

# ***Big Hollow Middle School Fine Arts Boosters***

## ***Meeting Minutes***

Tuesday, October 4th 2022

### **I. Call to order**

Lauren called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:03pm on **Thursday October 4th 2022**.

### **II. Roll call**

The following persons were present: President: Lauren Shogren, Vice President: Sharron Pruski, Treasurer: Allison Johnson, Secretary: Laura Sovsky, Director of Events and Communications: Kim Carpenter, Director of Volunteers and Committees: Cori Blanquel, Members at large: Lea Langhoff  
Teacher Liaisons: Julie Dee (Choir), Denise Maifield (Speech/Acting & Plays/Musicals)

The following people were absent: Teacher Liaisons Kori Paulson (Art) and Dan Knowles (Band)

### **III. Approval of minutes from last meeting**

Allison motioned to approve the minutes from the meeting on September 6th; Lauren seconded the motion - all approved; motion carried.

### **IV. Updates**

#### **• Choir update: Julie**

- Audition choir has been busy.
- There are 24 students enrolled
- 15 students will be attending the Bradley University trip.
- IMLEA
  - \$8 audition fee plus \$30 per student
  - Lauren motioned to spend \$165 to cover audition fee and 50% of admission fee for IMLEA; Sharon seconded the motion - all approved; motion carried.

#### **• Band update: Julie**

- The Jazz band will be performing at the December concert.
- We want to sell Raffle tickets for preferred seating for the December 14th concert. \$1 a ticket

#### **• Art Club/Set Crew update: Julie**

- This program is running well. Nothing to report.

#### **• Speech update: Denise**

- There are 26 students enrolled
- We are not doing the IESA competition this year.
- There is no assistant for this program this year. We will look for a parent volunteer.
- Registration and money collection were the same form. Worked well to sign up students.

#### **• Theater update: Denise**

- Most students have submitted fees

- There are 61 students enrolled
- Tech Saturday is early this year. We will try to have costumes ready.
- Kim Christesen is doing photos including headshots by October 21st including set and back stage crew.
- T shirt deadline is October 14th
- Videographer plus DVDs sale is set up for the Friday show.
- Kim will order wooden flowers to sell.
- We need to order wands. Sydney has a company that will accept returned items that didn't sell.
- Meet and greet directly after the show. No pictures on stage after Friday show.
- 500 attendance limit
- Frozen Brunch and Show
  - We will postpone this fundraiser until the spring play
- **Volunteers & Committees**
  - None at this time
- **Communications & Events:**
  - We will be doing the Little Caesars fundraiser again this year.
  - Chipotle fundraiser
    - We earned \$317.54
  - Ceramics For You
    - Kim talked with them
    - planned for December 9th
    - They bring everything and set it up
    - There will be a sign up but we will also take walkins
    - The price will be \$8-\$10
  - Culver's is planned for January 24th
  - We would like to do an Art night. Tentatively planned for February 10th
  - Rock Paper Scissors Tournament will be March 10th
  - Jazz and pie will be in April
    - Maybe with brunch for the spring play
  - trunk or treat: October 21st
    - We will hand out frozen cards to advertise for the musical.
    - We saved the 80s theme decorations from dance.
    - We will use Sovsky's Truck
    - Laura will get candy 500-700 pieces.
  - We would like to possibly do a Jersey Mike's fundraiser in November.
- **Miscellaneous: All**
  - Allison motioned to approve the cost of the fine arts student of the month t-shirts; Alison seconded the motion - all approved; motion carried.
  - We would like to find a way to be more visible in the emails from the principals.
- **Finance Report: Allison**
  - Beginning balance as of 8/31/22 is \$17,574.53
  - Ending balance as of 9/30/22: \$16,147.68
  - See attached finance report for details

- **Open Public Forum: All**

- none

## V. Adjournment

Meeting adjourned at **8:36 pm**. Lauren motioned to adjourn; Allison seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky

## Finance Report - September 2022

Balance includes locked expenditures, deposits for the month, debit card purchases, checks written between meetings, checks cleared and outstanding.

	Beginning Balance as of 8/31/22		\$ 17,574.53
<b>Locked Expenditures:</b>			
	Amount		Notes
Total	\$ -		
<b>Deposits</b>			
Date	Amount		Notes
9/1/2022	\$ 55.42		Amazon Smile
9/22/2022	\$ 21.00	cash	Raffle/Donation from Back to School Bash
9/29/2022	\$ 10.00	CheddarUp	Raffle/Donation from Back to School Bash
9/30/2022	\$ 0.14		Interest
Total	\$ 86.56		
<b>Debit Card</b>			
Date	Amount		Notes
9/8/2022	\$ 36.00	LS debit	Software - CheddarUp account upgrade
9/12/2022	\$ 7.25	AJ debit	Fall Dance - Dollar Tree
9/12/2022	\$ 161.57	AJ debit	Fall Dance - Sam's Club
9/13/2022	\$ 132.48	LS debit	Fall Dance - Make Stickers
9/13/2022	\$ 90.00	LS debit	Fall Musical - Music Theater International
9/13/2022	\$ 90.00	LS debit	Fall Musical - Music Theater International
9/13/2022	\$ 11.84	AJ debit	Fall Dance - Menard's
9/15/2022	\$ 198.18	LS debit	Fall Dance - Amazon
9/15/2022	\$ 30.22	LS debit	Fall Dance - Amazon
9/15/2022	\$ 13.46	AJ debit	Fall Dance - Menard's

9/16/2022	\$ 12.88	AJ debit	Fall Dance - Meijer
9/19/2022	\$ 19.39	AJ debit	Fall Dance - Amazon
9/22/2022	\$ 100.00	AJ debit	Fall Dance - BMO More Cash Singles
9/26/2022	\$ 215.74	AJ debit	Fall Dance - Dominos
9/28/2022	\$ 13.84	LS debit	Set Crew - Amazon
9/30/2022	\$ 144.00	LS debit	Choir - American Choir Directors Assoc.
Total	\$ 1,276.85		
<b>Checks</b>			
Date	Amount	Check #	Notes
9/27/2022	\$ 175.00	1768	A Joyful Sound - Piano tuning
9/26/2022	\$ 61.56	1769	Kim Carpenter - Reimbursement
Total	\$ 236.56		
	Ending Balance as of 9/30/22		\$ 16,147.68