

Big Hollow School District #38, Ingleside, IL 60041

Budget Hearing Regular Board Meeting

**OFFICIAL MINUTES**

September 16, 2013 – 6:00 p.m. – Big Hollow Middle School Library

Guests: Donelle Staples, Michelle Cashmore, Kelly Himmelspach, Katie Ehlenburg, Deb Rakers, Beth Leginski, Sue Morrison, Jen Beuckman, Christy Stockey, Nancy Ward, Susan Ambler, Amy Howard, Kim Christesen, Dawn Smith, Linda Merrill, Amy Harding, Linda Briesemesiter, Carrie Nack, KC Arritola, Janine Vasica, Michelle Connolly, Vivian Sekel, Raymond Arff, Bob Schweiss, Jessica Coletto, Jane Wiorkowski, Deb Coolidge, Bonnie Ohm, Caroline Bartko, Erin Olney, Amy Longo, Alexis Sterbenz, Amy Gunsaulus, Hayley Janney, Don Kiesgen, Kerry Ellis, Maria Finn, Jenny Prostka, Dawn Lucas, Julie Castetter, Liz Wolodkiewicz, Dawn Lucas, Peggy Silverblatt, Gretta Adams, Jill Wright, Kira Denovo, Britt Axelsson, Andrea Woods, Vicki Biarnesen, Laurie Barnowski, Amanda Strickler, Tammy Cernuska, Joe Cernuska, Casper Provo, Kristen Galla, Eeva Burns, Eric Wolters, Lynn Lohman, Brenda Baldasano, Eileen Hastings

OFFICIAL MINUTES

- A. Call to Order: President Gallichio called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance: The Pledge of Allegiance was recited.
- C. Roll Call: Christine Arndt called the roll with the following members answering “present” Jim DeVito, Vickie Gallichio, Heather Janquart, Vivian Kueter, Julia Mazur, Doug Pedersen

Administration Present: Dr. Christine Demory, Christine Arndt, Richard Engstrom

- D. Added Items/Approval of Agenda: A motion was made by Jim DeVito and seconded by Heather Janquart to approve the agenda. Upon roll call vote the motion passed. 6 ayes, 0 nays.  
Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Julia Mazur, Doug Pedersen  
Nay: None
- E. Closed Session: For the purpose of Appointment, Employment, Compensation, Discipline, Performance, Dismissal, Litigation, and Negotiations. A motion was made by Doug Pedersen and seconded by Heather Janquart. Upon roll call vote the motion passed. 6 ayes, 0 nays. (6:02 p.m. )  
Aye: Doug Pedersen, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur  
Nay: None

F. Return to Open Session: A motion was made by Heather Janquart and seconded by Doug Pedersen to return to open session. Upon roll call vote the motion passed. 6 ayes, 0 nays. (7:10 p.m. )

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur

Nay: None

G. Budget Hearing: Board President Vickie Gallichio opened the Budget Hearing. Mr. Richard Engstrom, Business Manager shared a power point presentation. The power point included slides

- What Is a Budget?
- Budget Development
- Budget Considerations
- Revenue Source
- Anticipated Revenues: Property Taxes – 73%, Other Local – 3%, General State Aid – 9%, Other State – 10% and Federal – 3%
- Anticipated Expenditures: Salaries – 46%, Employee Benefits – 4%, Purchase Services – 19%, Supplies and Materials – 5%, Capital Outlay – 2%, Other Objects – 24%, Non-Capitalized Equipment – 0%
- Highlights of F& 14 Budget: This slide showed the funds, revenue, expenditures and the balance
- Revenue vs. Expenditures Historical Analysis – Operating Funds.
- Fiscal Year Goals: Monitor Ed Fund Expenditures & Revenues (Continue to evaluate Educational needs each year, evaluate program offerings and instructional staff based on enrollment, monitor investments), Continue to better align expenditures to revenue, Begin Preliminary Budget FY 15

Board President Gallichio asked if the District was over spending or if the 10 million in cash bonds over the last five years?

Mr. Engstrom said he would look into it. Dr. Demory stated that the District was over spending.

President Vickie Gallichio stated that we were using the resources as we said we would when we passed the referendum.

Laurie Barnowski stated that at the last Board meeting Mr. Engstrom reported that the salary was down from \$500,000 and now you are saying it is \$18,000 higher this year. Shouldn't it be lower than last year?

Mr. Engstrom stated that it should be higher. Staff reductions are what he was referring to.

