

# ***Big Hollow Middle School Fine Arts Boosters***

## ***Meeting Minutes***

Tuesday, April 4th 2023

### **I. Call to order**

Sharon called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:00 pm on Tuesday, April 4th 2023.

### **II. Roll call**

The following persons were present: Vice President: Sharron Pruski, Treasurer: Allison Johnson, Secretary: Laura Sovsky, Director of Volunteers and Committees: Cori Blanquel, Members at large: Lea Langhoff and Josh Langhoff, Teacher Liaisons: Julie Dee (Choir) and Denise Maifield (Speech/Acting & Plays/Musicals).

The following people were absent: President: Lauren Shogren, Director of Events and Communications: Kim Carpenter, Teacher Liaisons Kori Paulson (Art) and Dan Knowles (Band) and Member at large Syndey Menning

Guest present: Rachel Meuser

### **III. Approval of minutes from last meeting**

Minutes from the March and February meetings will be approved at the next meeting.

### **IV. Updates**

- **Choir update: Julie**
  - Show choir: waiting to receive some student fees
  - Excited to have some students act as choreographer
  - High note festival: We are hosting this year. Julie is responsible for finding the judges. Next year we may want to do a festival independently.
  - The festival will be Friday May 12th during the school day from 8-1
  - 7th and 8th grade choir and band are involved in this festival.
- **Band update: Julie**
  - Most student fees for Jazz band have been collected.
- **Art Club/Set Crew update: Julie**
  - Set crew is running and doing well.
  - The set is coming together and looking great.
- **Speech update: Denise**
  - none at this time

- **Theater update: Denise**
  - Dates for the play are: after school performance 4-27, 4-28 at 7:00 and 4-29 at 2:00
  - No bios in the program again but we will run them before the show on the screen.
  - Hillary Domke has offered to volunteer to take headshots: she may come any monday or wednesday.
  - Josh will create the program for the play.
  - Tickets can be \$7 a person, \$1 for student performance
  - T shirts: the cost is 137.50 more than budgeted but there is money in the budget in other areas to cover this cost.
  - We need concessions: Laura will purchase from Woodman's and Amazon.
  - Backdrops: They are very well used and need to be refreshed. Randy is willing to redo them for us. The materials are approximately \$500. We would like to provide a gift card as a thank you for volunteering to make these for us. Alison motioned to approve \$600, Sharon seconded the motion - all approved; motion carried.
  - April 20th: students in set crew, choir, and students in the play will be going to Grant to see the musical
  
- **Volunteers & Committees**
  - We will send out the volunteer sign up sheet very soon.
  - We will have 2 separate sign ups, one for boosters only positions and parent volunteers.
  
- **Communications & Events: Kim**
  - 4th grade fine arts open house
    - April 18th: 7:00, give a tour of classrooms, have Lauren talk and have the students say why they like the programs.
    - Denise will not be there because of a family commitment.
    - Kim is creating a general flier explaining all fine arts programs that are offered.
    - We can ask for the fliers to be put into 4th graders folders to go home.
  
- **Miscellaneous: All**
  - End of year celebration: Early June at Round lake pool party
    - 300 students
    - Laura will call and get information.
  - Cords for graduation: we will purchase 100 of each color
  
- **Finance Report: Allison**
  - Beginning balance as of 3/1/23 \$ \$34,786.16
  - Ending balance as of 3/31/23 \$ \$33,299.09
  - See attached finance report for details
  
- **Open Public Forum: All**
  - Next meeting Tuesday May 2nd 2023 in the library.

V. **Adjournment**

Meeting adjourned at **8:05pm**. Sharon motioned to adjourn; Alison seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

<b>Finance Report - March 2023</b>					
Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between meetings, checks cleared and outstanding.					
	Beginning Balance as of 3/1/2023				\$34,786.16
<b>Deposits</b>					
Date	Amount				Notes
3/16/2023	\$392.00		Transfer	Savers	Boosters Fundraiser - Savers
3/31/2023	\$0.29			BMO Harris	Interest
<b>Total</b>	<b>\$392.29</b>				
<b>Debits</b>					
Date	Amount				Notes
3/2/2023	\$760.00	X	LS debit	Ultimate Screen Printing	Boosters - Student of the Month T-shirts
3/6/2023	\$31.77	X	LS debit	Music Notes	Cirricular Choir - sheet music for pops concert
3/8/2023	\$1.99	X	LS debit	Green Room	Speech & Acting - Scripts
3/8/2023	\$36.00	X	ACH	CheddarUp	Software - monthly upgrade
3/8/2023	\$3.98	X	LS debit	Green Room	Speech & Acting - Scripts
3/8/2023	\$1.99	X	LS debit	Green Room	Speech & Acting - Scripts
3/13/2023	\$6.15		LS debit	Music Notes	Cirricular Choir - sheet music for pops concert
3/17/2023	\$43.00	X	LS debit	J W Pepper	Cirricular Choir - sheet music for pops concert
3/20/2023	\$27.50	X	ACH	Intuit	Software - monthly upgrade
3/22/2023	\$1.99	X	LS debit	Green Room	Speech & Acting - Scripts
3/30/2023	\$271.99		LS debit	Vista Print	Boosters - Fine Arts Brochures
3/31/2023	\$3.00		Auto	BMO	Bank Fee for paper statement
<b>Total</b>	<b>\$1,189.36</b>				
<b>Checks</b>					
Date Written	Amount		Check #	To	For
3/6/2023	\$300.00	X	1798	BH Middle	Boosters - Money towards 8th grade graduation

				School	festivities
3/7/2023	\$390.00	X	1799	Grant High School	Boosters lunch \$ BHMS students
Total	\$690.00				
	Ending Balance as of 3/31/23				\$33,299.09