



Our Mission: *To educate, empower and engage all learners.*

Our Vision: *One District - One Community.*

Growing confident, creative and conscientious learners.

REGULAR BOARD OF EDUCATION MEETING

Monday, July 10, 2023

6:00 p.m. Closed Session

Open Session immediately follows Closed Session

Big Hollow Middle School

This board meeting can be viewed live virtually. By 6:45 p.m. on the date of the meeting, a live meeting link will be added to the following location on our website: <https://www.bighollow.us/board-of-education>.

Agenda No. 1

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session ([Board Policy 2:200](#))

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda ([Board Policy 2:220](#))

Recommendation: Approve – Motion Required (*Voice Vote*)

Item 6 – Public Comments ([Board Policy 2:230](#))

Item 7 – Board member “Code of Conduct” review

Item #7: “I will prepare for, attend and actively participate in school board meetings.”

Item 8 – Approve Consent Agenda Items

- Item 1** Approve the Closed Session Minutes of the June 12, 2023 Board Meeting to remain in closed status
- Exhibit 1** Approve the Minutes of the June 12, 2023 Regular Board of Education Meeting
- Exhibit 2** Approval of the School Treasurer’s Report for June, 2023
- Exhibit 3** Approval of Bills for June/July, 2023
- Exhibit 4** Approval of Activity and Convenience Fund Reports for June, 2023
- Exhibit 5** Approval of Payroll for June, 2023
- Exhibit 6** Approval of the Building Grounds Committee report from June 27, 2023

Recommendation: Approve – Motion Required (*Roll Call*)

Item 9 – Superintendent’s Report

a. School Improvement Planning ([Board Policy 6:15](#))

The building principals will share the executive summaries from the 2022-2023 School Improvement Planning process which occurred in each building.

Exhibit 7 is the final executive summaries from each building

b. Budget update and discussion ([Board Policy 4:10](#))

Exhibit 8 shows pre-audited end of year expenditure, revenue, and fund balance summaries.

c. Energy Report ([Board Policy 4:70](#))

Exhibit 9 is a summary of energy costs from 2015-2022

d. Review of Board Agreements ([Board Policy 2:80](#))

During a training session in August of 2021, the Board created a “Board Agreements” document and committed to annually review/revise these agreements.

Exhibit 10 is the statement of Board Agreements which was established on August 24, 2021.

e. Welcome back breakfast

We will hold three days of teacher institute activities to kick off the 2023-2024 school year, Thursday, August 17, Friday, August 18 and Monday August 21. The institute will begin at 8:00 a.m. in the Middle School Multi-Purpose Room/Cafeteria on August 17th. A breakfast will be provided by the Board of Education in conjunction with the Big Hollow Federation of Teachers.

f. Approve the recent Board Policy update on 1st reading. ([Board Policy 2:240](#))

Exhibit 11 consists of IASB PRESS Plus policy revision recommendations from issue number 112.

Recommendation: Approve on 1st reading –Motion Required (*voice vote*)

g. Review of Superintendent evaluation timeline ([Board Policy 3:40](#))

- **June/July**
 - Superintendent creates goals which support the District goals, including indicators of success. Board approves these Superintendent goals. The Board and Superintendent agree on any additional expectations for which the Superintendent will be held accountable.
- **January**
 - The Board and Superintendent conduct a less-formal semi-annual evaluation to monitor progress to date.
- **March**
 - Superintendent provides the Board with a self-assessment of performance on each of the goals and expectations that had been agreed to.
 - Individual Board members and all Administrators complete the Superintendent evaluation forms. The forms are collected by the Board president.
- **April/May**
 - The Board meets in closed session to compile the results and complete the summative evaluation document.
 - The Board president meets with the Superintendent to present the final evaluation. A written summary of the evaluation is given to the Superintendent and a copy retained by the Board.
- **June**
 - The entire Board meets with the Superintendent so that he or she has the opportunity to hear all points of view.

Item 10 – Other Action Items

a. Approve the June Employment Report (Board Policies [5:200](#) and [5:270](#))

Exhibit 12 is the employment report for the month of June.

Recommendation: Approve – Motion Required (*Roll Call*)

- b. **Approve new health/dental/vision/life insurance rates as recommended ([Board Policy 4:100](#))**

Exhibit 13 is the update and recommendation from Mr. Gold and the Finance Committee.

Recommendation: Approve – Motion Required (*Roll Call*)

- c. **Approve Review of closed meeting minutes ([Board Policy 2:220](#))**

Each July and January, Mr. Gold is to report to the Board of Education any closed session minutes that have been closed to the public that should be released. Mr. Gold is recommending that current closed minutes should remain in closed status. *A motion is needed to keep all closed meeting minutes in closed status.*

Recommendation: Approve – Motion Required (*Voice Vote*)

- d. **Approve a resolution approving the donation of easement for highway purposes with the Village of Volo**

Mr. Gold will discuss the impact of a Fish Lake Road construction project which is anticipated in the coming months.

Exhibit 14 consists of the resolution (pages 8-9 of the exhibit) to be approved as well as all information associated with this project.

Item 11 – Resignations Accepted

- Accepted resignation from Mike Arndt, Transportation Driver, effective June 9, 2023.
- Accepted resignation from Caitlyn Raquet, Elementary School Social Worker, effective June 15, 2023.
- Accepted resignation from Elizabeth Macy, Elementary School Speech Pathologist, effective June 26, 2023.
- Accepted resignation from Chad Ziarko, Elementary Special Education Resource Teacher, effective July 5, 2023.
- Accepted resignation from Leah Allen, Middle School Paraprofessional, effective July 5, 2023.
- Accepted resignation from Ashley Austin, 4th Grade Teacher, effective July 5, 2023.

Item 12 – Informational Items

- a. **Freedom of Information Act (FOIA) Requests**
- a. **Exhibit 15** is a FOIA request received on June 20, 2023.
 - b. **Exhibit 16** is a FOIA request received on June 27, 2023.
- b. **Monthly Reports for the Board**
- c. **Exhibit 17** Administrator Report
- c. The next regularly scheduled Board meeting will take place on Monday, August 14, 2023 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 13 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 – Return to Open Session

Item 15 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 – Adjournment

Motion to adjourn (*Voice Vote*)