

**Big Hollow School District #38 Ingleside, IL 60041**

**REGULAR BOARD OF EDUCATION MEETING MINUTES**

Monday, May 9, 2022

1. Call to Order and Roll Call:

The regular meeting of the Board of Education was called to order at 6:02 p.m. on Monday, May 9, 2022.

Roll Call:

The following member were in attendance: Bennett, Kueter, Lyons, Pedersen, Plescia

The following members were absent: Cernuska, Dollinger

The following administration was present: Gold

2. Motion to move to Closed Session:

A motion was made by Bennett and seconded by Kueter to move to closed session at 6:04 pm  
Motion carried.

Aye: All

Nay: None

3. Resume to Open Session:

Open session began at 6:45 pm.

The following members were in attendance: Bennett, Kueter, Lyons, Pedersen, Plescia

The following members were absent: Cernuska, Dollinger

The following administration were present: Gold, Biancalana, Hetrovicz, Janusz, King, Pittman

4. Pledge of Allegiance:

The Pledge of Allegiance was recited.

5. Added Items/Approval of the Agenda:

A motion was made by Kueter and seconded by Plescia to approve the agenda as presented.  
Motion carried.

Aye: Kueter, Plescia, Bennett, Lyons, Pedersen, Plescia

Nay: None

6. Accomplishment Recognition

For the month of April, the administration would like to honor the following individuals:

- Student of the Month: Kamryn Lord, 4th Grade

- Employee of the Month: Krystal Serafin, Middle School Special Education Teacher

7. Board Member “Code of Conduct” Review:

“I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

8. Approve Consent Agenda Items:

Questions regarding Bills for April/May 2022 were addressed.

A motion was made by Pedersen and seconded by Plescia to approve the consent agenda items as presented.

Motion carried.

Aye: Pedersen, Plescia, Kueter, Lyons, Bennett

Nay: None

9. Public Comments:

There were no public comments.

10. Superintendent’s Report:

a. Retirees Honored

Mr. Gold presented each of our retirees with a plaque and certificate as well as shared that a new tradition of planting a tree at the outdoor classroom for all retirees will begin this summer.

- Peggy Silverblatt for 16 years of service at BHSD38
- Lisa Russell for 20 years of service at BHSD38
- Julie Castetter for 32 years of service at BHSD38

b. Brilliant Beginnings birth-3 year old program

Dr. Pittman and Mrs. Flade shared with the board details on a new program for families in the Big Hollow district boundaries with children birth-3 years old that may be considered at-risk and needing extra support. The primary outcome of our program is to increase the social, emotional, and academic readiness of our most at-risk children through developmentally appropriate, researched-based, instruction and family support services. Brilliant Beginnings staff will act as outreach liaisons which will include visiting community agencies to gain referrals.

Many questions were raised and addressed.

A motion was made by Plescia and seconded by Kueter to approve the Brilliant Beginnings Program.

Motion carried.

Aye: Plescia, Kueter, Pedersen, Lyons, Bennett

Nay: None

c. ESL/Bilingual Programming and Staffing

Dr. Hetrovicz and Ms. Thelma Allen presented to the board the vision for a Dual Language Immersion Program at Big Hollow School District 38 beginning in the 2022-2023 school year. They shared the benefits to second language proficiency in academics as well as long term in the job market. This program will be limited in enrollment within the district and will begin at Kindergarten level in the 2022-2023 school year. In addition to a dual language teacher and multilingual facilitator an ESL secretary will be hired.

Many questions were raised and addressed.

A motion was made by Bennett and seconded by Plescia to approve the ESL/Bilingual programming and staffing as presented.

Motion carried.