Board member Julia Mazur inquired what the 24% in Other Objects referred to. Mr. Engstrom said the big items were Debt Services and SEDOL and it also included smaller items.

Board President Vickie Gallichio requested a line item budget from Mr. Engstrom.

Mr. Engstrom shared that we will not need a deficit reduction plan.

Board member Heather Janquart asked if we are going out for TAW's. Mr. Engstrom replied only if we need to. Board member Heather Janquart stated that we are short 1.16, a difference of about a million dollars. Mr. Engstrom stated that it all depends on low cash flow. The 2 million was put in the budget just in case it is needed.

Board member Heather Janquart inquired how much did we use last year. We used around \$700,000. Mr. Engstrom reported that we only pay interest on what we need, not the whole amount.

LaDon Schneider inquired if the budget was posted for 30 days.

The budget was posted for thirty days in the district office. A legal notice was run in the paper on August 14, 2013 to inform the community of the budget on display for review. It is not required to be posted on the school website. The final approved budget will be posted on the school website.

Laurie Barnowski inquired about Debt Services. Mr. Engstrom shared that that includes SEDOL which is one of the bigger items and other small items.

Board President Vickie Gallichio inquired if there were any more questions.

Board President Vickie Gallichio closed the Budget Hearing at 7:37 p.m.

#### H. Consent Agenda

1. Approval of the Minutes of the September 3, 2013 Regular Board Meeting
2. Approval of the Minutes of the September 3, 2013 Regular Board Meeting Closed Session
3. Approval of bills for September 2013
4. Approval of Treasurer's Report for August 2013

Board member Julia Mazur asked to have H1. Approval of the Minutes of the September 3, 2013 Regular Board Meeting removed from the Consent Agenda.

A motion was made by Doug Pedersen and seconded by Heather Janquart to approve the Consent Agenda with the removal of H1. Upon roll call vote the motion passed. 6 ayes, 0 nays.  
Aye: Doug Pedersen, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur

Nay: None

Board member Julia Mazur asked that on page 6, the Board will come back and review the goals by October 7 Board meeting.

Board member Vivian Kueter inquired if the statement regarding the information that was not sent in the packets was in closed session. It was discussed in open session.

Board member Vivian Kueter also inquired about page 4. Board President Vickie Gallichio stated that she had reviewed her notes and Kim Christesen's notes and they were the same and asked to have that information included in the minutes.

Board President Vickie Gallichio inquired if there were any more public comment forms that needed to be collected.

I. Public Comment:

1. Jill Wright – Shared that her son's bus ride is 23 minutes long. She thought the goal of the last meeting was for students to spend less time on the bus. She believes the route has been combined with two other routes. Her son has shared with her that he thinks the bus is over capacity. Kids are standing in the aisle. The bus route is long and crowded. We need to shorten bus times, consolidate routes and no three to a seat for middle school students. Does bus have a camera, at some point something could happen. (Bus Route #11 MS).
2. Amy Gunsallaus – Amy read a letter sharing her concerns of the cuts that have been made to the District's RtI program. Tier II is not the responsibility of the classroom teacher. The Tier III rate has been lowered, students are being placed in Tier II instead of Tier III. This model has not worked. She is requesting that the Board consider the restructuring of the RtI Program.
3. Casper Provo – Mrs. Provo would like to restructure the Wellness Committee. She would like to formulate another group and review the policy.
4. Brenda Baldasano – Mrs. Baldasano shared a letter outlining her concerns of the inequity that certain day cares are provided busing privileges to and from the District while others are discluded.

J. Introduction of Guests/Presentations

1. None

K. Reports:

1. Good Things Happening for Students: Board member Heather Janquart shared that the Fine Arts Boosters donated \$2500. Kim Christesen from PTO shared that the clothing resale made around \$14,400. \$4,200 of that total is profit for the School District. Bingo Night is set for this Friday. LaDon Schneider shared that the District's soccer team is now 4 -1, and that they are a talented group and fun to watch. The Volleyball team vacated their practice space the other night for the IDOT meeting. Mr. Eric Wolters shared that Running Club is underway and that they ran their first 3 mile run. Amy Howard and Susan Ambler shared that Newspaper Club is under way and that the students are excited to get started.
2. Durham Transportation Solutions: We are still looking at re-routing the busses. There is an administrative meeting scheduled tomorrow to review bus stops, departure and pick-up times. Dr. Demory thanked the staff for their staying and helping with the supervision of students. Dr. Demory shared that Mrs. Baldasano's issue is being addressed and she apologized for whoever told her to find a taxi. All voices were heard. We would like to have the changes in effect and implemented by Monday, September 23.

