the pre-bid conference on the 16th.

Mr. Gold will look into options for cleaning up building landscaping by the first day of school to allow custodians to focus on their jobs within the school buildings. The landscaping is not part of the mowing bid, it will be considered a separate item.

- c. Cleaning Crew Update - The cleaning crew has completed the carpets in the primary/elementary buildings and has begun working on the hard floors. They are on target to complete the project on time.
- Welcome back luncheon: The Teachers Association will split the cost of the luncheon with the board. The luncheon will be held August 17. Board members are invited to come to the luncheon.

- Mr. Gold recommended that all current closed sessions minutes remained in closed status. A motion has been made by Joe Cernuska and seconded by Doug Pedersen to keep all closed session minutes in closed status. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- Approve the assignment of Freedom of Information Officer: A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the assignment of Mr. Gold as the Freedom of Information Officer for Big Hollow School District 38. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- Adoption of the 2015-2016 Budget Calendar: A motion was made by Kevin Lyons and seconded by Jim DeVito to approve the adoption of the 2015-2016 budget calendar. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

9. Item 9 - Other Action Items:

- Employment Recommendations
 - A motion was made by Kevin Lyons and seconded by Joe Cernuska to approve employment of Denise Maifield as the Fall Musical and Play Director beginning SY 2015-2016. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- Exhibit 11 was been removed
- A motion was made by Jim DeVito and seconded by Joe Cernuska to approve the recall appointment of Jolie Misek as the Kindergarten Teacher for the SY 2015-2016. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Vivian Kueter, Julia Mazur, Doug Pedersen

Nay: Heather Janquart, Kevin Lyons

- A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the employment of Melissa Morley as the Special Education Administrative Assistant effective June 30, 2015. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the employment of Marek Skocz as the Head Custodian of the Middle School effective August 1, 2015. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Doug Pedersen and seconded by Julia Mazur to approve the employment of Charles Malak as the Head Custodian of the Elementary School effective August 1, 2015. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Joe Cernuska and seconded by Kevin Lyons to approve the employment of Stephaney Wiley as a Custodian for the Primary/Elementary Schools effective August 1, 2015. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Joe Cernuska and seconded by Kevin Lyons to approve the recall appointment of Julie Burdett as a Secretary for the Primary/Elementary Schools effective June 30, 2015. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Jim DeVito and seconded by Vivian Kueter to approve the employment of Shirley Baisden as the Part-Time Secretary for the Middle School beginning SY 2015-2016. Motion Carried

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen
Nay: None

- A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the employment of Matthew McCulley as the Educational Technology Specialist beginning SY 2015-2016. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

- A motion was made by Vivian Kueter and seconded by Kevin Lyons to approve the employment of Meredith Perry as the Full Time Early Childhood Teacher beginning SY 2015-2016. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

10. Item 10 - Resignations Accepted: Mr. Gold shared with the Board that the following resignations were accepted in the month of June:

- Donelle Staples, Technology Director, effective June 30, 2015
- Jeremy Goggin, Technology Network Assistant, effective June 30, 2015

11. Item 11 - Informational Items

- Board packets containing all information discussed at the meeting will now be posted on the Big Hollow website the Thursday or Friday before the Board meeting. The packet is similar to what the board members receive, with the exception of any and all personal information removed.
- Vivian Kueter reviewed with the Board financial information as it relates to SEDOL.
- The next Board meeting will be held Monday, August 10, 2015 at 6:00 pm.
- Pat Syens reviewed with the Board, budget and financial information regarding Big Hollow's gas and electric contracts, current rates, and budget numbers in these areas.
- Mr. Gold will investigate the timing related to destroying closed session recordings.

12. Item 12 - Adjournment: A motion has been made by Julia Mazur and seconded by Joe Cernuska to adjourn the meeting. Motion Carried.

Aye: Joe Cernuska, Jim DeVito, Heather Janquart, Vivian Kueter, Kevin Lyons, Julia Mazur, Doug Pedersen

Nay: None

Heather Janquart, President
Board of Education

Doug Pedersen, Secretary
Board of Education