

**BIG HOLLOW DISTRICT #38  
LAKE COUNTY  
INGLESIDE, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING**

Monday, February 13, 2017  
6:00 p.m. Closed Session  
7:00 p.m. Open Session  
Big Hollow Middle School Library

**Agenda No. 8**

**Item 1 – Call to Order and Roll Call**

**Item 2 –Pledge of Allegiance**

**Item 3 –Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
3. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).

**Item 4 –Resume to Open Session**

**Item 5 –Added Items/Approval of the Agenda**

**Recommendation: Approve –Motion Required**

**Item 6 –Academic Spotlight**

Ms. Sunny Morley will present on how flexible seating has changed the learning environment in her classroom.

**Item 7 –Approve Consent Agenda Items**

- Item 1** Approve the Closed Session Minutes of the January 9, 2017 Board Meeting to remain in closed status
- Item 2** Approve the Closed Session Minutes for the February 8, 2017 Special Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the January 9, 2017 Regular Board of Education Meeting
- Exhibit 2** Approve the Minutes of the February 8, 2017 Special Board of Education Meeting
- Exhibit 3** Approval of the School Treasurer's Report for January 2017.
- Exhibit 4** Approval of Bills for January/February 2017.
- Exhibit 5** Approval of Activity and Convenience Fund Reports for January 2017.
- Exhibit 6** Approval of Payroll for January 2017.
- Exhibit 7** Approve the January 25, 2017 Building, Grounds and Transportation Committee Report
- Exhibit 8** Approve the February 8, 2017 Finance Committee Report.

**Recommendation: Approve –Motion Required**

**Item 8 –Public Comments**

**Item 9 –Superintendent's Report**

**a. Monthly Board Policy review**

**Exhibit 9** consists of Board policies 5:285 to 5:330

**b. Second Semester Enrollment Update**

**Exhibit 10** is an updated enrollment summary as of the 6<sup>th</sup> day of the 2<sup>nd</sup> semester.

**c. PMA Financial Network BHSD 38 Cashflow Presentation**

**Exhibit 11** will be presented by Tim Flaherty and Paul Wessels, representing PMA Financial Network.

**d. Update on classroom restoration project costs**

In July/August the District was faced with a very serious mitigation of mold from our classrooms in the Elementary school. With insurance claim payments being submitted, we can now provide a final cost breakdown. The following information provides a short summary of the final costs to the District:

- Total cost of the project: (\$430,375.93)
- Total approved insurance reimbursement: \$281,778.15

- Insurance deductible cost to District: (\$50,000)
- Final cost to the District: (\$198,597.78)

**Exhibit 12** is a summary and explanation of the final project costs for the restoration project that had to be completed at the Elementary school in August.

**e. 2017 Summer School Learning Opportunities**

The following summer learning opportunities will be available on the Big Hollow campus in June and August:

- Academic Enrichment (fee based)
  - K-8 academic enrichment for students in reading and math
- Special Education Extended School Year (designated by IEP)
  - Based on student need
- English Language Learner Summer Learning (invitation only)
  - Based on student need
- 5<sup>th</sup> Grade Transition Camp
  - 3-day transition camp for incoming 5<sup>th</sup> grade students as a “Welcome to Middle School” experience. Students will have the opportunity to learn and practice their schedules, learn PBIS expectations, become familiar with different technologies, and participate in teambuilding activities. There will also be opportunity for family involvement on the final day.

Highlighted changes for the program in 2017 include the following:

- Offering transportation services
- 5<sup>th</sup> grade transition camp
- Reduced cost of Academic Enrichment courses

**Exhibit 13** provides a full description of the offerings and costs associated with each.

**f. Warrior Workshops**

On the evening of March 23, 2017, Big Hollow will host the first “Warrior Workshops” for all parents in our District. This event will be free to all parents, and we will provide two different sessions with 45-minute workshops on various topics. We have received input on desired topics from our Citizen’s Advisory Council and Big Hollow staff.

On this first event, there will be 4 different workshops offered with all of them being presented at 6:00 p.m. and 7:00 p.m. Parents will be able to register for the event by visiting the link below or by calling the main office. The exhibits below will outline the workshops being offered on March 23.

