

Big Hollow Middle School Fine Arts Boosters

Meeting Minutes

Tuesday January 9th 2024

I. Call to order

Lauren called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:01 pm on Tuesday, January 9th 2024. The meeting is taking place virtually due to weather.

II. Roll call

The following persons were present: President: Lauren Shorgen, Vice President: Sharon Pruski, Secretary: Laura Sovsky, Treasurer: Rachel Meuser, Co-treasurer: Marissa Rivera, Co-director of Communications: Amaryah LaBeff, Co-director of Communications: Tisha Eisenmenger, Members at Large: Marne Gehring, Heather Brook, Kim Johnson, Leah Langhoff and Teacher Liaisons: Julie Dee (Choir), Denise Maifield (Speech/Acting & Plays/Musicals), and Josh Kumpula (Band)

The following people were absent: Kori Paulson (Art), Director of Events and Volunteers: Cori Blanquel Members at large Josh Langhoff, Jean Meyers, Angela McDaniel, Teresa Hidalgo, Barbara Ayers, Sallymar McBean, Cari Miller, Laura Grimes

Guest present: none

III. Approval of minutes from last meeting

Sharon motioned to approve the minutes from the meeting on November 7th, 2023; Lauren seconded the motion - all approved; motion carried.

IV. Updates

- **Choir update: Julie**
 - Show Choir Auditions will be January 25th
 - Greatest Showman music has been purchased
 - We have selected a high school student to be the choreographer
- **Band update: Josh**
 - Jazz band begins February 13th
 - The bass guitar has arrived.

- **Art Club/Set Crew update: Julie**
 - None at this time
- **Speech update: Denise**
 - Spring semester begins February 13th
- **Theater update: Denise**
 - The musical budget has been updated.
 - A profit of \$6902.04 was made
 - Play Announcement:
 - Channeling Grim
 - 35 students will be cast
 - Clinic will be February 5th
- **Events & Volunteers: Cori**
 - Antioch Pizza Fundraiser 1/9/24
 - We should post about it
 - Variety Show
 - Volunteers needed for tickets
 - \$3 for students and \$5 for adult
 - Cash at door or purchase ahead of time on Cheddar up
 - Cori will create a sign up for volunteers
 - Rachel will purchase concessions
 - We would like to see if we could reserve April 5 for the Savers fundraiser
 - We would like to coordinate a paint night with Grant high school NAHS students
- **Communications:**
 - We need to start posting 8th grade spotlight. We will send a form to the 8th grade students.
- **Miscellaneous: All**
 - Update on activity fees: Sharon Lauren and Julie met with Bob Gold about this topic.
 - Currently are fees are as follows
 - \$75 for jazz band, show choir, audition choir, set crew and speech and acting
 - \$125 for musical and play
 - We discussed the reasons for our current costs, families reactions to the costs, Mr Gold's input from the recent meeting and the possible effects of lowering our fees.
 - We propose the following changes to our current fees
 - Charge less for returning members 2nd semester of the year
 - Reduce the fee for the play and musical to \$100
 - Reduce the fees for our other programs to \$25 for returning members and \$50 for new members.

- **Finance Report: Rachel**
 - Beginning balance as of 10/31/23 \$ 32,550.10
 - Ending balance as of 12/29/23 \$ 33,252.96
 - See attached finance report for details
- **Open Public Forum: All**
 - None at this time
- **Adjournment**

Meeting adjourned at **8:14 pm**. Lauren motioned to adjourn; Rachel seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

Finance Report			
-November 2023			
Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between			
meetings, checks cleared and outstanding.			
	Beginning Balance as of	10/31/2023	\$ 32,550.10
Locked Expenditures:			
	Amount		Notes
Total	\$ -		
Deposits			
Date	Amount		Notes
11/1/23	\$ 60.00	Teller	
11/7/2023	\$ 75.00	Cheddar Up	Audition Chior
11/7/0202	\$ 583.60	Cheddar Up	Set Crew
11/7/2023	\$ 652.04	Cheddar Up	Jazz Band
11/7/23	\$ 1,017.20	Cheddar Up	Speech Acting
11/7/23	\$ 1,369.24	Cheddar Up	Auditioned
11/20/23	\$ 163.45	Teller	\$88.45 from Buona night
11/27/23	\$ 25.65		Amazon Refund