Aye: Bennett, Plescia, Lyons, Kueter, Pedersen

Nay: None

d. IASB Resolution

Information regarding submitting IASB resolutions was presented. Vivian Kueter is our current IASB Resolutions representative. No questions/comments.

e. Summer Office Hours

A minimum of one main office will be open each day on campus throughout the summer on Monday – Thursday from 7:00 a.m. to 4:00 p.m. Staff will be available for appointment only on Friday's from 7:00 a.m. to 11:00 a.m.

f. 8th Grade Graduation

The 2022 8<sup>th</sup> Grade Graduation will take place on Wednesday, May 25, 2022 at the McHenry Outdoor Theater. Gates will open at 7:00 p.m. and the ceremony will begin at dark.

11. Other Action Items:

a. Summer Maintenance Projects

An exhibit detailing the 2022 summer maintenance projects as previously discussed at the Building/Grounds/Transportation Committee meeting was shared with the board.

A motion was made by Pedersen and seconded by Plescia to approve the 2022 Summer Maintenance Projects as presented.

Motion carried.

Aye: Pedersen, Plescia, Bennett, Kueter, Lyons

Nay: None

b. 2022-2023 Education Support Staff Handbook

A motion was made by Bennett and seconded by Pedersen to approve an 2022-2023 Education Support Staff Handbook as presented.

Motion carried.

Aye: Bennett, Pedersen, Plescia, Kueter, Lyons

Na: None

c. Honorable Dismissal of Educational Support Staff

A motion was made by Plescia and seconded by Kueter to approve the resolution for honorable dismissal of an educational support personnel employee.

Motion carried.

Aye: Plescia, Kueter, Lyons, Pedersen, Bennett

Nay: None

d. Reduction of Hours of Educational Support Personnel

A motion was made by Bennett and seconded by Plescia to approve the resolution for reduction of hours of a full-time educational support personnel employee

Motion carried.

Aye: Bennett, Plescia, Kueter, Lyons, Pedersen

Nay: None

e. Extra-curricular assignments for 2022-2023

A motion was made by Kueter and seconded by Plescia to approve the extra-curricular assignments for the 2022-2023 school year as presented.

Motion carried.

Aye: Kueter, Plescia, Lyons, Bennett, Pedersen

Nay: None

f. April Employment Report

A motion was made by Bennett and seconded by Plescia to approve the April 2022 employment report with the addition of Dana Orr, 2nd Grade Teacher.

Motion carried.

Aye: Bennett, Plescia, Kueter, Lyons, Pedersen

Nay: None

12. Resignations Accepted:

\*Accepted resignation of Thelma Allen, Bilingual/ESL Teacher, effective May 27, 2022.

\*Accept resignation of Allyson Flackus, 2nd Grade Teacher, effective for the 2022-2023 school year.

\*Accept resignation of Shannon Byker, 3rd Grade Teacher, effective at the end of the 2021-2022 school year.

\*Accept resignation of Jamie Michelau, 6th Grade Math Teacher, effective at the end of the 2021-2022 school year.

\*Accept the resignation of Katie Pfisterer, 4th Grade Teacher, effective at the end of the 2021-2022 school year.

\*Accept the resignation of Julia Duerig, Paraprofessional, effective at the end of the 2021-2022 school year.

\*Accept the resignation of Christine Knapp, Food Service Worker, effective May 4, 2022.

\*Accept the resignation of Britt Axelsson, 2nd Grade Teacher, effective at the end of the 2021-2022 school year.

13. Informational Items:

a. Freedom of Information Act (FOIA) Requests

There were no FOIA requests for the month of April.

b. Monthly Reports

The Monthly Administrator Report, Monthly Attendance Report and Monthly Administrator Agenda for the month of April were presented to the board.

c. A special board meeting to conduct the superintendent evaluation will take place on Friday, June 3, 2022 at 5:30 pm.

d. The next regularly scheduled Board Meeting will take place on Monday, June 13, 2022.

14. Motion to move to Closed Session:

Not needed

15. Return to Open Session:

Not needed

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:

None

17. Adjournment:

A motion was made by Pedersen and seconded by Kueter to adjourn the meeting at 8:03 p.m.  
Motion carried.

Aye: All

Nay: None

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Board of Education President  
Big Hollow School District #38

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Board of Education Secretary  
Big Hollow School District #38