<http://www.signupgenius.com/go/5080d4ea5a82ca1fc1-warrior>

**Exhibit 14** Assessment 101

**Exhibit 15** Social Media Savvy

**Exhibit 16** Helping Your Child Grow in Math and Reading

**Exhibit 17** Parenting Today's Child

**g. Recognition of Jump Rope for Heart at the Primary and Elementary Buildings**

This past month, our physical education staff at the Primary and Elementary buildings worked very hard to bring the "Jump Rope for Heart" back to Big Hollow for the first time in 10 years. They had a goal of raising \$10,000 for this great cause. In just 2 weeks, the Big Hollow **community** raised over **\$21,000!** A huge thank you goes out to everyone involved with this great event. Our students walked away with a stronger understanding of charity, citizenship and community, as well as a new respect for their own heart health.

**h. Update on residency investigations**

Over the past month, the school district has had to investigate several possible residency violations. The following exhibit provides a summary update on this process.

**Exhibit 18** is a residency investigation update

**i. Approve the school fees for 2017-2018**

The Finance Committee met on February 8<sup>th</sup> to review the student fee structure for next year. A significant change that is being recommended for next year is to offer parents an "early-bird" registration fee if paid on or before June 30, 2017.

**Exhibit 19** is the recommended student fee structure for 2017-2018.

**Recommendation: Approve –Motion Required**

**Item 10 –Other Action Items**

**a. Approve the contract for Alpha Building Maintenance Service, Inc. to provide cleaning services on the Big Hollow campus from July 1, 2017 through June 30, 2020.**

**Exhibit 20** is a listing of the bids that were received for this contract.

**Exhibit 21** is the contract agreement for Alpha Building Maintenance Supplies

Our current contractor, Citywide Building Maintenance Inc., has requested to end their contract one month early on May 31, 2017. If Alpha Building Maintenance is approved by the Board, we will request that they adjust their contracted start date to June 1, 2017.

**Recommendation: Approve –Motion Required**

**b. Approve Certified and Education Support Personnel Seniority Lists**

**Exhibit 22** is a copy of the Certified Personnel Seniority List

**Exhibit 23** is a copy of the Education Support Personnel Seniority List

**Recommendation: Approve –Motion Required**

**c. Approve the Resolutions Determining Student’s Residency Status**

**Exhibit 24** is a resolution for Student A and Student B

**Recommendation: Approve –Motion Required**

**d. Approve the Resolutions Determining Student’s Residency Status**

**Exhibit 25** is a resolution for Student C

**Recommendation: Approve –Motion Required**

**e. Approve the Resolutions Determining Student’s Residency Status**

**Exhibit 26** is a resolution for Student D and Student E

**Recommendation: Approve –Motion Required**

**f. Approve the Issuance of Tax Anticipation Warrants**

Resolution authorizing the issuance of not to exceed \$1,700,000 Taxable Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2016 by the District for educational purposes and authorizing the sale of said warrants to the purchaser thereof (See **Exhibit 27**)

**Recommendation: Approve –Motion Required**

**g. Approve the January Employment Report**

**Exhibit 28** is the employment report for the month of January

**Recommendation: Approve –Motion Required**

**Item 11 –Resignations Accepted**

- a. Accepted a resignation from Robert Rosendahl, part-time Maintenance, effective February 1, 2017.

**Item 12 –Informational Items**

**a. Freedom of Information Act (FOIA) Requests**

**a. Exhibit 29** consists of a FOIA request that was submitted on January 18, 2017. The exhibit shows that the request was met.

**b. Exhibit 30** consists of a FOIA request that was submitted on February 6, 2017. The exhibit shows that the request was met.

**b. Monthly Reports for the Board**

- a. **Exhibit 31** Administrator Reports
- b. **Exhibit 32** Lunch Program Report
- c. **Exhibit 33** Monthly Attendance Report
- d. **Exhibit 34** Monthly Discipline Report

**c. Administrator Meeting Agendas**

- a. **Exhibit 35** Agenda for January 2017
  - b. **Exhibit 36** Agenda for the CAC meeting on January 23, 2017
- d.** The next regularly scheduled Board meeting will take place on Monday, March 13, 2017 with closed session beginning at 6:00 p.m.

**Item 13 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 14 –Return to Open Session**

**Item 15 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 16 –Adjournment**