

Big Hollow School District #38 Ingleside, IL 60041

Board of Education Regular Minutes

Monday, July 14, 2014 6:00 p.m.

Big Hollow Middle School Library

**OFFICIAL MINUTES**

Guests: Melissa Grandt, Heather Rose, Jennifer Berg, Lori Pappas, Hayley Janney, Katie Ehlenburg, Maria Finn, Kelly Himmelspach, Dawn Smith, Michelle Kellman Dawn Lucas, Carrie Nack Vicki Biarnesen, Jessica Coletto, Linda Merrill, Erin Olney

- A. Call to Order: President Janquart called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of the Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Kevin Lyons, Julia Mazur, Doug Pedersen
- D. Added Items/Approval of Agenda: A motion was made by Jim DeVito and seconded by Kevin Lyons to approve the agenda. Upon roll call vote the motion passed. 7ayes, 0nayes.

Aye: Jim DeVito, Kevin Lyons, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations. A motion was passed by Julia Mazur and seconded Doug Pedersen. Upon roll call vote the motion passed. 7ayes, 0nayes.

Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Kevin Lyons

Nay: None

- F. Return to Open Session: A motion was made by Kevin Lyons and seconded by Jim DeVito to return to open session. (6:56 pm) Upon roll call vote the motion passed. 7ayes, 0nayes.

Aye: Julia Mazur, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Kevin Lyons

Nay: None

G. Consent Agenda:

1. Approval of the Minutes of the June 16, 2014 Regular Board Meeting
2. Approval of the Minutes of the June 16, 2014 Regular Board Meeting Closed Session
3. Approval of the Minutes of the June 23, 2014 Special Board Meeting
4. Approval of the Minutes of the July 9, 2014 Committee of the Whole Meeting
5. Approval of Bills and Payroll for June/July 2014
6. Approval of Activity Funds for June 2014
7. Approval of School Treasurer's Report for June 2014

A motion was made by Jim DeVito and seconded by Kevin Lyons to approve the Consent Agenda. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Kevin Lyons, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

H. Public Comment: There were no Public Comments.

I. Introduction of Guests/Presentations

1. None

J. Reports

1. Superintendent Report

- a) Good Things Happening for Students: Residency and Registration will be July 23 and 24. A reminder e-mail blast will be sent to remind parents.
- b) Summer Maintenance Schedule – Update: The transformer and the water tank at the Primary building have been replaced. The lighting company has started upgrading the lighting. At the Elementary building the county is currently working on the road and the entrance to the school is closed. An estimate is being compiled of all the repairs that need to be done to the parking lots.

The District is responsible for the mowing of the Route 12 property. It is costing the District \$800.00 a mow. The District contacts the company when the property needs to be mowed.

- c) Fox Lake Impact Fee Ordinance: There has been a request for a waiver of impact fees on a building that it being built in Fox Lake. The building is not a residence and would not impact our school district.
- d) Building Usage Fees: The recommendation is to change the current policy. No building usage fees would be assessed for organizations that support Big Hollow School District Students. Other organizations would pay an hourly fee \$20.00 or \$100.00 for an event rate.

- e) CLIC Insurance Facility/Roofing Report: The insurance company shared that they will not pay for the roof. That these were pre-existing conditions that need to be addressed by the District. The cost to repair the roof is \$400,000. The Board discussed the statute of limitations on the original contract. There is money in Fund 60 to repair the roof.
- f) CLIC Insurance Renewal: A handout was shared with the Board regarding the CLIC Insurance Renewal.
- g) Village of Round Lake Sidewalk Update: The Village of Round Lake are planning on installing a walkway at Wilson/Nippersink.
- h) Board Policies Second Reading #84
  - 2:30 – School District Elections  
Option: Remove PR Function
  - 2:110 – Qualifications, Terms, and Duties of Board Officers
  - 5:10 – Equal Employment Opportunity and Minority Recruitment
  - 5:30 – Hiring Process and Criteria
  - 5:36 – Compliance with the Fair Labor Standards Acts
  - 5:125 – Personal Technology and Social Media; Usage and Conduct
  - 5:180 – Temporary Illness or Temporary Incapacity
  - 5:190 – Student Discipline
  - 8:95 – Parental Involvement  
Option: Implement Bring Your Parents to School Day
- i) Board Policies Second Reading #85
  - 4:100 – Insurance Management
  - 4:160 – Environmental Quality of buildings and Grounds
  - 4:170 – Safety
  - 4:175 – Convicted Child Sex Offender; Criminal Background Check and/or Screen; Notifications – Material Relocated from 4:170 to New Policy Code
  - 5:280 – Duties and Qualifications
  - 6:150 – Home and Hospital Instruction

The Board reviewed the above listed policies.

