

Big Hollow Middle School Fine Arts Boosters

Meeting Minutes

Tuesday October 3rd 2023

I. Call to order

Lauren called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:03 pm on Tuesday, October 3rd 2023.

II. Roll call

The following persons were present: President: Lauren Shorgren, Vice President: Sharon Pruski, Secretary: Laura Sovsky, Co-director of Communications: Amaryah LaBeff, Co-director of Communications: Tisha Eisenmenger, Treasurer: Rachel Meuser, Co-treasurer: Marissa Rivera, Director of Events and Volunteers: Cori Blanquel, Members at Large: Laura Grimes, Teresa Hidalgo, Heather Brook, Leah Langhoff, Kim Johnson, Cari Miller, Barbara Ayers, Sallymar McBean and Teacher Liaisons: Julie Dee (Choir) and Denise Maifield (Speech/Acting & Plays/Musicals)

The following people were absent: Kori Paulson (Art), Josh Kumpula (Band), Josh Langhoff, Jean Meyers, Marne Gehring, Angela McDaniel.

Guest present: none

III. Approval of minutes from last meeting

Lauren motioned to approve the minutes from the meeting on September 12th, 2023; Sharon seconded the motion - all approved; motion carried.

IV. Updates

- **Choir update: Julie**
 - We still are searching for eight 31 inch stools for choir lessons
 - Audition Choir has been invited to perform at the Volo tree lighting
 - Saturday November 25th
 - The 7th-8th concert is in two weeks on October 18th
 - Shirts have been ordered with approximately 15 extra
 - Audition choir will also be performing at this concert
 - We could use help with clean up, programs and 50/50 raffle
- **Band update: Julie**
 - Jazz band has 20 students and the program is running well
- **Art Club/Set Crew update: Julie**
 - None at this time
- **Speech update: Denise**

- 17 students, with one outstanding payment. There has been one scholarship request.
- Nicole is working on ordering t-shirts
- Denise will be ordering scripts and binders
- **Theater update: Denise**
 - 45 students in the show
 - Budget update:
 - Activity fees are almost all collected. Two are still outstanding.
 - We did not find a costume designer
 - Denise will work with Cori to get volunteers to come in on some wednesdays to help the backstage costume kids
 - We are looking for a rolling chalkboard
- **Events & Volunteers: Cori**
 - Buona Benefit Night: October 18th all day
 - Flyer has been made and will be sent home with kids, will be added to the virtual backpack and a facebook event was created.
 - Other food nights
 - Will be scheduled soon
 - Other upcoming events
 - Trunk or treat
 - October 20th 6-8pm
 - Theme/decorations: basketball hoop with hula-hoop, chalk to draw court,
 - Tisha will head it up and Laura Grimes
 - Laura S. will get candy: 500-800 pieces
 - Vehicle: we will use Heather's mini van
 - Volunteers: Cori will make a sign up for volunteers
 - Ornament Paint Night December 8th
 - Pay with Cheddar up
 - Must be there by 7:30 at the latest
 - They will be ready by the 12th to hand out at the concert.
 - Donations needed: Cori will look for donations from lovin oven and nothing bunt cake in gurnee, starbucks donated coffee and hot water for hot cocoa
 - Volunteers
- **Communications:**
 - Website updates
 - Animated video is still in the works
 - Shared google folder or facebook group for pictures
 - September student of the month has been selected
- **Miscellaneous: All**
 - Stationery: Thank you cards are approximately \$1 each. We would like to order 100.

- Boosters laptop: still looking into it.
- Chance the December meeting or possibly cancel the meeting
- **Finance Report: Rachel**
 - Beginning balance as of 8/30/23 \$35215.9
 - Ending balance as of 9/30/23 \$30,055.38
 - See attached finance report for details
- **Open Public Forum: All**
 - Please do not sell peanut products for concessions.
 - There has been more conversation between parents about the caps on sports fees. We will put out a statement to help explain to parents.

V. **Adjournment**

Meeting adjourned at **8:45 pm**. Lauren motioned to adjourn; Sharon seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

Finance Report - September 2023			
Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between meetings, checks cleared and outstanding.			
	Beginning Balance as of 7/31/23	8/30/2023	\$ 35,215.90
Locked Expenditures:			
	Amount		Notes
Total	\$ -		
Deposits			
Date	Amount		Notes
9/29/2023	\$ 0.28	BMO Harris	Interest
9/29/2023	\$ 20.00	Bash Donation Box	

9/20/2023	\$ 15.98	Amazon Credit	
Total	\$ 36.26		

Debit Card			
Date	Amount		Notes
9/8/2023	\$ 36.00	Cheddar up	
9/13/2023	\$ 90.00	Music Theatre	
9/13/2023	\$ 21.30	Amazon	
9/13/2023	\$ 458.84	Amazon	
9/15/2023	\$ 78.05	Amazon	
9/19/2023	\$ 27.50	Quick Books	
9/20/2023	\$ 300.00	Americancho	American Choral Directors Association
9/21/2023	\$ 50.00	ILEMA	Illinois Music Education Association
9/21/2023	\$ 15.98	Amazon	
9/22/2023	\$ 112.10	JW Pepper	Auditioned Choir Music
9/22/2023	\$ 25.00	Americancho	Jr Honor Chorus Student Registration
9/26/2023	\$ 218.01	Amazon	
9/29/2023	\$ 3,764.00	Screen Printing	Band/Choir Tshirts
Total	\$ 5,196.78		

Checks			
Date	Amount	Check #	Notes
Total	\$ -		

	Ending Balance as of 9/30/23		\$ 30,055.38
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