3. Route 12 Property: Dr. Demory shared a handout with the Board from Interstate Partners with a plan A and plan B. Interstate Partners would like to present more information to the Board of Education at the next School Board Meeting.
4. IDOT Intersection Improvements at Wilson Road and Nippersink: IDOT recommends a signal at the corner of Wilson and Nippersink in 2016.
5. Curriculum:
  - Mr. Schufreider shared that Grant High School will not be offering High Math next year. The feeder schools will be offering their own High Geometry. Grant will share their curriculum with the feeder schools. The students that participate will still be participating in a High School level class and will still receive credit.
  - Mrs. Elizabeth Thomas gave an update on Progress Monitoring. The State will be coming in to review 15 IEP's. If any of these IEP's are incorrect the state will continue to pull 15 IEP's until all of them are correct. The State will survey and interview staff. In December they will be checking our data to see what percentage of our students are 80% or more in General Education classes. The targets are set by the state. Our District goal was to increase by 5% the number of students 80% or more in the general education classroom.
6. Application for Recognition of Schools 2013 – 2014: Dr. Demory shared information from the Application for Recognitions of Schools which includes a listing of all the paraprofessionals within the District.
7. Audit 2013: The District has received a draft of the Audit. The audit draft will be reviewed at the October 7<sup>th</sup> School Board Meeting. The audit must be submitted to the State on or before October 15.
8. Budget for 2013 – 2014: This was presented during the Budget Hearing portion of the meeting.
9. Insurance: A meeting has been scheduled with another health insurance company to investigate other insurance options.
10. FOIA Request: The District received a FOIA request for a copy of the District's job description for a Nurse position.

Board President Vickie Gallichio shared that no resignations will be decided on tonight.

L. Business Recommended Action Items: Consider Motions To:

1. Application for Recognition of Schools 2013 – 2014:

A motion was made by Julia Mazur and seconded by Heather Janquart to approve the Application for Recognition of Schools 2013 – 2014. Upon roll call vote the motion passed. 6 ayes 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Doug Pedersen

Nay: None

2. Adopt Budget for 2013 – 2014 School Year:

A motion was made by Heather Janquart and seconded by Doug Pedersen to adopt the Budget for 2013 – 2014 school year. Upon roll call vote the motion passed.

6 ayes, 0 nays.

Aye: Heather Janquart, Doug Pedersen, Jim DeVito, Vickie Gallichio, Vivian Kueter, Julia Mazur

Nay: None

3. Closed Session Minutes:

A motion was made by Vickie Gallichio and seconded by Vivian Kueter to approve the Closed Session Minutes. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Vickie Gallichio, Vivian Kueter, Jim DeVito, Heather Janquart, Julia Mazur, Doug Pedersen

Nay: None

4. Approve Actions from Closed Session

a) Employment

A motion was made by Jim DeVito and seconded by Heather Janquart to approve the following Primary and Elementary Lunch Monitors: Laranda Parker, Rahel Yirgalem, Claudette Kunzer, Penny Krotky, Monika Strumberger, Tracy Winzentsen. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Jim DeVito, Heather Janquart, Vickie Gallichio, Vivian Kueter, Julia Mazur, Doug Pedersen

Nay: None

A motion was made by Heather Janquart and seconded by Vivian Kueter to approve the following paraprofessionals: Jaclyn Ashbrook (Elementary), Elizabeth Villagomez (Middle School), Elizabeth Sterding (Middle School) and Deb Brown (Middle School). Upon roll call vote the motion passed.

6 ayes, 0 nays.

Aye: Heather Janquart, Vivian Kueter, Jim DeVito, Vickie Gallichio, Julia Mazur, Doug Pedersen

Nay: None

M. Other Comments/Announcements:

1. Regular School Board Meeting on Monday, October 7, 2013 at 6:00 p.m. Big Hollow Middle School Library.

N. Adjournment:

A motion was made by Julia Mazur and seconded by Heather Janquart to adjourn the meeting at 8:27 p.m. Upon roll call vote the motion passed. 6 ayes, 0 nays.

Aye: Julia Mazur, Heather Janquart, Jim DeVito, Vickie Gallichio, Vivian Kueter, Doug Pedersen

Nay: None

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Victoria Gallichio, President  
Board of Education

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Doug Pedersen, Secretary  
Board of Education