- j) SEDOL – Dr. Demory attended a special meeting for Superintendents at SEDOL. SEDOL is creating two focus groups on how to adjust expenditures. Currently, sixty percent of our IDEA grant goes to SEDOL. Several school districts have

left SEDOL. SEDOL is looking for ways to run more efficiently. If a District plans on leaving SEDOL they need to give them a two-year notice.

- k) Route 12 Property Update: School Board President Heather Janquart read a letter from Interstate Partners. Interstate Partners has terminated their contract with us for the Route 12 property. The District will have to start the process all over again to sell the property. The next step is to have the property appraised.
- l) School Board Convention – November 21 – 23, 2014: Information regarding the convention was shared with Board members. President Heather Janquart shared information about the School Tour program that is offered during the convention.
- m) Area Villages City Water News Articles: The District is currently on a well. There has been discussion at some of the villages that there could be water hook-up coming our way. The estimated project would be around a \$50 million cost that would be divided amongst property tax payers. Is it possible that Big Hollow would be able to tap into the system.
- n) Medical Health, Dental and Life Insurance Update: Dr. Demory thanked the staff for attending the meetings and completing open enrollment. Open enrollment will be planned within the school year next May.

The Board discussed additional dates to continue with Goal setting or to continue at the adjournment of the regularly scheduled meeting. The Board decided to continue discussing the goal setting after the regularly scheduled meeting until 9:00 p.m.

K. Business Recommended Action Items: Consider Motion To:

1. Approve Building Usage Fee Policy – No building use fees will be assessed for organizations that support Big Hollow School District Students.

A motion was made by Julia Mazur and seconded by Vivian Kueter to approve the Building Usage Fee Policy. Upon roll call vote the motion passed. 7 ayes, 0 naves.  
Aye: Julia Mazur, Vivian Kueter, Jim DeVito, Heather Janquart, Kristina Lancaster, Kevin Lyons, Doug Pedersen  
Nay: None

2. Approve Expenditures for Repair School Buildings' Roofs

A motion was made by Jim DeVito and seconded by Kevin Lyons to table this item. Upon roll call vote the motion passed. 7 ayes, 0 naves.

Aye: Jim DeVito, Kevin Lyons, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

3. Adopt the Following Policies

2:30 – School District Elections

2:110 – Qualifications, Terms, and Duties of Board Officers

5:10 – Equal Employment Opportunity and Minority Recruitment

5:30 – Hiring Process and Criteria

5:36 – Compliance with the Fair Labor Standards Acts

5:125 – Personal Technology and Social Media; Usage and Conduct

5:180 – Temporary Illness or Temporary Incapacity

5:190 – Teacher Qualifications

5:240 – Suspension

7:70 – Attendance and Truancy

7:140 – Search and Seizure

7:180 – Preventing Bullying, Intimidation and Harassment (Rewritten)

7:190 – Student Discipline

8:95 – Parental Involvement

4:100 – Insurance Management

4:160 – Environmental Quality of Buildings and Grounds

4:170 – Safety

4:175 – Convicted Child Sex Offender; Criminal Background Check and/or Screen; Notifications-Material Relocated from 4:170 to New Policy Code

5:280 – Duties and Qualifications

6:150 – Home and Hospital Instruction

A motion was made by Kevin Lyons and seconded by Doug Pedersen to adopt the above policies. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Kevin Lyons, Doug Pedersen, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

4. Approve Actions from Closed Session

a) Employment: A motion was made by Kevin Lyons and seconded by Julia Mazur to approve the posting effective July 10, 2014 for the Math/Science Teacher position. Upon roll call vote the motion passed. 7 ayes, 0 nays.

Aye: Kevin Lyons, Julia Mazur, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

- L. Closed Session- For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation and Negotiations
1. There was no need for Closed Session.
- M. Return to Open Session: The Board remained in open session, did not need a Closed Session.
- N. Other/Comments/Announcements:
1. Items for the next Regular School Board Meeting on Monday, August 11, 2014 at 6:00 p.m. Closed Session/ 7:00 p.m. Open Session Big Hollow Middle School Library.
- O. Adjournment:
- A motion was made by Julia Mazur and seconded by Kevin Lyons to adjourn the meeting at 8:06 p.m. Upon roll call vote the motion passed. 7 ayes, 0 nays.
- Aye: Julia Mazur, Kevin Lyons, Jim DeVito, Heather Janquart, Vivian Kueter, Kristina Lancaster, Doug Pedersen
- Nay: None

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Heather Janquart, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education