

Big Hollow School District #38, Ingleside, IL 60041

Board of Education Regular Meeting

OFFICIAL MINUTES

August 19, 2013 – 6:00 p.m. – Big Hollow Middle School Library

Guests: Bridget Massey, Casper Provo, Peggy Silverblatt, Renee Zawadzki, Kim Christesen

OFFICIAL MINUTES

- A. Call to Order: President Gallichio called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Administration Present: Dr. Christine Demory, Christine Arndt, Richard Engstrom

- D. Added Items/Approval of Agenda: A motion was made by Julia Mazur and seconded by Heather Janquart to approve the agenda. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, and Negotiations. A motion was made by Julia Mazur and seconded by Doug Pedersen. Upon roll call vote the motion passed. 6 ayes, 0 naves. (6:01 p.m.)

Aye: Julia Mazur, Doug Pedersen, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster

Nay: None

- F. Return to Open Session: A motion was made by Julia Mazur and seconded by Heather Janquart to return to open session. Upon roll call vote the motion passed. 6 ayes, 0 naves. (7:08 p.m.)

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

G. Consent Agenda:

1. Approval of the Minutes of the August 5, 2013 Regular Board Meeting
2. Approval of the Minutes of the August 5, 2013 Regular Board Meeting Closed Session
3. Approval of Bills and Payroll for July 2013/August 2013

A motion was made by Doug Pedersen and seconded by Julia Mazur to accept the Consent Agenda. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Doug Pedersen, Julia Mazur, Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster

Nay: None

H. Public Comments: Kim Christesen read a prepared statement regarding her concerns with the high enrollment in class size in the third grade.

I. Introduction of Guests/Presentations

1. None

J. Reports

1. Good Things Happening for Students: Dr. Demory thanked Kim Christesen for speaking to the staff at today's Teacher Institute Day. Mr. Schufreider did a great job with the Fifth grade open house. "Reach All Learners" is our goal this year. The Middle School Supplies Drop-off from 10a.m. to 7:00 p.m. went well.
2. AYP: The District did not make AYP this year. We are currently on the Academic Watch status. The district is utilizing Map and STAR testing assessments.
3. Sign: The location of the proposed Middle School sign has been marked for the Board to review. The Primary/Elementary sign is currently waiting on a permit from the county. The district has made a down payment on the sign. The permit for the Middle School sign and been secured. Board member Doug Pedersen inquired what the time line for completion of the signs would be. We don't know how long it will take to secure the needed permit.
4. First Day of Student Attendance – August 20, 2013 – Enrollment – Busing: Dr. Demory shared that with class size we are looking at all options including paraprofessionals supporting classrooms. We wouldn't want to go above 28 students in a class.

Board member Heather Janquart inquired would we wait until the tenth attendance day to open another section if needed?

Dr. Demory would like to wait and see what class sizes look like, and having and reviewing the data to see if there would be a need for an additional classroom.

Dr. Demory shared that there was a request for a bus stop that was reviewed. It was unsafe for the bus to enter and then try to turn in the subdivision.

Board member Heather Janquart inquired if there would be double runs. Durham is recommending we run the routes the way they have scheduled them. Middle School has a B run. If anyone has any busing questions please contact Durham Bus Services. It was suggested that Durham Bus Services contact information be made available on the school district website.

5. Intersection Improvements at Wilson Road and Nippersink:

There will be an informational meeting regarding the intersection improvements on September 1.

6. Tentative Budget for 2013 – 2014 : Business Manager Richard Engstrom shared with the Board the tentative budget. The items on page 25 of the packet need to be filled out and submitted to the State. The District will need to adopt a Budget Deficit Plan.

7. Auditors – Big Hollow’s Auditors, Eder, Casella & Co.: Business Manager Richard Engstrom shared with the Board some of the finding from the audit. Statement of Economic Insurance was not filed on Christine Demory, Michelle Dzik and Lisa Wodek. The auditors will be back in October to share information from the audit. School Board President Vickie Gallichio shred that the auditors had been tracking Fund 60 and could identify what the funds can and can’t be used for.

8. Electronic Board Packets: More information will be shared at a later date.

9. Lake County Annual Building Inspection: Dr. Demory provided a copy of the letter the District received regarding our annual Lake County Building Inspection.

K. Business Recommended Action Items: Consider Motions To:

1. Approve Closed Session Minutes:

A motion was made by Heather Janquart and seconded by Julia Mazur to approve the Closed Session Minutes. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Heather Janquart, Julia Mazur, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

2. Approve Actions from Closed Session

a) Employment:

A motion was made by Doug Pedersen and seconded by Vivian Kueter to approve the resignation of Deb Knudsen as Elementary lunch monitor. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Doug Pedersen, Vivian Kueter, Vickie Gallichio, Heather Janquart, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Vickie Gallichio and seconded by Heather Janquart to hire Caroline Bartko as Kindergarten teacher. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Doug Pedersen and seconded by Heather Janquart to hire Renee Hoadley as Elementary RtI teacher. Upon roll call vote the motion passed. 6 ayes, 0 Nays.

Aye: Doug Pedersen, Heather Janquart, Vickie Gallichio Vivian Kueter, Kristina Lancaster, Julia Mazur

Nay: None

A motion was made by Vickie Gallichio and seconded by Heather Janquart to hire Kelly Murphy as Middle School Nurse. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion as made by Vickie Gallichio and seconded by Heather Janquart to hire the following paraprofessionals pending all paperwork is turned in: Deb Bach, Rita Halversen, Elizabeth Gazija, Etta Kimbrough, Anne Honeywell, Nicky Pressley, and Molly Heidtke. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Vickie Gallichio, Heather Janquart, Vivian Kueter, Kristina Lancaster, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Julia Mazur and seconded by Heather Janquart to accept the resignations of Middle School paraprofessionals Mindy Kuehl, Vance Somerstorfer, and Kristen Bookstein. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

L. Other/Comments/Announcements:

1. Regular School Meeting on Tuesday, September 3, 2013 at 6:00 p.m.
2. Budget Hearing 7:00 p.m. and Regular School Board Meeting on Monday, September 16, 2013 at 6:00 p.m. Big Hollow Middle School

M. Adjournment:

A motion was made by Julia Mazur and seconded by Heather Janquart to adjourn the meeting at 8:08 p.m. Upon roll call vote the motion passed. 6 ayes, 0 naves.

Aye: Julia Mazur, Heather Janquart, Vickie Gallichio, Vivian Kueter, Kristina Lancaster, Doug Pedersen

Nay: None

Vickie Gallichio, President

Board of Education

Doug Pedersen, Secretary

Board of Education