

Big Hollow Middle School Fine Arts Boosters

Meeting Minutes

Tuesday, February 7th 2023

I. Call to order

Lauren called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:00 pm on Tuesday, February 7th 2023.

II. Roll call

The following persons were present: President: Lauren Shogren, Vice President: Sharron Pruski, Treasurer: Allison Johnson, Secretary: Laura Sovsky, Director of Events and Communications: Kim Carpenter, Member at large: Lea Langhoff, Teacher Liaisons: Julie Dee (Choir) and Denise Maifield (Speech/Acting & Plays/Musicals).

The following people were absent: Director of Volunteers and Committees: Cori Blanquel, Teacher Liaisons Kori Paulson (Art) and Dan Knowles (Band) and Member at large Syndey Menning

Guest present: Jean Meyer

III. Approval of minutes from last meeting

Lauren motioned to approve the minutes from the January 10th 2022 meeting; Laura seconded the motion - all approved; motion carried.

IV. Updates

- **Choir update: Juli**
 - Show Choir has 33 students this session.
 - Grant is requesting that we contribute some funds for dinner for the MIOS concert.
- **Band update: Julie**
 - none at this time
- **Art Club/Set Crew update: Julie**
 - none at this time
- **Speech update: Denise**
 - Spring session starts February 14th
 - New assistant is hired and she is excited to get started.
- **Theater update: Denise**
 - Auditions are going well.
 - 52 students at the clinic
 - We would like to do student spotlights on social media for 8th graders.

- **Volunteers & Committees**
 - None at this time

- **Communications & Events:**
 - Paint Night:
 - we have 14 people registered
 - we need concessions
 - the librarian can help us add info to the announcements.
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 - Rock Paper Scissors Tournament will be March 10th
 - staff to MC
 - \$5 includes one concession, \$1 to be a spectator
 - Josh to run the brackets
 - We need volunteers for admissions, concessions and brackets. We will send out a signup genius.

 - Savers: in March, we need to begin advertising for this.

 - Nerf blaster blast into summer nerf blaster party in May 20-23 players approximately \$300 for 4th grade-8th grade.

- **Miscellaneous: All**
 - graduation cord or tassel for 8th grader fine arts students
 - How many shirts to order for student of the month: 10 of each size kids L-adult XL plus a few slightly larger and slightly smaller..
 - fine arts open house:
 - advertise when 4th graders try instruments
 - Lauren motions to donate \$300 to the 8th grade graduation committee, Sharon seconded the motion - all approved; motion carried.

- **Finance Report: Allison**
 - Beginning balance as of 12/31/22 \$35,226.38
 - Ending balance as of 1/31/23 \$35,326.06
 - See attached finance report for details

- **Open Public Forum: All**
 - none

V. **Adjournment**

Meeting adjourned at **8:21 pm**. Lauren motioned to adjourn; Kim seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

Finance Report - January 2023

Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between meetings, checks cleared and outstanding.

Beginning Balance as of 12/31/23					\$35,226.38
Deposits					
Date	Amount				Notes
1/27/2023	\$ 3.00	T	Transfer	CheddarUp	Variety Show - Concessions - purchased online
1/27/2023	\$ 104.00	T	Transfer	CheddarUp	Variety Show - Tickets - purchased online
1/30/2023	\$ 49.00	R	cash	BMO	Variety Show - Fan Grams - purchased at door
1/30/2023	\$ 50.00	R	cash	BMO	Deposit of additional starting cash
1/30/2023	\$ 52.00	R	cash	BMO	Boosters Fundraiser - 50/50 Raffle at Variety Show
1/30/2023	\$ 81.00	R	cash	BMO	Boosters Fundraiser - 50/50 Raffle at 7th/8th concert
1/30/2023	\$ 125.00	R	cash/ check	BMO	Auditioned Choir - Registration fees
1/30/2023	\$ 214.50	R	cash	BMO	Variety Show - Concession - cash
1/30/2023	\$ 814.00	R	cash	BMO	Variety Show - Tickets - purchased at door
1/31/2023	\$ 0.29			BMO Harris	Interest
Total	\$ 1,492.79				
Debits					

Date	Amount				Notes	
1/9/2023	\$ 36.00	x	ACH	CheddarUp	Software - monthly upgrade	
1/11/2023	\$ 642.00	R	LS de bit	Pioneer Drama Services	Play - Scripts and Royalties	
1/19/2023	\$ 27.50	x	ACH	Intuit	Software - monthly upgrade	
1/20/2023	\$ 50.00	R	with	BMO	Starting cash for Fan Grams drawer	
1/20/2023	\$ 5.30		LS de bit	Music Notes		
1/20/2023	\$ 82.62	R	AJ de bit	Woodman's	Variety Show - Concessions	
1/23/2023	\$ 193.07	R	LS de bit	Michael's	Boosters Fundraiser - Paint Night - Canvases	
1/23/2023	\$ 149.35	R	LS de bit	Michael's	Boosters Fundraiser - Paint Night - Brushes	
1/25/2023	\$ 144.00	R	AJ de bit	Marriott Theater	Boosters - DP for 8th grade musical field trip	
Total	\$ 1,329.84					
Checks						Amount
Date Written	Amount		Check #	To	For	
1/10/2023			1790	Laura Sovsky	Boosters - Reimb for Trunk or Treat candy	74.56
1/10/2023	\$ 52.32	X	1791	Lauren Shogren	Boosters - Paint Night -	

					Reiumb for treats	
1/10/2023	\$ 10.95	X	1792	Denise Mayfield	Play - Reimb for script review	
1/27/2023			1793	Kim Carpenter	Boosters - Reimb for flyer materials	50.03
1/27/2023			1794	Kim Carpenter	Boosters - Variety Show - Reimb for Fan Grams materials	49.8
Total	\$ 63.27					
Ending Balance as of 1/31/22						\$35,326.06