11/30/23	\$ 0.28		Intersest
Total	\$ 3,946.46		
Debit Card			
Date	Amount		Notes
11/2/2023	\$ 627.50		Ultimate Screen Printing Jazz Band
11/6/2023	\$ 17.99	Amazon	Vinyl roll
11/7/2023	\$ 59.74	Amazon	Musical costumer/prop
11/8/2023	\$ 62.37	Dominos	Pizza Party
11/8/2023	\$ 36.00	Cheddar Up	
11/10/2023	\$ 24.69	Walmart	Theatre/musical
11/13/2023	\$ 52.29	Good Will	Theatre/musical
11/14/2023	\$ 183.54	Amazon	Concessions
11/14/2023	\$ 30.15	Amazon	Sequined Vest
11/14/2023	\$ 71.03	Amazon	Musical Costume
11/14/2023	\$ 240.16	Amazon	Wooden Flowers
11/15/2023	\$ 80.26	Amazon	Concessions
11/15/2023	\$ 6.15	Music Notes	
11/20/2023	\$ 60.00	Quick Books	
11/27/2023	\$ 48.33	Wal Mart	Theatre/musical
11/28/2023	\$ 775.50		Ultmate Screen Printing -audition choir hoodie
11/30/2023	\$ 75.00	Cash withdrwall	Cash for cashbox
11/30/2023	\$ 300.00	Amazon	Theatre/musical - GC for Randy
11/30/2023	\$ 95.44	Walmart	Theatre/musical
Total	\$ 2,846.14		
Checks			
Date	Amount	Check #	
11/3/2023	\$ 122.56	1828	Set Materials reinburse Kori Paulson
11/15/2023	\$ 47.06	1830	Trophy - reinburse Lauren Shogren
11/16/2023	\$ 54.55	1829	Musical reinburse Denise Maifield
11/17/23	\$ 600.00	1832	Stipend Nicole Buschek
Total	\$ 824.17		
	Ending Balance as of 11/30/23		\$ 32,826.25

Finance Report			
-December 2023			
Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between			
meetings, checks cleared and outstanding.			
	Beginning Balance as of	10/31/2023	\$ 32,826.25
Locked Expenditures:			
	Amount		Notes
Total	\$ -		
Deposits			
Date	Amount		Notes
12/4/23	\$ 302.00		Cash deposit from Musical 11/30
12/4/2023	\$ 340.00		NIMCON
12/4/2023	\$ 725.00		Cash deposit from musical 12/1
12/8/2023	\$ 534.00		Cash deposit from musical 12/2
12/22/23	\$ 833.66		Multiple deposit
12/29/23	\$ 0.28		Interest
Total	\$ 2,734.94		
Debit Card			
Date	Amount		Notes
12/5/2023	\$ 564.00	Ultimate Screen	Jazz Band Hoodies
12/5/2023	\$ 172.83	Dominos	
12/8/2023	\$ 36.00	Cheddar Up	
12/14/2023	\$ 151.63	Dominos	Pizza for Winter Concert
12/19/2023	\$ 60.00		Quick Books
12/21/2023	\$ 14.64	Music Notes	

12/21/2023	\$ 6.15	Music Notes	Scripts/Music
12/26/2023	\$ 67.98	JW Pepper	
Total	\$ 1,073.23		
Checks			
Date	Amount	Check #	
12/6/2023	\$ 470.00	1833	Northern IL Music Conference
12/13/2023	\$ 765.00	1834	Cermaics For You
Total	\$ 1,235.00		
	Ending Balance as of 12/29/23		\$ 33,252.96